

## Board of Commissioners

75 Langley Drive • Lawrenceville, GA 30046-6935  
770.822.7000 • www.gwinnettcountry.com

Charlotte J. Nash, Chairman  
Shirley Fanning Lasseter, District 1  
Lynette Howard, District 2  
Mike Beaudreau, District 3  
John Heard, District 4



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## Business Session Minutes Tuesday, January 17, 2012 - 2:00 PM

### I. Call To Order, Invocation, Pledge to Flag

### II. Opening Remarks by Chairman

### III. Approval of Agenda

{Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}

### IV. Approval of Minutes:

**Business Session:** January 3, 2012

**Executive Session:** January 3, 2012

**Executive Session:** January 17, 2012

{Action: Approved Motion: Heard Second:  
Beaudreau Vote: 5-0}

### V. Announcements

- **Award Presentation:** 2011 Georgia Association of Water Professionals Gold Award for Wastewater Collection System of the Year
- **Award Presentation:** 2011 Governor's Public Safety Award

### VI. Consent Agenda

#### A. New Business

#### I. Commissioners

**2012-0073 Approval** of appointments to the Board of Construction Adjustments & Appeals. Planning & Development Recommendations - Linda Priest, Barrier Free Gwinnett Representative; Michael Clifford, Registered Architect Representative; David Leonard, Registered Civil Engineer Representative; and Ronald L. Bolden, Registered Electrical Engineer Representative. Term expires December 31, 2013. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **I. Commissioners**

**2012-0074 Approval** of appointment of a Physician to the Board of Health. Term expires December 31, 2017. Incumbent Dr. Earl Grubbs. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0075 Approval** of appointments to the Development Advisory Committee. Planning & Development Recommendations - Jay Puckhaber, Industrial Developer Representative; Terry Baker, Landscape Architect Representative; Dennis Billew, Land Surveyor Representative; Don Woods, Single Family Developer Representative; and Joe Hughes, Zoning Board of Appeals Representative. Term expires December 31, 2013. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0076 Approval** of appointment to the Development Advisory Committee. Term expires December 31, 2013. District I/Lasseter - Appoint John Karnowski {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0078 Approval** of appointment to the Gwinnett Convention and Visitors' Bureau. Term expires December 31, 2014. Incumbent Bert Nasuti. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0079 Approval** of appointment to the Licensing & Revenue Board of Appeals Planning & Development Recommendation - Mark Newton. Term expires December 31, 2013. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0081 Approval** of appointments to the Tree Advisory Committee. Planning & Development Recommendation - Dennis Billew, Development Advisory Committee Representative, term expires December 31, 2012 and Chris Barneycastle, Registered Forester Representative, term expires December 31, 2013. All Districts {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **I. Commissioners**

**2012-0083 Approval** of appointment to the Tree Advisory Committee. Term expires December 31, 2013. District 2/Howard - **Appoint Matt Houser {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

**2012-0094 Approval** of appointments to the View Point Health Board, Tony Garcia, term expires June 30, 2012; Donald Pinkard, term expires June 30, 2013; and Lynette Howard, term expires June 30, 2014. All Districts **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

#### **2. Multiple Departments**

**2012-0061 Award BL090-11**, preventive maintenance and repair of emergency generators on an annual contract, (January 18, 2012 through January 17, 2013), Department of Corrections, Department of Fire & Emergency Services, Department of Police Services, Sheriff's Department, Department of Support Services and Department of Water Resources, to overall low bidder, Power and Energy Services, base bid \$284,605.00. This contract is funded 63.4% by the Water and Sewer Operating Fund, 30.3% by the General Fund, 5.3% by the Administration Support Fund and 1% by the Fleet Management Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Community Services/Phil Hoskins**

**2012-0054 Approval** to renew RP035-09, demand professional services for parks and recreation on an annual contract, (February 03, 2012 through February 02, 2013), Department of Community Services, with Foresite Group and Moreland Altobelli, base amount \$535,000.00 (negotiated cost savings of approximately \$18,725.00). This contract is funded 85% by the 2005 SPLOST Program, 10% by the Recreation Fund, and 5% by the 2009 SPLOST Program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

**2012-0029 Approval/authorization** for Chairman to sign the Memorandum of Understanding between Ninth District Opportunity, Inc. and the Gwinnett County Board of Commissioners for use of classrooms, playground, office space and kitchen at the Norcross Human Services Center. Ninth District Opportunity, Inc. operates a Head Start program and provides other preschool services at the Norcross Human Service Center at its own expense. District 2/Howard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

