

## **Gwinnett County Public Library Board of Trustees**

The Library Board of Trustees was established in 1975 by Georgia Code. The Board of Trustees consists of five members, each appointed by one of the five Gwinnett County Commissioners, and approved by County Commission as a whole.

Term: 4 Years, No more than two consecutive terms.

### **Responsibilities:**

- To serve on the Gwinnett County Public Library Board of Trustees which is the governing board.
- To attend board meetings.
- To notify the Executive Director in advance of all meetings of the board and its committees.
- To ensure all meetings of the board are open to the public and news media in accordance with Section 50-14-1 et. seq. of the Official Code of Georgia. Annotated.
- To review materials reconsiderations if a customer disagrees with the disposition recommended by the Executive Director.
- To conduct an annual performance evaluation of the Executive Director.

### **Powers:**

- To employ an Executive Director who meets state certification requirements.
- To delegate to the Executive Director authority to employ other employees as necessary.
- To approve budgets prepared by the Executive Director and assume responsibility for the presentation of the library's fiscal needs to the supporting agencies.
- To establish policies governing the library.
- To present financial and progress reports to governing officials and the public.
- To make and enter into such contracts or agreements as are deemed necessary and desirable under the provisions of 20-4-40 of the Official Code of Georgia Annotated.

### **Meeting Date/Time:**

The Library Board holds no less than four regular meetings during each fiscal year, including no less than one each calendar quarter. Meetings shall be held on the second Monday at 6:30 p.m. at a location designated by the chairperson.

### **Compensation:**

Members are not compensated.

### **Qualifications/Training:**

Must be a resident of Gwinnett County.  
No specific training is required.

## Gwinnett County Public Library Board of Trustees

<b>Appointment</b> - Representing - Position	<b>Name</b>	<b>Term Expires</b>
Chairman's Appointment	Richard Goodman	12/31/2012
District 1 Appointment - Secretary	Barbara "Babs" Wagoner	12/31/2012
District 2 Appointment - Treasurer	Suzanne Skeen	12/31/2014
District 3 Appointment - Chairperson	Phil Saxton	12/31/2012
District 4 Appointment - Vice Chairperson	Betty Atkinson	12/31/2014