



**Business Session Minutes**  
**Tuesday, March 6, 2012 - 2:00 PM**

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Agenda**

{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**IV. Approval of Minutes: Public Hearing: February 28, 2012**

**Executive Session: March 6, 2012**

{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**V. Announcements**

- **Award Presentation:** American Cancer Society Volunteer Awards

**VI. Consent Agenda**

**A. New Business**

**I. Commissioners**

**2012-0220 Approval** of appointment to the Region 3 MH/DD/AD Board. Community Services Recommendation - Jacobina (Jackie) McNair. Term expires July 31, 2013. Incumbent - Vacant Position. {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0237 Approval** of a Resolution amending the Gwinnett County Animal Task Force Resolution adopted August 23, 2011 and amended December 13, 2011. {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **2. Community Services/Phil Hoskins**

**2012-0139 Approval/authorization** to accept a grant from MARTA for the New Freedom Act program and approval to accept a donation from FRIENDS for Gwinnett County Senior Services. These funds will allow Gwinnett County Senior Services to continue the GET IN GEAR voucher program, a transportation assistance service for disabled adults. The grant award is \$158,766.00 in federal funds, with a required local match of \$98,754.00. The match requirement will be funded through FRIENDS for Gwinnett County Senior Services and program user fees. Approval/Authorization for the Chairman or the Director of Financial Services to execute grant documents and any other necessary documents subject to review by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0180 Approval/authorization** for the Chairman to sign an agreement with Goodwill of North Georgia allowing Gwinnett County to accept participants of Goodwill's Good Transitions program. No cost to the County. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0189 Ratification** of work task authorizations No. 2011-23 through 2011-29 for Jacobs Project Management Company for program management services in the amount of \$421,700.00. This project is funded 91% by the 2009 SPLOST program and 9% by the 2005 SPLOST program. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **3. Financial Services/Maria Woods**

**2012-0171 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to an increase of value in the amount of \$200,660.00, a decrease in value of \$898,740.00, for a net decrease of \$698,080.00 for tax years 2005 thru 2011. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

#### **4. Human Resources/Kenneth Poe**

**2012-0230 Approval/authorization** for the Chairman to execute an Agreement to Amend and Restate the Section 457(b) Eligible Deferred Compensation Plan for Governmental Employers with Great-West Retirement Services. Recent law changes for the Pension Protection Act, the Heroes Earnings Assistance and Relief Tax Act, and the Workers, Retiree and Employer Recovery Act requires this action. The Retirement Plans Management Committee (RPMC) approved this item at its meeting on February 23, 2012. {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0231 Approval/authorization** for the Chairman to execute an Amendment to the Great-West Model 457(b) Plan Document for Governmental Employers allowing the addition of Roth contributions to our 457(b) Deferred Compensation Plan effective April 1, 2012. The Retirement Plans Management Committee (RPMC) approved this item at its meeting on February 23, 2012. {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **5. Information Technology Services/John Matelski**

**2012-0164 Award BL108-II**, purchase handheld devices, all-in-one electronic citation devices, printers and all accessories used for issuing electronic citations on an annual contract, (March 07, 2012 through March 06, 2013), Department of Information Technology Services, to low bidders CDW Government, LLC and Upstate Wholesale Supply, dba Brite Computers, base amount \$831,408.00. This project is funded by the 2009 SPLOST Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

**2012-0093 Approval** to renew OS040, Syscon jail management system software maintenance on an annual contract, (May 01, 2012 through April 30, 2013), Department of Information Technology Services, with Syscon Justice Systems, Ltd., amount not to exceed \$174,968.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded by the Administration Support Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

#### **6. Police Services/Charlie Walters**

**2012-0159 Award BL136-II**, sale of seized firearms, Department of Police Services, to the highest bidder, Dana Safety Supply, total revenue \$5,117.50. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Police Services/Charlie Walters**

**2012-0176 Approval/authorization** for the Chairman or her designee to execute the Statewide Mutual Aid and Assistance Agreement and any other necessary documents between Gwinnett County and the Georgia Emergency Management Agency-Homeland Security. The Statewide Mutual Aid and Assistance Agreement provides for mutual assistance between participating parties in managing any emergency or disaster that is duly declared by the governing authority of any political subdivision. Subject to approval by the Law Department.

{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

#### **7. Support Services**

**2012-0170 Approval** to exercise the third of fourteen lease options for the premises located at Market Place Shopping Center, 6135 Peachtree Parkway, Space 201B, Norcross, Georgia, for the Peachtree Corners Tag Office. Term of renewal to be April 1, 2012 to March 31, 2013 in the amount of \$52,440.00 plus contractual fees. Subject to approval by the Law Department.

District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0169 Approval/authorization** for the Chairman to execute a Lease Agreement with Davis Broadcasting of Atlanta, LLC to co-locate on a County owned tower and locate site equipment on a portion of County owned property located at 3800 Tuggle Road, Buford known as Tuggle Road Tower. Subject to approval by Law Department. Contracts to follow approval.

