

Submitted Date: _____

DRCC Date: _____

Data Entry Date: _____

GWINNETT COUNTY
Department of Planning & Development
 One Justice Square
 446 West Crogan Street
 Lawrenceville, Georgia 30046
 Phone: 678.518.6000 Fax: 678.518.6240
 www.gwinnettcounty.com

CDP / MDP No.: _____

CPL No.: _____

PRJ No.: _____
(Staff Use Only)

√ **Only One:**

Non-Residential (CDP) or Multifamily (MDP) Site Development Plan Review Application

Non-Residential or Multifamily Site Concept (CPL) Plan Review Application

(February 2009)

Please type or print legibly using blue or black ink. Incomplete applications cannot be accepted.

Project Information

Project Name: _____

Address or Location: _____

Project Description: _____

District/Land Lot/Parcel: _____ **Total Site Acres:** _____ **Total Disturbed Acres:** _____

Zoning: _____ **Zoning/SUP Case No(s):** _____

Parking Space Information:

No. Existing Spaces: _____ **No. New Spaces:** _____ **Total No. Spaces:** _____ **Pavement Surface:** _____

Sanitary Service (√ One): Sewer Septic

Watershed Information (√ One): Alcovy River Big Haynes Creek Chattahoochee River N/A

Building Information (√ All Applicable Boxes):

New Building(s) Building Addition Existing Building(s) Parking Lot Pool Tennis Court(s)

Multifamily Dwelling Units: No. 1 BR Units: _____ No. 2 BR Units: _____ No. 3 BR Units: _____ **Total Units:** _____

List Each Building or Addition	New Building or Building Addition Total Floor Area	Existing Building Total Floor Area ("N/A" for New Buildings)	No. Stories for Each Building or Addition

Developer Information

Developer (Company) Name: _____

Address: _____

City: _____ **Province/State:** _____ **Postal Code:** _____

Phone: _____ **Fax:** _____ **Email:** _____

Contact Person's Name: _____ **Phone:** _____

Developer Signature: _____ **Date Signed:** _____

Developer Printed Name: _____

Property Owner Information

√ Only One: *Current Property Owner* *Proposed Property Owner*

Property Owner (Company) Name: _____

Address: _____

City: _____ Province/State: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person's Name: _____ Phone: _____

Designer Information

Designer (Company) Name: _____

Address: _____

City: _____ Province/State: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person's Name: _____ Phone: _____

Designer Signature: _____ **Date Signed:** _____

Designer Printed Name: _____

**Application for Plan Review Completeness Checklist:
NON-RESIDENTIAL (CDP) OR MULTIFAMILY (MDP) SITE DEVELOPMENT**

DESIGNER: Please \checkmark each below to determine completeness of the application for plan review:

- | | |
|--|--|
| <p>1. <input type="checkbox"/> Project name(s) both current & former []</p> <p>2. <input type="checkbox"/> Location map & north arrow []</p> <p>3. <input type="checkbox"/> Property boundary line(s) with tie point []</p> <p>4. <input type="checkbox"/> Adjacent property line(s) / zoning district(s) []</p> <p>5. <input type="checkbox"/> Name(s) of street(s) adjacent to project site []</p> <p>6. <input type="checkbox"/> Name(s) and right-of-way width(s) of existing adjacent road(s) []</p> <p>7. <input type="checkbox"/> Land lot, land district & tax parcel number of property []</p> <p>8. <input type="checkbox"/> Location of existing driveways or roadways on opposite side of road(s) that abut the property []</p> <p>9. <input type="checkbox"/> Zoning & conditions of zoning or SUP approval with case number []</p> <p>10. <input type="checkbox"/> Seal of Georgia registered professional []</p> <p>11. <input type="checkbox"/> Gwinnett County Standard Floodplain Note, and if applicable, floodplain areas shown []</p> <p>12. <input type="checkbox"/> Gwinnett County Standard Wetlands Note, and if applicable, wetland areas shown []</p> <p>13. <input type="checkbox"/> Gwinnett County Standard Storm Water Management Note, and if applicable, detention areas shown []</p> <p>14. <input type="checkbox"/> Gwinnett County Standard State Waters Buffer Note, and if applicable, streams and stream buffers shown []</p> <p>15. <input type="checkbox"/> Storm water pipe chart & pipe profiles []</p> <p>16. <input type="checkbox"/> Tree Survey showing specimen trees (3 copies)</p> <p>17. <input type="checkbox"/> Landscape Concept Plan (3 copies)</p> <p>18. <input type="checkbox"/> 12 copies/sets of Site Development Drawings <i>including:</i></p> <p>a. <input type="checkbox"/> Site Plan []</p> <p>b. <input type="checkbox"/> Landscape, Tree Preservation and/or Replacement Plan []</p> <p>c. <input type="checkbox"/> Grading Plan []</p> <p>d. <input type="checkbox"/> Erosion & Sediment Control Plan []</p> <p>e. <input type="checkbox"/> Storm Water Management Plan []</p> <p>f. <input type="checkbox"/> Sewer Design Plan, both on & off-site,</p> | <p><i>including:</i></p> <p>1) Location of all existing & proposed sewer []</p> <p>2) Manhole identification numbers []</p> <p>3) Indicate both on & off-site sewer with complete design to the existing sewer tie-in manhole []</p> <p>4) Show all other existing & proposed utilities []</p> <p>5) Provide profiles indicating slope, elevation, pipe type and length, utility crossings & manhole identification numbers []</p> <p>g. <input type="checkbox"/> Water Distribution Plan, both on & off-site, <i>including:</i></p> <p>1) Location of existing water lines with their sizes & appurtenances (e.g. hydrants, valves, etc.) []</p> <p>2) Location of proposed water lines with their sizes & appurtenances []</p> <p>h. <input type="checkbox"/> Pump Station & Force Main Design Plan <i>(if applicable)</i> []</p> <p>i. <input type="checkbox"/> Detail Sheet(s) []</p> <p>19. <input type="checkbox"/> 1 copy of Site Plan Sheet only reduced to 8 1/2 x 11 inches []</p> <p>20. <input type="checkbox"/> 1 copy of Resolution approving Rezoning or Special Use Permit <i>(if applicable)</i> []</p> <p>21. <input type="checkbox"/> 1 copy of Flood Study <i>(if required)</i> []</p> <p>22. <input type="checkbox"/> 1 copy of Storm Water Management Report []</p> <p>23. <input type="checkbox"/> 1 copy of all applicable Storm Water Management Checklists, <i>annotated</i> to indicate location of information []</p> <p>24. <input type="checkbox"/> 1 copy of BMP Maintenance Agreement []</p> <p>25. <input type="checkbox"/> Compact Disc & Jewel Case with plans in PDF or TIF format</p> |
|--|--|

