

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



Business Session Minutes
Tuesday, February 7, 2012 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag**II. Opening Remarks by Chairman****III. Approval to Amend Agenda**

Add: New Business GCID 2012-0152 and GCID 2012-0153

{Action: Approved Motion: Heard Second: Howard Vote: 4-0 Beaudreau Absent}

IV. Approval of Amended Agenda

{Action: Approved Motion: Heard Second: Howard Vote: 4-0 Beaudreau Absent}

V. Approval of Minutes: Public Hearing: January 24, 2012

Executive Session: February 7, 2012

{Action: Approved Motion: Heard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VI. Announcements

- **Resolution of Recognition: Black History Month in Gwinnett County**

{Action: Approved Motion: Heard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda**A. New Business****I. Commissioners**

2012-0145 Approval to move and combine the following Board of Commissioners meetings: April 3, 2012 Work and Business Sessions to April 17, 2012; July 3, 2012 Work and Business Sessions to July 17, 2012; November 20, 2012 Work and Business Sessions to November 6, 2012; and December 25 Public Hearing to December 18, 2012. {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda

A. New Business

2. Multiple Departments

2012-0095 Approval/authorization for the Chairman or her designee to execute Memorandums of Understanding and any other necessary documents subject to review by the Law Department between Gwinnett County, the Gwinnett County Police Department, Gwinnett County Fire & Emergency Services and the Metro Atlanta Urban Area Security Initiative. The Memorandums of Understanding provide for the acceptance of decontamination and detection equipment for the Police and Fire Department and for software installation, planning, or training for the Office of Emergency Management. The estimated value of the combined award is \$384,614.00 and does not require a county match. Subject to approval by the Law Department. (Staff Recommendation: Approve) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

3. Community Services/Phil Hoskins

2012-0110 Approval/authorization for the Chairman to execute addendum number one to the license agreement between Gwinnett County and the South Gwinnett Athletic Association, Inc. for the purpose of the installation and maintenance of new scoreboards at South Gwinnett Park baseball fields at no cost to the County. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

2012-0111 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Duluth Youth Athletic Association, Inc. for the purpose of the installation and maintenance of a new scoreboard at Shorty Howell Park football field at no cost to the County. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda

A. New Business

4. Financial Services/Maria Woods

2012-0115 Approval/authorization for the Chairman to execute a Resolution at the request of the Gwinnett County Board of Education agreeing to and acknowledging the requirement for a levy of an annual school property tax to provide funds for the repayment of principal and interest on the sale of the Series 2012B-1 and Series 2012B-2 Gwinnett County School District General Obligation Refunding Bonds. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

2012-0116 Approval/authorization for the Chairman to execute a Resolution at the request of the Gwinnett County Board of Education and as approved by the voters agreeing to and acknowledging the requirement for a levy of an annual school property tax to provide funds for the repayment of principal and interest on the sale of the Series 2012A Gwinnett County School District General Obligation Sales Tax Bonds. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

5. Police Services/Charlie Walters

2012-0066 Approval to accept a donation from Target Corporation in the amount of \$1,200.00 to be used for Crime Prevention Child Safety Seat Inspection Checks. (Staff Recommendation: Approve) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda

A. New Business

6. Transportation/Kim Conroy

2012-0070 Award BL132-II, purchase of traffic control signs, street name signs, and u-channel posts on an annual contract, (March 02, 2012 through March 01, 2013), Department of Transportation, to overall low bidder, Vulcan, Inc. dba Vulcan Signs, base bid \$259,530.40 (this represents a 3.6% decrease over the previous contract). (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}**

2012-0071 Award BL126-II, purchase and installation of guardrail and fencing on an annual contract, (February 08, 2012 through February 07, 2013), Department of Transportation, to overall low bidder, Martin-Robbins Fence Company, base bid \$325,850.00. This contract is funded by the Capital Project Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}**

2012-0092 Award BL111-II, purchase of traffic electrical equipment, material, and line hardware on an annual contract, (February 07, 2012 through February 06, 2013), Department of Transportation, to low responsive bidders as follows: General Traffic Equipment Corporation, Graybar Electric Company, Inc., McCain, Inc., Quality Traffic Systems, CDK Enterprises, Inc. dba Southern Lighting and Traffic Systems, Temple, Inc., Traffic Parts, Inc., and Utilicom Supply Associates, LLC, per attached recommendation letter, base bid \$523,258.04. This contract is funded 52% by the 2009 SPLOST Program, 24% by the General Fund, and 24% by the Capital Project Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}**

VII. Consent Agenda

A. New Business

6. Transportation/Kim Conroy

2012-0100 Approval/authorization for Chairman to execute a Force Account Agreement with Georgia Power Company for utility relocations associated with the sidewalk and turn lane improvements on Old Norcross Tucker Road (South Norcross Tucker Road to Britt Road), F-0804 and M-0700, in the amount of \$185,545.00. Subject to approval by the Law Department. These projects are funded by the 2009 SPLOST Program. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

2012-0101 Approval/authorization for Chairman to execute a Construction Agreement with the Georgia Department of Transportation for Jimmy Carter Boulevard at Singleton Road intersection improvements, M-0671, CSMSL-0006-00(698), P.I. No. 0006698, total estimated project amount of \$873,514.30. Approval for Chairman to execute any and all related documents, subject to approval by the Law Department. This project is funded 54.2% by the 2009 SPLOST Program and 45.8% by the 2009 SPLOST Grant Program. Districts 1/Lasseter and 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

