

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Business Session Minutes
Tuesday, February 5, 2013 - 3:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter & John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Howard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

Executive Session: January 22, 2013

Public Hearing: January 22, 2013

{Action: Approved Motion: Howard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements

- **Award Presentation:** 2012 NACIO Superior Award and Best in Class for the Redesign of www.gwinnettcounty.com

VI. Consent Agenda

A. New Business

I. Community Services/Phil Hoskins

2013-0140 Approval to renew RP035-09, demand professional services for parks and recreation on an annual contract (February 03, 2013 through February 02, 2014), with Foresite Group and Moreland Altobelli, base amount \$1,074,000.00 (negotiated cost savings of approximately \$10,740.00). This contract is funded 52% by the 2005 SPLOST Program, 43% by the 2009 SPLOST Program and 5% by the Recreation Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

1. Community Services/Phil Hoskins

2013-0138 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Grayson Athletic Association, Inc. for the purpose of the installation and maintenance of new scoreboards at the Bay Creek Park baseball and softball fields at no cost to the County. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Correctional Services/David W. Peek

2013-0092 Approval/authorization to accept a grant award of up to \$5,942.48 from the U.S. Department of Justice through the Bulletproof Vest Partnership (BVP) for the purchase of protective body armor. This grant has a 100% match requirement, to be paid from the department's operating budget (General Fund). Approval/Authorization to implement this program as outlined on the attached Action List; and for the Chairman (or designee) to execute any necessary grant documents, subject to review by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Financial Services/Maria Woods

2013-0143 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of assessed value in the amount of \$114,000, a decrease in assessed value of \$1.8 million, for a net decrease of \$1.7 million in assessed value for tax years 2008 thru 2012. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Fire Services/Bill Myers

2013-0113 Approval/authorization to accept grant funds awarded to Gwinnett Fire and Emergency by the Wal-Mart Foundation in the amount of \$1,000 to purchase smoke detectors to distribute to low-income, single-parent, and/or senior adults in need. The grant is 100% funded through the Wal-Mart Foundation with no match requirements. {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Information Technology Services/Barry Puckett

2013-0112 Approval to renew BL033-11, purchase of notebook computers on an annual contract (April 10, 2013 through April 09, 2014), with PC Specialists, Inc., dba Technology Integration Group, base bid \$100,000.00. This contract is funded 72% by the Capital Project Fund, 24% by the Water & Sewer Renewal & Extension Fund and 4% by the Stormwater Renewal & Extension Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

6. Police Services/Charlie Walters

2013-0091 Approval/authorization to accept a grant for the Citizen Corps providing equipment with an estimated value of \$108,750.00 for the Office of Emergency Management. This equipment is funded through the Department of Homeland Security (DHS). Approval/Authorization for the Chairman or designee to sign a Memorandum of Understanding (MOU) with Metro Atlanta Urban Area Security Initiative (UASI) for acceptance of the equipment. The MOU is 100% funded through DHS with no match requirements. Subject to review by the Law Department. {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Support Services

2013-0116 Approval to increase BL036-12, purchase of public safety and pursuit vehicles base amount on an annual contract, to low bidders, Hayes Chrysler Dodge Jeep, Inc., Hardy Chevrolet Buick GMC, and Akin Ford Corp., increase base amount from \$3,609,145.00 to \$6,627,672.00 (increase of \$3,018,527.00). This contract is funded by the Capital Vehicles and Fleet Equipment Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

8. Transportation/Kim Conroy

2013-0010 Award BL135-12, Jimmy Carter Boulevard (I-85 DDI Interchange) bridge improvements project, project number F-0780-01, to low bidder, E.R. Snell Contractor, Inc., amount not to exceed \$5,954,644.80. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 70.3% by the 2009 SPLOST Program and 29.7% by the Gwinnett Village Community Improvement District. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0110 Award BL140-12, Lawrenceville Highway/US 29 (Bryson-Lions Club Park) pedestrian safety project, project numbers G-0111-000003-0002 and M-0685-13, to low bidder, ISC, Inc., amount not to exceed \$332,454.25. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 63% by the Federal Transit Administration (FTA) American Recovery and Reinvestment Act Grant (ARRA), 22% by the 2009 SPLOST Program and 15% by the City of Lilburn. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

8. Transportation/Kim Conroy

2013-0111 Approval to renew BL059-12, purchase of traffic signal LED modules and pedestrian signal heads on an annual contract (February 07, 2013 through February 06, 2014), with the low bidder, Southern Lighting and Traffic Systems, base bid \$125,000.00 (negotiated cost savings of approximately \$2,500.00). This contract is funded 80% by the Capital Project Fund, 12% by the General Operating Fund, and 8% by the 2009 SPLOST Program. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0115 Approval to renew BL111-11, purchase of traffic electrical equipment, material, and line hardware on an annual contract (February 07, 2013 through February 06, 2014), to low responsive bidders as follows: General Traffic Equipment Corporation, McCain, Inc., Quality Traffic Systems, CDK Enterprises, Inc. dba Southern Lighting and Traffic Systems, Temple, Inc., Traffic Parts, Inc., and Utilicom Supply Associates, LLC, base bid \$350,000.00 (negotiated cost savings of approximately \$10,500.00). This contract is funded 50% by the General Fund, 36% by the 2009 SPLOST Program, and 14% by the Capital Project Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0119 Approval/authorization for Chairman to execute a Construction Agreement with the Georgia Department of Transportation for the SR 20 (Peachtree Industrial Boulevard to Burnette Trail) project, F-0019-01, GaDOT Project No. MSL00-0004-000(430), P.I. No. 0004430, total revenue \$33,771,190.78. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This item is funded 100% by the Georgia Department of Transportation. Districts 1/Brooks and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

