

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



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Business Session Agenda Tuesday, January 3, 2012 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes:

- Business Session:** December 13, 2011
- Special Called Meeting:** December 13, 2011
- Public Hearing:** December 13, 2011
- Executive Session:** December 13, 2011

V. Announcements

VI. Consent Agenda

A. New Business

I. Commissioners

2012-0007 Approval/authorization of a Resolution creating the Gwinnett County Policy Advisory Committee for the I-85 Alternative Analysis Study. (Staff Recommendation: Approval)

2012-0042 Approval of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. District 3/Beaudreau Appointment

2012-0047 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. District 2/Howard

2012-0048 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. District 3/Beaudreau

2012-0049 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. District 4/Heard

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VI. Consent Agenda

A. New Business

1. Commissioners

2012-0050 Approval of appointment of Vice Chairman for the Board of Commissioners for 2012.

2. Multiple Departments

2012-0005 Award BL125-II, on-call electrical repair, maintenance, and installation services on an annual contract, (January 04, 2012 through January 03, 2013), Department of Community Services, Department of Fire & Emergency Services, Sheriff's Department and Department of Support Services, to low bidders, LMI Systems, Inc. and Cleveland Electric Company, base bid \$200,507.50 (this represents a .01% decrease over the previous contract). This contract is funded 34% by the General Fund, 25% by the 2009 SPLOST Program, 24% by the Administration Support Fund, 10% by the Recreation Fund, 5% by the Fleet Management Fund and 2% by the Capital Project Fund. (Staff Recommendation: Award)

3. Community Services/Phil Hoskins

2012-0011 Award BL120-II, construction and repairs of natural surface trails, multi-use trails and greenway trails on an annual contract, (January 04, 2012 through January 03, 2013), Department of Community Services, to low bidder, Steele & Associates, Inc., base bid \$160,000.00 (this represents a 3.5% decrease over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 97% by the 2005 SPLOST Program and 3% by the Capital Project Fund. (Staff Recommendation: Award)

VI. Consent Agenda

A. New Business

4. Correctional Services/David W. Peek

2012-0027 Award RP034-II, provision of inmate coinless phone equipment at the Gwinnett County Comprehensive Correctional Complex on an annual contract, (January 12, 2012 through January 11, 2013), Department of Corrections, to the highest scoring firm Global Tel Link, Inc., estimated revenue \$110,340.00 (this represents a 9.5% increase in commission rate over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

5. Financial Services/Maria Woods

2012-0025 Award RP041-II, printing and mailing of various tax forms on an annual contract, (January 03, 2012 through January 02, 2013), Department of Financial Services, to highest scoring firm, Manatron, Inc., base amount \$181,429.25 (negotiated cost savings of approximately \$2,743.25). (Staff Recommendation: Award)

2012-0028 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to a decrease in value of \$13 million for tax years 2005 thru 2011 (Staff Recommendation: Approval)

6. Planning & Development/Bryan Lackey

2012-0004 Approval/authorization of an Intergovernmental Agreement with The Development Authority of Gwinnett County in the amount of \$350,000.00 for the purpose of economic development and job creation through enhancing, updating and modernizing the County's water and sewer infrastructure. This request is funded by the Water & Sewer Renewal & Extension fund. Subject to approval by the Law Department. (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

7. Transportation/Kim Conroy

2012-0008 Approval/authorization for Chairman to execute Supplemental Agreement No. 1 with Gwinnett Place Community Improvement District for Pleasant Hill Road at Venture Drive, M-0676, total cost \$50,000.00. Subject to approval by Law Department. This project is funded by the 2009 SPLOST Program. District I/Laseter (Staff Recommendation: Approval)

2012-0051 Approval/authorization for the Chairman to execute a Sub-Grant Agreement with MARTA for software changes and upgrades to the MARTA Breeze Smartcard Fare Collection System for the Transit fare increase implementation on January 30, 2012. No cost associated to the County. Subject to approval by Law Department. All Commission Districts (Staff Recommendation: Approval)

2012-0010 Ratification of various work authorizations with Moreland Altobelli Associates, Inc., total cost \$1,468,300.81. These projects are funded by the 2005 and 2009 SPLOST Programs. All Commission Districts (Staff Recommendation: Approval)

8. Water Resources/Lynn Smarr

2012-0020 Award OS093, rebuild of two ozone generators, Department of Water Resources, to Ozonia North America, LLC, amount not to exceed \$168,991.88. This project is funded by the Water & Sewer Renewal & Extension Fund. District I/Laseter (Staff Recommendation: Award)

VII. Old Business

I. Commissioners

2011-0709 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 12/13/2011)

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VII. Old Business

I. Commissioners

2011-0902 Approval to fill the unexpired term of Johnny Barrett from the Airport Authority. Term Expires December 31, 2012. District 1/Laseter (Tabled on 12/13/2011)

2011-1020 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard (Tabled on 12/13/2011)

2. Multiple Departments

2011-1129 Award BL079-11 purchase of three remotely operated vehicles, Department of Police Services and Sheriff's Department to low bidder, ICOR Technology, Inc., \$320,114.55. This project is funded 64% by Grant Funds and 36% by the Sheriff Special Treasury Fund. Two Police Services remotely operated vehicles were approved on December 13, 2011 on agenda item GCID 2011-0800 and the Sheriff's Department vehicle was tabled until January 3, 2012. Request approval of one remotely operated vehicle for the Sheriff Department. (Tabled on 12/13/2011) (Staff Recommendation: Award)

VIII. New Business

I. Commissioners

2012-0039 Approval of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. Chairman's Appointment

2012-0040 Approval of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. District 1/Laseter Appointment

2012-0041 Approval of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. District 2/Howard Appointment

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VIII. New Business

I. Commissioners

2012-0043 Approval of appointment to the Gwinnett County Policy 4/Heard Appointment

2012-0045 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. Chairman's Appointment

2012-0046 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. District I/Laseter

2. County Administration

2012-0036 Approval of the November 30, 2011 financial status report and ratification of all budget amendments. (Staff Recommendation: Approval)

2012-0059 Approval to increase the Fiscal Year 2011 Group Self Insurance Fund budget by \$1.8 million to recognize and appropriate employee contributions for the self-insured dental program. (Staff Recommendation: Approval)

3. Financial Services/Maria Woods

2012-0026 Approval and adoption of the fiscal year 2012 Operating, Capital and Grant budgets, and preliminary approval of the 2013 - 2017 Capital Improvement Plan. (Staff Recommendation: Approval)

VIII. New Business

4. Support Services

2012-0006 Award BL130-II, full inspection, testing, maintenance, repair, and installation services of fire alarm systems at various County buildings on an annual contract, (January 04, 2012 through January 03, 2013), Department of Support Services, to low responsive bidders, Entec Systems, Inc., Century Fire Protection, LLC, and Major & Associates dba Canna Communications, per attached recommendation letter, base bid \$113,020.20 (this represents a 15% decrease over the previous contract). This contract is funded 57% by the Administration Support Fund, 33% by the General Fund, 6% by the Recreation Fund, 2% by the Fleet Management Fund, 1% by the Water & Sewer Operating Fund, and 1% from the Airport Operating Fund. (Staff Recommendation: Award)

IX. Comments from Audience

X. Adjournment