2012-0102 Approval/authorization for Chairman to execute Supplemental Agreement No. 1, Final with E. R. Snell Contractor, Inc. for Pate Road at Temple Johnson Road and Hurndon Road, M-0338, total increase \$4,690.00, total reduction \$117,544.46 and revised contract amount \$760,764.54. Subject to approval by Law Department. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda

A. New Business

6. Transportation/Kim Conroy

2012-0108 Approval/authorization to declare as surplus and transfer 23 used buses and related equipment. The buses and related equipment will be transferred to Waccamaw Regional Transportation Authority, Conway, South Carolina, d/b/a Coast RTA, pursuant to their acceptance of the remaining federal interest in accordance with FTA guidelines, subject to approval by Law Department. All Commission Districts (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

2012-0109 Approval/authorization of a Resolution authorizing transfer of the federal interest in used buses and related equipment from the Gwinnett County Board of Commissioners to the Waccamaw Regional Transportation Authority d/b/a Coast RTA (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

7. Water Resources/Lynn Smarr

2012-0068 Approval to renew BL097-10, locating services on an annual contract, (February 14, 2012 through February 13, 2013), Department of Water Resources, to low bidder, High Tech Engineering, Inc., base bid \$666,822.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VII. Consent Agenda

A. New Business

7. Water Resources/Lynn Smarr

2012-0069 Approval to renew BL004-10, emergency repair services for water and sewer mains on an annual contract, (March 03, 2012 through March 02, 2013), Department of Water Resources, with the sole bidder, John D. Stephens, Inc., base amount \$200,000.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval)
{Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

VIII. Old Business

I. Commissioners

2012-0039 Approval of appointment to the Gwinnett County Policy Advisory Committee for the I-85 Alternatives Analysis Study. Chairman's Appointment (Tabled on 02/07/2012) (Tabled to 02/21/2012) {Action: Tabled Motion: Nash Second: Howard Vote: 4-0 Beaudreau Absent}

2012-0045 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2012. Chairman's Appointment (Tabled on 02/07/2012) (Tabled to 02/21/2012) {Action: Tabled Motion: Nash Second: Howard Vote: 4-0 Beaudreau Absent}

2012-0067 Approval of appointment to the Merit Board to fill the unexpired term of Dick Lowing. Term expires December 31, 2012. District 3/Beaudreau (Tabled on 02/07/2012) (Tabled to 02/21/2012) {Action: Tabled Motion: Lasseter Second: Nash Vote: 4-0 Beaudreau Absent}

2012-0082 Approval of appointment to the Tree Advisory Committee. Term expires December 31, 2013. Chairman's Appointment (Tabled on 02/07/2012) (Tabled to 02/21/2012) {Action: Tabled Motion: Nash Second: Howard Vote: 4-0 Beaudreau Absent}

VIII. Old Business

I. Commissioners

2012-0084 Approval of appointment to the Tree Advisory Committee. Term expires December 31, 2013. District 4/Heard (Tabled on 02/07/2012) (Tabled to 02/21/2012) {Action: Tabled Motion: Heard Second: Nash Vote: 4-0 Beaudreau Absent}

2. Community Services/Phil Hoskins

2012-0060 Approval/authorization to adopt a resolution to amend Code of Ordinances of Gwinnett County, Chapter 58, Historical Preservation by repealing Chapter 58 in its entirety and replacing it with a new Chapter 58. (Tabled on 02/07/2012) (Tabled to 03/06/2012) (Staff Recommendation: Approval) {Action: Tabled Motion: Heard Second: Lasseter Vote: 4-0 Beaudreau Absent}

3. Support Services

2012-0006 Award BL130-11, full inspection, testing, maintenance, repair, and installation services of fire alarm systems at various County buildings on an annual contract, (January 04, 2012 through January 03, 2013), Department of Support Services, to low responsive bidders, Entec Systems, Inc., Century Fire Protection, LLC, and Major & Associates dba Canna Communications, per attached recommendation letter, base bid \$113,020.20 (this represents a 15% decrease over the previous contract). This contract is funded 57% by the Administration Support Fund, 33% by the General Fund, 6% by the Recreation Fund, 2% by the Fleet Management Fund, 1% by the Water & Sewer Operating Fund, and 1% from the Airport Operating Fund. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Lasseter Vote: 4-0 Beaudreau Absent}

IX. New Business

I. Commissioners

2012-0152 Approval/authorization for the Chairman to execute a Resolution Approving Documents Necessary to Create a Service Delivery Strategy. All documents are subject to review and approval by the Law Department. {Action: Approved Motion: Nash Second: Howard Vote: 4-0 Beaudreau Absent}

2012-0153 Approval to affirm the importance of the Airport Privatization Citizen Review Committee and instruct that its work continue. Affirm the County's intent to engage in thorough due diligence efforts prior to any action to award the proposal for privatization of Briscoe Field. Request that Airport Privatization Citizen Review Committee complete its work and provide recommendations by May 8, 2012. Designate Commissioner Lynette Howard as the Board's liaison with the Airport Privatization Committee for the purpose of clarifying the Committee's future work and the support and resources to be provided to the Committee. {Action: Approved Motion: Heard Second: Lasseter Vote: 4-0 Beaudreau Absent}

X. Comments from Audience

XI. Adjournment

{Action: Approved Motion: Lasseter Second: Howard Vote: 4-0 Beaudreau Absent}