



**GWINNETT COUNTY**  
**Department of Planning & Development**  
**Development Inspections Section**  
**One Justice Square, 2<sup>nd</sup> Floor, Suite 225**  
**446 West Crogan Street**  
**Lawrenceville, Georgia 30045**  
**Phone: 678.518.6050 Fax: 678.518.6275**  
**www.gwinnettcounty.com**

## MEMORANDUM

To: Consultants, Designers, Developers & Other Interested Parties

Subject: Erosion & Sediment Control (E&SC) Inspection Procedural Changes **Effective 16 August 2004** Due to Revisions to the Soil Erosion & Sediment Control Ordinance (Adopted 22 June 2004)

Date: 21 July 2004

Due to changes made to the Soil Erosion & Sediment Control Ordinance that also incorporates enforcement of the State of Georgia NPDES General Permit for Construction Activities, and after consultation with the Development Advisory Committee, **the following E&SC inspection procedural changes become effect on 16 August 2004:**

1. A county approved **Erosion, Sedimentation, & Pollution Control Plan (ES&PCP)** must be available to county inspection staff on-site (readily available within +/- 30 minutes).
2. The ES&PCP must be kept up-to-date, "red-lined" as appropriate and signed by the designer.
3. **Turbidity data** must be kept on-site and up-to-date.
4. A **BMP Inspection Log Book** must be maintained and kept on-site and up-to-date. Entries in the Log Book must be within 24 hours of every 0.5-inch rainfall and at a minimum interval of every 7 days if no rainfall.
5. A **daily Rainfall Log Book** must be kept on-site using the data obtained from the rainfall-measuring instrument required to be on-site.
6. A **daily Construction Entrance/Exit Area Log Book** must be kept on-site.
7. A **copy of the Notice of Intent (NOI)** must be submitted to the Development Inspections Section at least **14 days before beginning land-disturbing activities** (*suggestion: provide the copy at time of issuance of the Land Disturbing Permit*).
8. Prior to the issuance of any Land Disturbing Permit, **proof of EPD's fee payment** must be provided to the Development Review Section (**i.e. a copy of EPD's payment form and a copy of the check**).
9. Utility providers do not need to submit NOI's for each project. They should instead file a "blanket" NOI for their activities each year.

### **Suggested Common Sense E&SC Tips**

- Design & implement a good ES&PC Plan.
- Minimize land disturbance.
- Quickly stabilize disturbed areas.
- Inspect often; fix deficiencies; train employees; make entries in log book(s).
- Adequately & quickly stabilize on-site drainage channels & outlets.
- Mulch, seed, re-seed and/or fertilize disturbed areas.
- Adequately stabilize cut/fill slopes.
- Schedule inspections routinely.

For more information, please call the Development Inspection Section at 678.518.6070 regarding inspections or the Storm Water Management Section of Public Utilities at 678.518.6150 regarding E&SC plan design.

National Pollutant Discharge Elimination System  
General Permit Fee Form  
Georgia Dept. of Natural Resources  
Environmental Protection Division



Please print or type this form.  
Submit original and payment to:

**EPD-Construction Land Disturbance Fees**  
**P. O. Box 932858**  
**Atlanta, Georgia 31193-2858**

**Make check payable to:**  
**Department of Natural Resources – EPD (DO NOT MAIL CASH)**

*(Complete the following information)*

Primary Permittee \_\_\_\_\_  
Permittee Address \_\_\_\_\_  
\_\_\_\_\_

Project Name \_\_\_\_\_  
Location / Address \_\_\_\_\_  
\_\_\_\_\_

Contact Telephone \_\_\_\_\_

County \_\_\_\_\_  
City \_\_\_\_\_

Acres Disturbed in an area with a local issuing authority \_\_\_\_\_ x \$40 per acre = \_\_\_\_\_  
*Do not include fees payable to local issuing authorities.*

Acres Disturbed in an area with no local issuing authority \_\_\_\_\_ x \$80 per acre = \_\_\_\_\_

Acres Disturbed by an entity exempt from local issuing authority regulation pursuant to statute \_\_\_\_\_ x \$80 per acre = \_\_\_\_\_

**TOTAL FEE SUBMITTED = \_\_\_\_\_**

**Check Number \_\_\_\_\_**

**Submitted By:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACH CHECK HERE**

**VOID IF SUBMITTED WITHOUT PAYMENT**