District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Transportation/Kim Conroy**

**2012-0160 Award BL006-12**, Johnson Road (Riverside Elementary School to Suwanee Dam Road) pedestrian safety project, project number F0794, Department of Transportation, to low bidder, Tri Scapes, Inc., amount not to exceed \$219,457.35. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 SPLOST Program. District 4/Heard. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

**2012-0161 Award BL005-12**, Old Norcross Tucker Road (South Norcross Road to County line) pedestrian safety project, project number F0804 and Old Norcross Tucker Road (South Norcross Tucker Road to DeKalb County line) road safety and alignment projects, project number M0700, Department of Transportation, to low bidder, CMES, Inc., amount not to exceed \$1,690,687.75. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 SPLOST Program. District 2/Howard. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

**2012-0163 Award BL014-12**, purchase of hot asphaltic patch mix on an annual contract, (March 06, 2012 through March 05, 2013), Department of Transportation, to low bidders, C.W. Matthews Contracting Co., Inc., E.R. Snell Contractor, Inc., and Metro Materials, Inc., total base bid \$295,000.00. (Staff Recommendation: Award) **{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}**

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Transportation/Kim Conroy**

**2012-0172 Award BL012-12**, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract, (March 17, 2012 through March 16, 2013), Department of Transportation, to overall low bidder, Georgia Green Landscaping, base bid \$235,119.04. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0165 Approval** to renew BL013-10, (section C only) mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract, (March 17, 2012 through March 16, 2013), Department of Transportation, with Pebblestone Landscape Group, Inc., base bid \$19,710.00 (negotiated cost savings of approximately \$394.20). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0166 Approval/authorization** for Chairman to execute a Transportation Enhancement Memorandum of Understanding with Georgia Department of Transportation Satellite Boulevard (Pleasant Hill Road to Gwinnett County Transit Transfer Center) Transportation Enhancement project, project number to be determined, GADOT P.I. No. 0010662. Total revenue \$450,000.00. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This project is funded 80% by the Georgia Department of Transportation and 20% by the Gwinnett Place Community Improvement District. District I/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **8. Transportation/Kim Conroy**

**2012-0167 Approval/authorization** for Chairman to execute the Transportation Enhancement Memorandum of Understanding with Gwinnett Place Community Improvement District for the Satellite Boulevard (Pleasant Hill Road to Gwinnett County Transit Transfer Center) Transportation Enhancement project, project number to be determined, GADOT P.I. No. 0010662. No cost associated. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. District 1/Laseter (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Laseter Absent)}

**2012-0202 Approval/authorization** for Chairman to execute a contract with the Georgia Department of Transportation (GADOT) for Sugarloaf Parkway Extension, Phase I, Section 3B (West Campbell Road to SR 316), C38846-12-000-00, PCN S013331-PR, F-0270-01. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. Total obligations \$2,499,999.94. This contract provides \$2,499,999.94 in funding by GADOT for the construction of this section of the project. The construction of this section of the project is funded 83% by the 2009 SPLOST Program and 17% by GADOT. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Laseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **9. Water Resources/Lynn Smarr**

**2012-0156 Award BL139-11**, pump station generators project-phase one, Department of Water Resources, to low bidder, Lanier Contracting Company, amount not to exceed \$418,939.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water & Sewer Renewal & Extension Fund. District 1/Lasseter, District 3/Beaudreau and District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0157 Approval** to renew BL005-10, provide calcium nitrate, related equipment, and maintenance on an annual contract, (March 03, 2012 through March 02, 2013), Department of Water Resources, to low bidder, Siemens Water Technologies Corp., base bid \$967,500.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0158 Approval** to renew BL032-10, sanitary sewer easement maintenance program on an annual contract, (May 19, 2012 through May 18, 2013), Department of Water Resources, to the low bidder, The Dickerson Group, Inc., base bid \$1,500,000.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

## **VII. Old Business**

### **I. Commissioners**

**2012-0077 Approval** of appointment to the Development Advisory Committee. Term expires December 31, 2013. District 3/Beaudreau (Tabled on 03/06/2012) (Tabled to 03/20/2012) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2012-0082 Approval** of appointment to the Tree Advisory Committee. Term expires December 31, 2013. Chairman's Appointment (Tabled on 03/06/2012) (Tabled to 03/20/2012) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2012-0084 Approval** of appointment to the Tree Advisory Committee. Term expires December 31, 2013. District 4/Heard - Appoint Larry Genn {Action: Approved Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

### **2. Community Services/Phil Hoskins**

**2012-0060 Approval/authorization** to adopt a resolution to amend Code of Ordinances of Gwinnett County, Chapter 58, Historical Preservation by repealing Chapter 58 in its entirety and replacing it with a new Chapter 58. (Staff Recommendation: Approval) {Action: Approved Motion: Nash Second: Howard Vote: 4-0 (Lasseter Absent)}

### **3. Planning & Development/Bryan Lackey**

**2012-0106 SUP2012-00015**, Applicant: Frantz Pierre, Owner: Ricoh Electronics, Inc., for a Special Use Permit in an M-1 Zoning District for a Building Height Increase to 140+ Feet, District 7 Land Lot 014 Parcel 033, 1000-1100 Blocks of Hurricane Shoals Road, 2000 Block of Cedars Road, 1000-1100 Blocks of Progress Center Avenue, 600 Block of Progress Industrial Boulevard, 66.81 Acres. District 4/Heard [Planning Department Recommendation: Approve with Conditions] [Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Stipulations Motion: Heard Second: Howard Vote: 3-0 (Beaudreau Out of Room & Lasseter Absent)}

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**VIII. New Business**

**I. Commissioners**

**2012-0219 Approval** to fill the unexpired term of John Heard from the Board of Directors of Gwinnett Convention and Visitors' Bureau, Inc. Term expires December 31, 2013. (Tabled on 03/06/2012) (Tabled to 03/20/2012) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2. Support Services**

**2012-0162 Award RP001-12**, landscaping maintenance services at various Gwinnett County facilities on an annual contract, (March 07, 2012 through March 06, 2013), Department of Support Services, to the highest scoring firm, Ed Castro Landscape, Inc., amount not to exceed \$193,740.00. (Tabled on 03/06/2012) (Tabled to 03/20/2012) (Staff Recommendation: Award) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**IX. Comments from Audience**

**X. Adjournment**