**2012-0030 Approval/authorization** for Chairman to sign the Memorandum of Understanding between Gwinnett Board of Health and the Gwinnett County Board of Commissioners for use of offices and complimenting space at the Norcross Human Services Center. Gwinnett Board of Health operates a Health Clinic and provides other health services at the Norcross Human Service Center at its own expense. District 2/Howard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Community Services/Phil Hoskins**

**2012-0031 Approval/authorization** for Chairman to sign the Memorandum of Understanding between View Point Health and the Gwinnett County Board of Commissioners for use of offices and complimenting space at the Norcross Human Services Center. View Point Health operates a Mental Health Clinic at the Norcross Human Service Center at its own expense. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0032 Approval/authorization** for the Chairman to execute a contract with the Georgia Department of Human Services, to purchase transportation services for the seniors of Gwinnett County in the amount of \$267,850.00, providing 576 hours of group trips and a minimum of 41,012 one way passenger trips for the period of January 1, 2012 through December 31, 2012. This contract is funded 87% by General Fund and 13% by Grant Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0085 Approval/authorization** for the Chairman to execute a contract with the Gwinnett County Board of Health d/b/a Gwinnett County Health Department, in the amount of \$1,489,896.00 for the period of January 1, 2012 through December 31, 2012. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0086 Approval/authorization** for the Chairman to execute a contract with the Gwinnett Coalition for Health and Human Services, in the amount of \$55,074.00 for the period of January 1, 2012 through December 31, 2012. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Community Services/Phil Hoskins**

**2012-0087 Approval/authorization** for the Chairman to execute a contract with the Gwinnett County Department of Family and Children Services, in the amount of \$371,768.00 for the period of January 1, 2012 through December 31, 2012. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

**2012-0088 Approval/authorization** for the Chairman to execute a contract with View Point Health, in the amount of \$768,297.00 for the period of January 1, 2012 through December 31, 2012. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

#### **4. Financial Services/Maria Woods**

**2012-0057 Award BL116-II**, purchase of original equipment manufacturer (OEM) toner and inkjet cartridges on an annual contract, (January 17, 2012 through January 16, 2013), Department of Financial Services, to low responsive bidders as follows: Laserlink International, Inc., The Office Pal, Inc., Polir Business Development Group d/b/a Polir Inkjet & Toner, Rasix Computer Center, Inc. d/b/a Academic Supplier, and U.S. Ink and Toner, Inc., per attached recommendation letter, base bid \$136,882.18 (this represents a decrease of 12.33% over the previous contract). (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **5. Information Technology Services/John Matelski**

**2012-0053 Approval** to renew OS024, maintenance for computer aided dispatch (CAD) and records management system (RMS) software systems on an annual contract, (February 01, 2012 through January 31, 2013), Department of Information Technology Services, to sole provider, Tiburon, Inc., base amount \$405,147.00 (this represents an 8% decrease over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contract to follow award. This contract is funded through the Administration Support Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

**2012-0056 Approval** to renew BL118-10, installation and removal services for radios, mobile data terminals (MDTs), and affiliated equipment on an annual contract, (February 16, 2012 through February 15, 2013), Department of Information Technology Services, with Mobile Communications of Gwinnett, Inc., base bid \$165,450.00 (negotiated cost savings of approximately \$5,000.00). This contract is funded 59% by the 2009 SPLOST Program and 41% by the General Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

#### **6. Law Department/Van Stephens**

**2012-0034 Approval/authorization** for Project State Route 20/Cumming Highway, project number F-0019-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Kenneth Burel and Joann Burel, located in Land Lot 320A of the 7th District of Gwinnett County, Georgia, consisting of 0.261 acres of required right of way, 0.068 acres of permanent construction easement, and 0.012 acres of 24 month temporary demolition easement, Parcel 63, Tax ID 7-320A-001, Zoning BG, Amount \$50,400.00. This Project is funded in the 2005 SPLOST - Grant Fund. District 4/Heard **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Law Department/Van Stephens**

