

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Business Session Minutes
Tuesday, February 19, 2013 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter & John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Howard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes:

Executive Session: February 5, 2013

Work Session: February 5, 2013

Business Session: February 5, 2013

{Action: Approved Motion: Howard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements

- **Resolution of Recognition:** Cancer Prevention Study Week, March 3-9, 2013
{Action: Approved Motion: Brooks Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}
- **Award Presentation:** Certificate of Achievement for Excellence in Financial Reporting
- **Award Presentation:** Recognizing Gwinnett's Lean Certification Program Recipients

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0175 Approval of appointment to the Airport Authority to fill the unexpired vacant position. Term Expires December 31, 2014. District 4/Heard - **Appoint Buddy Corley** {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0189 Approval of appointment to the Zoning Board of Appeals. Incumbent Jim Nash. Term Expires February 28, 2014. Chairman's Appointment - **Appoint Jim Nash {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0190 Approval of appointment to the Zoning Board of Appeals. Incumbent Tim Thornberry. Term Expires February 28, 2014. District 1/Brooks - **Appoint Tim Thornberry {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0191 Approval of appointment to the Zoning Board of Appeals. Incumbent R. Wayne Knox. Term Expires February 28, 2014. District 2/Howard - **Appoint R. Wayne Knox {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0192 Approval of appointment to the Zoning Board of Appeals. Incumbent Mike Royal. Term Expires February 28, 2014. District 3/Hunter - **Appoint Alex Silva {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0193 Approval of appointment to the Zoning Board of Appeals. Incumbent Joseph Hughes. Term Expires February 28, 2014. District 4/Heard - **Appoint Joseph Hughes {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

2. Multiple Departments

2013-0142 Award BL002-13, HVAC services on an annual contract (February 21, 2013 through February 20, 2014), Department of Community Services, Department of Support Services, and Department of Water Resources, to overall low bidder Capital City Mechanical Services, Inc., base bid \$481,902.80. This contract is funded 38% by the Water and Sewer Operating Fund, 28% by the Recreation Fund, 24% by the Administrative Support Fund and 10% by the Capital Project Fund. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Community Services/Phil Hoskins

2013-0160 Approval/authorization for the Chairman to execute a contract with the Gwinnett Coalition for Health and Human Services, in the amount of \$55,074.00 for the period of January 1, 2013 through December 31, 2013. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0161 Approval/authorization for the Chairman to execute a contract with Gwinnett Hospital System, Inc., to provide subsidy funding in the amount of \$225,000.00 for the period of January 1, 2013 through December 31, 2013. Subject to approval by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0162 Approval/authorization for the Chairman to execute a contract with View Point Health, in the amount of \$768,297.00 for the period of January 1, 2013 through December 31, 2013. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

3. Community Services/Phil Hoskins

2013-0163 Approval/authorization for the Chairman to execute a contract with the Gwinnett County Department of Family and Children Services, in the amount of \$371,768.00 for the period of January 1, 2013 through December 31, 2013. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0171 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Greater Lilburn Athletic Association, Inc. for the purpose of the installation and maintenance of new scoreboards at the Lions Club Park baseball and softball fields at no cost to the county, District 2/Howard {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0172 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Norcross Youth Baseball and Softball Association, Inc. for the purpose of the installation and maintenance of new scoreboards at the Pinckneyville Park baseball and softball fields at no cost to the County, District 2/Howard {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Information Technology Services/Barry Puckett

2013-0146 Award BL133-12, on-demand installation services for voice & data wiring on an annual contract (February 20, 2013 through February 19, 2014), to the lowest responsive bidders, Ideal Communications, Inc. and LMI Systems, Inc., base bid \$250,000.00. This contract is funded 47% by the Administrative Support Fund, 17% by the 2009 SPLOST Fund, 13% by the Capital Fund, 10% by the Water & Sewer Renewal & Extension Fund, 9% by the Water & Sewer Operating Fund, and 4% by various other funds. (Staff Recommendation: Award) **{Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0148 Approval to renew RP003-11, maintenance of computers, printers, scanners and peripheral devices on an annual contract (June 22, 2013 through June 21, 2014), to PC Specialists, Inc., dba Technology Integration Group (TIG), base amount \$161,400.00. This contract is funded 90% by the Administrative Support Fund and 10% by the Police Special-Justice Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0154 Approval to renew RP040-11, desktop computer hardware leasing for the Department of Information Technology Services on a lease agreement (March 31, 2013 through March 30, 2014), to the highest scoring firm, Dell Marketing L.P., base amount \$581,878.90. This contract is funded 42% by the General Fund, 16% by the Police District Fund, 15% by the Administrative Support fund, 9% by the Water & Sewer Renewal & Extension Fund, 6% by the Fire District Fund, 5% by the Recreation Fund, 2% by the E911 Fund and 5% by various other funds. (Staff Recommendation: Approval) **{Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