Designer Signature

Date

***** **Gwinnett County Development Review Coordinating Committee Use Only Below** *****

Project Name: _____

Application is **COMPLETE** and is **ACCEPTED** for Plan Review

Application is **NOT** complete and is **REJECTED** for Plan Review for the following reasons:

1. _____

2. _____

By: _____
Sewer & Water Plan Review – Planning & Development

By: _____
Storm Water Plan Review - Planning & Development

3. _____

4. _____

By: _____
Development Review – Planning & Development

By: _____
Traffic & Operations – Transportation

5. _____

By: _____ Fire Plan Review – Planning & Development

Designer Contacted By: _____ Date: _____ Time: _____

Application for Plan Review Completeness Checklist:
NON-RESIDENTIAL OR MULTIFAMILY SITE CONCEPT PLAN (CPL)

DESIGNER: Please \checkmark each below to determine completeness of the application for plan review:

- | | |
|--|---|
| 1. <input type="checkbox"/> Project name(s) both current & former [] | 12. <input type="checkbox"/> Gwinnett County Standard Wetlands Note, and if applicable, wetland areas shown [] |
| 2. <input type="checkbox"/> Location map & north arrow [] | 13. <input type="checkbox"/> Gwinnett County Standard Storm Water Management Note, and if applicable, detention areas shown [] |
| 3. <input type="checkbox"/> Property boundary lines with tie point [] | 14. <input type="checkbox"/> Gwinnett County Standard State Waters Buffer Note, and if applicable, streams and stream buffers shown [] |
| 4. <input type="checkbox"/> Adjacent property lines and zoning district(s) [] | 15. <input type="checkbox"/> 12 copies of Site Concept Plan [] |
| 5. <input type="checkbox"/> Name(s) of existing adjacent road(s) [] | 16. <input type="checkbox"/> Compact Disc and Jewel Case with plans in PDF or TIF format |
| 6. <input type="checkbox"/> Land lot, land district and tax parcel number of property [] | 17. <input type="checkbox"/> 1 copy of Site Concept Plan reduced to 8 1/2 x 11 inches [] |
| 7. <input type="checkbox"/> Location of existing driveways or roadways on the opposite side of road(s) that about the property [] | 18. <input type="checkbox"/> 1 copy of Storm Water Management's Checklist annotated to indicate location of information [] |
| 8. <input type="checkbox"/> Zoning & conditions of zoning or SUP approval with case number [] | 19. <input type="checkbox"/> 1 copy of Resolution approving Rezoning or Special Use Permit (<i>if applicable</i>) [] |
| 9. Tree Survey showing specimen trees (3 copies) | |
| 10. Landscape Concept Plan (3 copies) | |
| 11. <input type="checkbox"/> Gwinnett County Standard Floodplain Note, and if applicable, floodplain areas shown [] | |

