

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Work Session Minutes
Tuesday, January 15, 2013 - 10:00 AM

Present: Charlotte J. Nash, Lynette Howard, Tommy Hunter & John Heard
Absent: Jace Brooks

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Howard Second: Hunter Vote: 4-0; Nash-Yes; Brooks-Absent; Howard-Yes; Hunter-Yes; Heard-Yes

III. New Business

I. Commissioners

2013-0101 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2014. Chairman's Appointment
Discussion – Nash

2013-0102 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2013. District 1/Brooks
Discussion – Howard

2013-0103 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2014. District 2/Howard
Consent – Howard – Appoint Dr. Solveig Evans

2013-0104 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2013. District 3/Hunter
Discussion – Hunter

2013-0105 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2014. District 4/Heard
Consent – Heard – Appoint Gail LeBarge

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III. New Business

I. Commissioners

2013-0106 Approval to appoint Walter Rekuc, Commercial Developer Member; Mark Richardson, Multi-family Developer Member; Jennifer DeWeese, Office Developer Member; Taylor Anderson, Registered Engineer Member; Scott Zanardo, Registered Architect member; Terri Rosamond, Utilities Coordinating Member; and Clint Dixon, Planning Commissioner Member to the Development Advisory Committee. Term Expires December 31, 2014.

Consent – Heard

2013-0107 Approval to appoint Terry Baker, Registered Landscape Architect Member and Dennis Billew, Development Advisory Committee Member to the Tree Advisory Committee. Term Expires December 31, 2014.

Consent – Heard

2013-0109 Approval to appoint Mark Richardson, General Contractor; Michael W. Banham, Registered Fire Protection Engineer; Jiles A. Singleton, Registered Mechanical Engineer and Roger S. Lingerfelt, Registered Structural Engineer to the Board of Construction Adjustments and Appeals. Term Expires December 31, 2014.

Consent – Hunter

2. Multiple Departments

2013-0086 Award BL136-12, purchase of original equipment manufacturer (OEM) toner and inkjet cartridges on an annual contract (January 17, 2013 through January 16, 2014), to low responsive bidders as follows: Computer Networking, Inc. dba CNI Office Supplies, Laserlink International, Inc., The Office Pal, Polir Business Development Group dba Polir Inkjet & Toner, and U.S. Ink and Toner, Inc., per attached recommendation letter, base bid \$125,000.00. (Staff Recommendation: Award)

Discussion – Howard

III. New Business

3. Community Services/Phil Hoskins

2013-0037 Award BL141-12, provision of PoolPak maintenance and repair on an annual contract (January 16, 2013 through January 15, 2014), to sole bidder, Bardi Mechanical, base bid \$155,000.00. This contract is funded by the Recreation Fund. (Staff Recommendation: Award)

Consent – Heard

4. Fire Services/Bill Myers

2013-0028 Approval to accept the donation of a damaged casket (valued at \$1,400.00) from Tim Stewart Funeral Home to the Department of Fire and Emergency Services Honor Guard. The damaged casket will be utilized to provide funeral training to members of the Honor Guard. (Staff Recommendation: Approval)

Consent – Hunter

2013-0027 Approval/authorization for the Chairman to sign a Memorandum of Understanding/Agreement between the Georgia Emergency Management Agency-Homeland Security Georgia Search and Rescue Team (GEMA/GSAR) and Gwinnett County. This agreement will provide mutual assistance between the participating parties in managing any emergency or disaster that is declared by the governing authority of any political subdivision that is a participating party. (Staff Recommendation: Approval)

Consent – Howard

5. Law Department/Van Stephens

2012-1139 Approval/authorization for Project Jimmy Carter Boulevard/SR 140 and I-85 Diverging Diamond Interchange Improvements, Project #F-0780-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Preferred Real Estate Equities, Inc., United Community Bank (Georgia), as successor in interest to Independent Bank & Trust Company, and Budget Rent A Car System, Inc., located in Land Lot 195 of the 6th District of Gwinnett County, Georgia, consisting of 1,654.15 square feet of right of way and 1,502.97 square feet of permanent easement for the construction and maintenance of slopes, Parcel 5, Zoning C-2, Amount \$59,610.00. This project is funded by the 2009 SPLOST Program. District 2/Howard

Consent – Howard

III. New Business

5. Law Department/Van Stephens

2013-0014 Approval/authorization for Project Bryson Park/Lions Club Park Connection-Lawrenceville Highway/U.S. Highway 29/State Route 8 from Rockbridge Road to Hillcrest Road, Project #F-0792-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Podber Limited Partnership, located in Land Lot 146 of the 6th District of Gwinnett County, Georgia, consisting of 2,100.81 square feet of permanent easement for the construction and maintenance of slopes and 383.54 square feet of 24-month temporary driveway easement, Parcel 5, Zoning C-2, Amount \$9,905.00. This project is funded by the 2009 SPLOST Program. District 2/Howard
Consent – Howard