**2012-0035 Approval/authorization** For Project Johnson Road Sidewalk, project number F-0794 for Declaration of Taking procedures for condemnation proceedings regarding the property of Jay B. Smith, III, Linda C. Smith, Gwinnett Banking Company, and Georgia Department of Revenue, consisting of 0.037 acres of permanent drainage easement and 0.172 acres of permanent construction easement, Parcel 2, Tax ID 7-318-018, Zoning R-100, Amount \$53,000.00. This project is funded in the 2009 SPLOST Fund. District 4/Heard {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

#### **7. Planning & Development/Bryan Lackey**

**2012-0058 Approval** of Waiver of Time Lapse Requirement for Rezoning - SUP2011-00051. The Applicant requests waiver of the 12 month time lapse requirement to seek a change in conditions for the above referenced case. The original Special Use Permit case was approved in November 2011, and the applicant is seeking May 2012 hearing dates for the proposal. The property is located on Simpson Circle at Keystone Court. District 2/Howard {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

#### **8. Transportation/Kim Conroy**

**2012-0009 Approval** to accept three parcels of property from the Georgia Department of Transportation (A - 0.619 acres, B - 0.252 acres and C - 0.650) acres for inclusion in the Gwinnett County Airport. There is no cost associated. Subject to approval by Law Department. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Transportation/Kim Conroy**

**2012-0055 Approval** to incorporate into the Gwinnett County Street Lighting District one subdivision - Desiree, Units 2 - 5, estimated revenue \$1,824.90, estimated operating costs \$1,848.96. Subject to approval by Law Department. District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

#### **9. Water Resources/Lynn Smarr**

**2012-0052 Award BL141-11**, purchase of pebble quick lime and bulk hydrated lime on an annual contract, (January 18, 2012 through January 17, 2013), Department of Water Resources, to low bidder, Cheney Lime & Cement Company, base bid \$182,219.70. This contract is funded through the Water & Sewer Operating Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

**2012-0062 Approval/authorization** for the Chairman to execute change order No. 1-final to the contract with Clean Water Consultants reducing the contract by \$10,059.27 for work associated with the Ridgeland Forest Subdivision Phase II Stream Restoration and Stormwater Treatment project. The contract amount is adjusted from \$436,966.10 to \$426,906.83. This project is funded by the Water & Sewer Renewal & Extension Fund. District 3/Beaudreau (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

## **VII. Old Business**

### **I. Commissioners**

**2011-1020 Approval** of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard (Tabled on 01/17/2012) (Tabled to 01/24/2012) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 5-0}

**2012-0039 Approval** of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. Chairman's Appointment (Tabled on 01/17/2012) (Tabled to 02/07/2012) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 5-0}

**2012-0043 Approval** of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. District 4/Heard - Appoint Tommy Hughes {Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}

**2012-0045 Approval** of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. Chairman's Appointment (Tabled on 01/17/2012) (Tabled to 02/07/2012) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 5-0}

## **VIII. New Business**

### **I. Commissioners**

**2012-0077 Approval** of appointment to the Development Advisory Committee. Term expires December 31, 2013. District 3/Beaudreau (Tabled on 01/17/2012) (Tabled to 03/06/2012) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 5-0}

**2012-0067 Approval** of appointment to the Merit Board to fill the unexpired term of Dick Lowing. Term expires December 31, 2012. District 3/Beaudreau (Tabled on 01/17/2012) (Tabled to 02/07/2012) {Action: Tabled Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, January 17, 2012 - 2:00 PM**  
**Page 11**

**VIII. New Business**

**I. Commissioners**

**2012-0082 Approval** of appointment to the Tree Advisory Committee. Term expires December 31, 2013. Chairman's Appointment (Tabled on 01/17/2012) (Tabled to 02/07/2012) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 5-0}

**2012-0084 Approval** of appointment to the Tree Advisory Committee. Term expires December 31, 2013. District 4/Heard (Tabled on 01/17/2012) (Tabled to 02/07/2012) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 5-0}

**2. Community Services/Phil Hoskins**

**2012-0060 Approval/authorization** to adopt a resolution to amend Code of Ordinances of Gwinnett County, Chapter 58, Historical Preservation by repealing Chapter 58 in its entirety and replacing it with a new Chapter 58. (Tabled on 01/17/2012) (Tabled to 02/07/2012) (Staff Recommendation: Approval) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 5-0}

**IX. Comments from Audience**

**X. Adjournment**

{Action: Adjourn Motion: Beaudreau Second: Lasseter Vote: 5-0}