



GWINNETT COUNTY
Department of Planning & Development
One Justice Square
446 West Crogan Street
Lawrenceville, Georgia 30046
Phone: 678.518.6000 Fax: 678.518.6240
www.gwinnettcounty.com

TEMPORARY OUTDOOR ACTIVITY PERMIT CHECKLIST REQUIREMENTS

- Chapter 18, Article II of the Code of Ordinances of Gwinnett County was amended and added to on 10-3-2005
- “All County Ordinance provisions in conflict with this Ordinance, including temporary use provisions contained in Sections 1307 (D), 1308 (E), and 1308A (E) of the 1985 Zoning Resolution of Gwinnett County, Georgia, are hereby repealed.”
- Gwinnett County no longer issues Peddler’s Permits. Peddling is prohibited in Gwinnett County
- “Temporary Outdoor Activity Permit” replaces “Temporary Use Permit”.

Requirements:

1. Activities must be at minimum 50’ from right of way (verify on site plan)
2. Zone C-2 and C-3 only
3. Parcel must be 2 Acres minimum
4. Activities must not disrupt vehicle ingress and egress (verify on site plan)
5. Activities must be on a paved surface and not on grass or landscaped areas.
6. Written permission of the property owner
7. State on plan the activity will not exceed 12 consecutive hours in a 24 hour period. (an allowed exception to this is holiday activities).
8. Carnivals must be located no closer than 500 feet to any residential property.
9. Pumpkin Sales are allowed September 15th thru October 31st.
10. Christmas tree sales are allowed November 1st through December 31st.
11. Charitable or nonprofit events for which sale proceeds benefit charitable organizations are not regulated by the above Article.
12. All food service requires approval from Environmental Health Department.



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APPLICATION FOR TEMPORARY OUTDOOR ACTIVITY PERMIT AUTHORIZATION

Holiday Activities _____ Goods and Merchandise _____ Non-Profit _____ Farm Produce _____ Carnival _____

Pumpkin Sales _____ (allowed September 15th – October 31st) Christmas Tree Sales (allowed Nov 1st-Dec 31st)

Is there food service involved with this event? Yes No

Name of Development _____ Business Type _____

Location _____ Zoning _____

Dist., LL., Parcel No. _____ Total Acreage _____

Owner of Property _____ Business Owner _____

Address _____ Address _____

_____ Zip _____ Zip _____

Phone _____ Phone _____

Contact Person: _____

DEPARTMENT USE ONLY

Project No. PRJ _____ Permit No. TOA _____

SEE THE INDICATED DEPARTMENTS FOR APPROVAL

PLANNING AND DEVELOPMENT

DEVELOPMENT REVIEW DIVISION Reviewed By _____ Date _____

FIRE SERVICES Authorized By _____

Conditions: _____ Date _____

BUILDING PLAN REVIEW Authorized By _____

Conditions: _____ Date _____

ENVIRONMENTAL HEALTH DEPARTMENT Authorized By _____

Conditions: _____ Date _____

DEVELOPMENT PLAN AUTHORIZATION

Development Review: Authorized By _____

Conditions: _____ Date _____

LICENSE

BUSINESS LICENSE DEPARTMENT: Authorized By _____

Conditions: _____ Date _____

ONLY ORIGINAL APPLICATION FORM CAN BE USED FOR FINAL AUTHORIZATION