6. Support Services

2013-0080 Award BL137-12, Gwinnett County Fire Station No. 10 entrance drive project, to low bidder, Charles W. Pruitt Enterprises, Inc., amount not to exceed \$196,890.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 SPLOST program. District 1/Brooks (Staff Recommendation: Award)
Discussion – Heard

7. Transportation/Kim Conroy

2013-0084 Approval to renew BL014-12, purchase of hot asphaltic patch mix on an annual contract (March 06, 2013 through March 05, 2014), with low bidders, E.R. Snell Contractors, Inc., C.W. Matthews Contracting Company, Inc., and Metro Materials, base bid \$295,000.00 (negotiated cost savings of approximately \$4,917.00). (Staff Recommendation: Award)
Consent – Howard

2013-0077 Approval/authorization for the Chairman to execute a Memorandum of Agreement with the Georgia Department of Transportation for the installation of roadway lighting on SR 120 from Meadow Church Way and Meadow Church Road, estimated operating costs \$298.92, estimated revenue \$330.00. Subject to approval by Law Department. District 1/Brooks (Staff Recommendation: Approval)
Consent – Nash

III. New Business

7. Transportation/Kim Conroy

2013-0078 Approval/authorization to modify the 2005 and 2009 SPLOST programs. Funding to be reallocated from savings, planning dollars and longer term projects to address shorter term, more immediate needs including road resurfacing, intersection improvements, school safety and pedestrian safety improvements, major road improvements and bridge improvements. Total reallocation in the 2005 SPLOST is \$1,737,881.40; total reallocation in the 2009 SPLOST is \$7,452,351.66. (Staff Recommendation: Approval)

Consent – Heard

8. Water Resources/Ron Seibenhener

2013-0022 Award OS045, maintenance agreement for the Invensys-Foxboro distributed control system on a multi-year contract, with Invensys Systems, Inc. The initial term of this contract shall be January 01, 2013 through December 31, 2013, base amount \$345,358.47. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2013 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, total base amount \$1,698,792.35, upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded through the Water & Sewer Operating Fund. District I/ Brooks (Staff Recommendation: Award)

Consent – Heard

2013-0079 Approval to renew BL141-11, purchase of pebble quick lime and bulk hydrated lime on an annual contract (January 18, 2013 through January 17, 2014), with low bidder, Cheney Lime & Cement Company, base bid \$260,786.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval)

Consent – Hunter

III. New Business

8. Water Resources/Ron Seibenhener

2013-0029 Approval/authorization for the Chairman to 1) execute and record a Declaration of Conservation Covenant and Restrictions and, 2) to execute and grant a Conservation Easement to the Georgia Piedmont Land Trust on the areas within the Sweetwater-Old Norcross Stream Restoration and Wetland Mitigation Bank Project, parcel number 7040-274, subject to review by the Law Department. The Declaration of Covenant and Restrictions and a Conservation Easement are required by the United States Army Corp of Engineers to satisfy the Clean Water Act, Section 404 Permit conditions and compensatory mitigation requirements resulting from unavoidable loss of natural resources, District 4/Heard (Staff Recommendation: Approval)

Discussion – Heard

2013-0032 Approval/authorization for the Chairman to execute a Memoranda of Understanding with the Georgia Department of Transportation for work associated with the SR 20 Bridge Widening and Relocation project. No funding involved. District 4/Heard (Staff Recommendation: Approval)

Discussion – Heard

2013-0033 Approval/authorization for the Chairman to execute a Memorandum of Agreement in the amount of \$250,000.00 to participate in the Metropolitan North Georgia Water Planning District Toilet Retrofit Program, subject to approval by the Law Department. (Staff Recommendation: Approval)

Consent – Heard

IV. Old Business

I. Commissioners

2012-0082 Approval of appointment to the Tree Advisory Committee. Term Expires December 31, 2013. Chairman's Appointment (Tabled on 01/03/2013)

2013-0047 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Kim Hall. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 01/03/2013)

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IV. Old Business

I. Commissioners

2013-0055 Approval of appointment to the Gwinnett Transit System Advisory Board. Incumbent Scott Haggard. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 01/03/2013)

2013-0070 Approval of appointment to the Water & Sewerage Authority. Incumbent Stephen Hill. Term Expires December 31, 2013. Chairman's Appointment (Tabled on 01/03/2013)

2013-0075 Approval to appoint Barbara Seal, Jonathan Semerjian and Ron Peters to the Upper Ocmulgee River Resource Conservation & Development Council, Inc. Term Expires June 20, 2013 (Tabled on 01/03/2013)

V. Adjournment

{Action: Adjourn Motion: Hunter Second: Howard Vote: 4-0; Nash-Yes; Brooks-Absent; Howard-Yes; Hunter-Yes; Heard-Yes