8. Transportation/Kim Conroy

2013-0121 Approval/authorization for Chairman to execute Supplemental Agreement No. 1-Final with Sunbelt Structures, Inc., for Sugarloaf Parkway Extension, Phase I, Section II project, F-0270-01 and Lawrenceville Suwanee Road over the Yellow River, F-0779-11, total increase \$56,986.18, total reduction \$828,156.12, revised contract amount \$24,625,032.67. Subject to approval by Law Department. This contract is funded 89.5% by the 2009 SPLOST Program, 10.1% by the Georgia Department of Transportation and 0.4% by the Water and Sewer R&E Fund. Districts 3/Hunter and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0122 Approval/authorization for Chairman to execute Supplemental Agreement No. 2 with E.R. Snell Contractor, Inc., for Sugarloaf Parkway Extension, Phase I, Section 3B project, F-0270-01, total increase \$122,959.70, revised contract amount \$14,834,138.68. Subject to approval by Law Department. This item is funded by the 2009 SPLOST Program. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0123 Approval/authorization for Chairman to execute an Agreement with the Georgia Department of Transportation for state budget funding assistance for the Transit System for FY 2013, totaling a maximum of \$329,914.50. Approval for Chairman to execute any and all related documents, subject to approval by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

8. Transportation/Kim Conroy

2013-0124 Approval/authorization for Chairman to execute Supplemental Agreement No. I-Final with C.W. Matthews Contracting Company Inc., for the Hewatt Road (R.D. Head Elementary - Corral Way), F-0604, and the Patterson Road (Pew Creek), F-0587, projects, total increase \$21,315.62, total reduction \$69,021.82, revised contract amount \$1,253,920.41. Subject to approval by Law Department. This item is funded 93% by the 2009 SPLOST Program and 7% by the 2005 SPLOST Program. Districts 2/Howard and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0125 Approval/authorization for Chairman to execute a Force Account Agreement with Georgia Power Company for the Jimmy Carter Boulevard at I-85 Diverging Diamond Interchange bridge improvement project, F-0780, in the amount of \$141,416.00. Subject to approval by Law Department. This Agreement is funded by the 2009 SPLOST Program. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0120 Ratification of various work authorizations with Moreland Altobelli Associates, Inc., total cost \$1,306,965.64. These projects are funded 78.7% by the 2009 SPLOST Program, 15.6% by the 2005 SPLOST Program and 5.7% by the General Government Capital Improvement Program. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

9. Water Resources/Ron Seibenhener

2013-0118 Award OSIII, refurbishment of seven (7) Robicon Perfect Harmony medium voltage variable frequency drives (VFDs), to Siemens Industry, Inc., base amount \$739,335.00. This contract is funded by the Water & Sewer Renewal & extension Fund. District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0139 Approval to renew BL097-10, locating services on an annual contract (February 14, 2013 through February 13, 2014), to low bidder, High Tech Engineering, Inc., base bid \$680,158.44 (negotiated cost savings of approximately \$6,668.22). This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2012-0082 Approval of appointment to the Tree Advisory Committee. Term Expires December 31, 2013. Chairman's Appointment - Appoint Hilary Wilson {Action: Approved Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0040 Approval of appointment to the Airport Authority. Incumbent Emory Geiger. Term Expires December 31, 2016. District 3/Hunter - Appoint Glenn Sikes {Action: Approved Motion: Hunter Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2013-0045 Approval of appointment to the Development Advisory Committee. Incumbent Wayne Oglesbee. Term Expires December 31, 2014. District 4/Heard - **Appoint Wayne Oglesbee** {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0047 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Kim Hall. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 02/05/2013) (Tabled to 02/19/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0048 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Carol Hitchcock. Term Expires December 31, 2016. District 1/Brooks - **Appoint Jim Nitkowski** {Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0068 Approval of appointment to the Tree Advisory Committee. Incumbent Shawn Gallagher. Term Expires December 31, 2014. District 1/Brooks - **Appoint Carol Hassell** {Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0069 Approval of appointment to the Tree Advisory Committee. Incumbent Tammie Zeigler. Term Expires December 31, 2014. District 3/Hunter - **Appoint Tommy Loggins** {Action: Approved Motion: Hunter Second: Heard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0101 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2014. Chairman's Appointment (Tabled on 02/05/2013) (Tabled to 02/19/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2013-0102 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2013. District I/Brooks (Tabled on 02/05/2013) (Tabled to 02/19/2013) {Action: Tabled Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Support Services

2012-1097 Approval/authorization of A Resolution Adopting a County Construction Standardization Manual; Establishing the Process for Compliance; Authorizing Staff to Complete Further Revisions; Establishing an Effective Date; and for Other Purposes. (Tabled on 02/05/2013) (Tabled to 03/05/2013) (Staff Recommendation: Approval) {Action: Tabled Motion: Nash Second: Hunter Vote: 4-1; Nash-Yes; Brooks-Yes; Howard-No; Hunter-Yes; Heard-Yes}

VIII. Comments from Audience

IX. Adjournment

{Action: Adjourn Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}