



gwinnettcounty parks & recreation

Camp Aide Position Description – 2013

Camp Locations:

Bogan Park CRC-Buford
2723 North Bogan Road

beth.sobocinski@gwinnettcounty.com

George Pierce Park CRC-Suwanee
55 Buford Highway

pam.hoffman@gwinnettcounty.com

Rhodes Jordan Park CRC-Lawrenceville
100 East Crogan Street

elizabeth.radley@gwinnettcounty.com

Mountain Park Activity Building-Stn Mountain
1063 Rockbridge Road

kerri.cardiello@gwinnettcounty.com

Lucky Shoals Park CRC-Norcross
4651 Britt Road

danny.everett@gwinnettcounty.com

Mountain Park Park Depot-Lilburn
5050 Five Forks Trickum Road

kerri.cardiello@gwinnettcounty.com

Pinckneyville Park CRC-Norcross
4650 Peachtree Industrial Blvd.

koren.wheeler@gwinnettcounty.com

*When application is completed, please email or hand-deliver to the specified work location no later than **March 8, 2013**. **Late applications will not be accepted.** Each location requires a separate application.*

Summary: The Camp Aide is a non-paid volunteer position that reports to the Camp Director and Counselors as well as Recreation Center Staff and is responsible for aiding in the supervision of all camp participants and activities. Camp Aides will be responsible for assisting the Counselors in daily administration of the Camp Program.

Requirements: Must have parent or guardian explicit permission, be at least 13 years or older by June 1, and under the age of 18. Must be able to participate in swimming activities. Must be available to work Mondays – Fridays, 7:30am – 6:00pm at least 2 consecutive weeks out of the summer. Must be able to attend training session at specific location. Must be willing and able to perform duties assigned with or without accommodations.

Qualifications: Previous work with summer camps or interaction with large groups of children or participation in a TILT program preferred. Outgoing and energetic personality.

Fees: \$15 per person first week; \$5 each additional week. Fee covers cost of 2 t-shirts and program administration.

Position Responsibilities include:

- Assist the counselors in leading the various camp activities; participate in song leading, skits, swimming, arts & crafts, nature projects. Participate in, perform or lead activities such as skits, songs, competitive and non-competitive games
- Brainstorm new activities and cool games with the other staff members
- Assist in ensuring that campers at all times are supervised and maintain a safe and enjoyable camp environment. Help enforce regulations pertaining to the health and safety of camp participants
- Help to ensure participants are safe (properly hydrated, wearing sunscreen, playing areas are free of hazards, etc.)
- Follow all protocol found in the camp handbook
- Help to maintain the integrity of the camp rooms and help with set-up and clean-up of the camp area.

Transporting/keep track of activity supplies throughout campus as well as off site

Skills Required: Game leading, assisting with arts & crafts, ability to socialize with all age groups of campers, ability to swim, ability to understand and follow instructions.

These tasks in no way state or imply that these are the only duties to be performed by this volunteer. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.