

SPECIAL USE PERMIT APPLICATION

AN APPLICATION TO AMEND THE OFFICIAL ZONING MAP OF GWINNETT COUNTY, GA.

APPLICANT INFORMATION	OWNER INFORMATION*
NAME: <u>Sugarloaf United Methodist Church</u> ADDRESS: <u>1795 Old Peachtree Road</u> CITY: <u>Duluth</u> STATE: <u>GA</u> ZIP: <u>30097</u> PHONE: <u>678-684-6000</u>	NAME: <u>Sugarloaf United Methodist Church</u> ADDRESS: <u>1795 Old Peachtree Road</u> CITY: <u>Duluth</u> STATE: <u>GA</u> ZIP: <u>30097</u> PHONE: _____
CONTACT PERSON: <u>Nancy Burns</u> PHONE: <u>678-684-6007</u> CONTACT'S E-MAIL: <u>nbburns@sugarloaf.org</u>	

*Include any person having a property interest and any person having a financial interest in any business entity having property interest (use additional sheets if necessary).

APPLICANT IS THE:
<input type="checkbox"/> OWNER'S AGENT <input checked="" type="checkbox"/> PROPERTY OWNER <input type="checkbox"/> CONTRACT PURCHASER
EXISTING/PROPOSED ZONING: <u>R100</u> BUILDING/LEASED SQUARE FEET: <u>20,400</u>
LAND DISTRICT(S): <u>7</u> LAND LOT(S): <u>198</u> ACREAGE: <u>17</u>
ADDRESS OF PROPERTY: <u>1795 Old Peachtree Road, Duluth, GA 30097</u>
SPECIAL USE REQUESTED: <u>Permit to operate a preschool on Sugarloaf UMC Campus open the public.</u>

PLEASE ATTACH A LETTER OF INTENT EXPLAINING WHAT IS PROPOSED





May 5, 2011

Gwinnett County
Department of Planning and Development
446 West Crogan Street, Suite 275
Lawrenceville, Georgia 30046

Re: Letter of Intent

Sugarloaf United Methodist Church, by this letter, is requesting a special use permit for the operation of a preschool on our campus for ages 12 month to young 5 year olds. The details of the use as a preschool are as follows:

Facilities: Currently, Sugarloaf United Methodist Church occupies that land designated in Exhibit "A" (legal description) in Gwinnett County, Georgia. Our property has four primary buildings for regular use, including a two-level main sanctuary building, a two-level secondary building in which the preschool will be housed, a third single story building used primarily for Sunday school services (not to be used by the preschool) and a fourth single story building used primarily as a large group gathering area (not to be used by the preschool). All buildings are depicted on the enclosed site plan. In addition, our property hosts a playground area and an activity field which are both kept in conformance with Gwinnett County regulations. Our property contains an outdoor parking lot with capacity for approximately 423 vehicles.

The preschool activities will be housed in the lower floor of the secondary building referenced above. The lower floor contains 18 rooms for preschool use, 2 three stall bathrooms for use, 4 entrance/exits, all maintained in accordance with applicable regulations promulgated by Gwinnett County.

Operations: Currently, we anticipate an immediate enrollment of approximately 178 children between the ages of 12 months to young 5 years old. The preschool operations will be conducted by 37 adults who have a combined over 200 years of preschool management and operations experience. The preschool hours of operations are expected to be from 9:30 a.m. to 1:00 p.m. on Monday through Friday of each week, excluding normal holidays and will operate from September to May each year. The days of operation are not expected to overlap any normal major church activities which would require excess parking or additional public use facilities.

Enclosed in this packet are the necessary documents for our request. Please let me know if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Nancy Burns", is written over a light blue horizontal line.

Nancy Burns
Operations Manager
Sugarloaf United Methodist Church
nbburns@sugarloaf.org
678-684-6007



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