 Designer Signature

 Date

***** **Gwinnett County Development Review Coordinating Committee Use Only Below** *****

Project Name: _____

Application is **COMPLETE** and is **ACCEPTED** for Plan Review

Application is **NOT** complete and is **REJECTED** for Plan Review for the following reasons:

1. _____

2. _____

By: _____
 Sewer & Water Plan Review – Planning & Development

By: _____
 Storm Water Plan Review – Planning & Development

3. _____

4. _____

By: _____
 Development Review – Planning & Development

By: _____
 Traffic & Operations – Transportation

5. _____

By: _____
 Fire Plan Review- Planning & Development

Designer Contacted By: _____ Date: _____ Time: _____

Application for Plan Review Completeness Checklist:
NON-RESIDENTIAL (CDP) SEWER, WATER, PUMP HOUSE, FORCE MAIN

DESIGNER: Please ✓ each below to determine completeness of the application for plan review:

- | | |
|--|---|
| <p>1. <input type="checkbox"/> Project name(s) both current & former []</p> <p>2. <input type="checkbox"/> Location map & north arrow []</p> <p>3. <input type="checkbox"/> Adjacent property line(s) / zoning district(s) []</p> <p>4. <input type="checkbox"/> Name(s) and right-of-way width(s) of existing adjacent road(s) []</p> <p>5. <input type="checkbox"/> Land lot, land district & tax parcel number
 • (for linear projects provide parcel number at the starting point)</p> <p>6. <input type="checkbox"/> Zoning & conditions of zoning or SUP approval with case number []</p> <p>7. <input type="checkbox"/> Seal of Georgia registered professional []</p> <p>8. <input type="checkbox"/> Gwinnett County Standard Floodplain Note, and if applicable, floodplain areas shown []</p> <p>9. <input type="checkbox"/> Gwinnett County Standard Wetlands Note, and if applicable, wetland areas shown []</p> <p>10. <input type="checkbox"/> Gwinnett County Standard Storm Water Management Note, and if applicable, detention areas shown []</p> <p>11. <input type="checkbox"/> Gwinnett County Standard State Waters Buffer Note, and if applicable, streams and stream buffers shown []</p> <p>12. <input type="checkbox"/> Storm water pipe chart & pipe profiles []</p> <p>13. <input type="checkbox"/> 6 copies/sets of Site Development Drawings including:
 b. <input type="checkbox"/> Site Plan []
 b. <input type="checkbox"/> Landscape, Tree Preservation and/or Replacement Plan [] (If applicable)
 c. <input type="checkbox"/> Grading Plan [] (If applicable)
 j. <input type="checkbox"/> Erosion & Sediment Control Plan []
 k. <input type="checkbox"/> Storm Water Management Plan []</p> <p>14. <input type="checkbox"/> Compact Disc and Jewel case with plans in PDF or TIF format</p> | <p>1. <input type="checkbox"/> Sewer Design Plan, both on & off-site, <u>including:</u>
 6) Location of all existing & proposed sewer []
 7) Manhole identification numbers []
 8) Indicate both on & off-site sewer with complete design to the existing sewer tie-in manhole []
 9) Show all other existing & proposed utilities []
 10) Provide profiles indicating slope, elevation, pipe type and length, utility crossings & manhole identification numbers []</p> <p>m. <input type="checkbox"/> Water Distribution Plan, both on & off-site, <u>including:</u>
 1) Location of existing water lines with their sizes & appurtenances (e.g. hydrants, valves, etc.) []
 2) Location of proposed water lines with their sizes & appurtenances []</p> <p>n. <input type="checkbox"/> Pump Station & Force Main Design Plan (if applicable) []
 o. <input type="checkbox"/> Detail Sheet(s) []</p> <p>14. <input type="checkbox"/> 1 copy of Resolution approving Rezoning or Special Use Permit (if applicable) []</p> <p>15. <input type="checkbox"/> 1 copy of Flood Study (if required) []</p> <p>16. <input type="checkbox"/> 1 copy of Storm Water Management Report []</p> <p>17. <input type="checkbox"/> 1 copy of all applicable Storm Water Management Checklists, <u>annotated</u> to indicate location of information []</p> <p>18. <input type="checkbox"/> 1 copy of BMP Maintenance Agreement []</p> |
|--|---|

_____ Designer Signature _____ Date

***** **Gwinnett County Development Review Coordinating Committee Use Only Below** *****

Project Name: _____

Application is **COMPLETE** and is **ACCEPTED** for Plan Review

Application is **NOT** complete and is **REJECTED** for Plan Review for the following reasons:

1. _____ 2. _____

By: _____ By: _____
 Sewer & Water Plan Review-Planning & Development Storm Water Plan Review-Planning & Development

3. _____ 4. _____

By: _____ By: _____
 Development Review – Planning & Development Traffic & Operations – Transportation

5. _____

By: _____
 Fire Plan Review-Planning & Development

Designer Contacted By: _____ Date: _____ Time: _____