5. Police Services/Charlie Walters

2013-0145 Approval/authorization for the Chairman or designee to sign a Memorandum of Understanding (MOU) with Metro Atlanta Urban Area Security Initiative (UASI) to accept a black Chevrolet SUV and equipment with an estimated value of \$85,000.00 for the Hazardous Device Unit (HDU). The MOU is 100% funded through DHS with no County match requirements. Subject to approval by the Law Department. (Staff Recommendation: Approve) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

6. Support Services

2013-0147 Approval to declare as surplus/salvage the attached list of equipment and vehicles to be disposed of in accordance with Gwinnett County Code of Ordinances (Part II, Ch 2, Div 7 2-333 - Disposition of Personal Property). The means of disposal could include but is not limited to Internet Auction, Public Auction, 3rd Party Auction Company, and Sealed Bid. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

7. Transportation/Kim Conroy

2013-0152 Award BL121-12, purchase of transit passenger shelters & related accessories to the overall low bidder, AC Signs, LLC, dba Decamil, amount not to exceed \$296,182.00. This project is funded by a Federal Transit Administration Grant of the American Recovery and Reinvestment Act (ARRA) Stimulus Funds. (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Transportation/Kim Conroy

2013-0150 Approval to renew BL132-11, purchase of traffic control signs, street name signs, and u-channel posts on an annual contract (March 02, 2013 through March 01, 2014), to the overall low bidder, Vulcan, Inc. dba Vulcan Signs, base bid \$259,530.40 (negotiated cost savings of approximately \$25,953.00). (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0126 Approval/authorization for Chairman to execute Supplemental Agreement No. 3 - Final with E.R. Snell Contractor, Inc., for Sugarloaf Parkway Extension, Phase I, Section I project, F-0270-01, total increase \$78,559.58; total reduction \$635,636.97; revised contract amount \$23,060,938.63. Subject to approval by Law Department. This contract is funded 88.1% by the 2005 SPLOST Program, 10.8% by the Georgia Department of Transportation and 1.1% by the Water and Sewer R&E Fund. Districts 3/Hunter and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0127 Approval/authorization for Chairman to execute Quit Claim Deeds on seventeen parcels with the Georgia Department of Transportation for SR 20 (Peachtree Industrial Boulevard to Burnette Trail) project, F-0019-01 and SR 20 Bridge (Burnette Trail to James Burgess Road) project, F-0019-02, total reimbursement in the amount of \$1,804,223.00. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This item is funded by the Georgia Department of Transportation. District 1/Brooks (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Transportation/Kim Conroy

2013-0155 Approval/authorization for Chairman to execute a Contract for Acquisition of Right of Way with Georgia Department of Transportation for US 78 / Stone Mountain at Walton Court intersection improvement project, M-0684 and G-0104, Georgia Department of Transportation Project No. CSSTP-0008-00(905), P.I. No. 0008905. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This agreement increases the Georgia Department of Transportation contribution by \$254,880.00 and decreases the Evermore Community Improvement District contribution by \$254,880.00. This project is funded 50.6% by the Evermore Community Improvement District, 40.8% by the Georgia Department of Transportation, and 8.6% by the 2009 SPLOST Program. District 3/Hunter (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

8. Water Resources/Ron Seibenhener

2013-0158 Approval to renew BL004-10, emergency repair services for water and sewer mains on an annual contract (March 03, 2013 through March 02, 2014), to low bidder, John D. Stephens, Inc., base amount \$400,000.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Commissioners

2013-0047 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Kim Hall. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 02/19/2013) (Tabled to 03/05/2013) {Action: Tabled Motion: Nash Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0101 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2014. Chairman's Appointment (Tabled on 02/19/2013) (Tabled to 03/05/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0102 Approval of appointment to the Gwinnett Animal Advisory Council. Term Expires December 31, 2013. District I/Brooks - Appoint Marcia Bumbalough {Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Community Services/Phil Hoskins

2013-0166 Approval/authorization for the Chairman to execute a contract with the Gwinnett County Board of Health d/b/a Gwinnett County Health Department, in the amount of \$1,489,896.00 for the period of January 1, 2013 through December 31, 2013. Subject to approval by Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

2. Planning & Development/Bryan Lackey

2013-0197 Approval of Waiver WVR2013-00002 - to reduce undisturbed buffer from 75 feet to a varied buffer width ranging from 50 to 0 feet. Location is 4255 Five Forks Trickum Road, Lilburn, Georgia. District 2/Howard (**Tabled on 02/19/2013**) (**Tabled to 03/05/2013**) (Staff Recommendation: Approval. See attached memorandum and proposed Best Management Plan.)
{**Action: Tabled Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes**}

3. Transportation/Kim Conroy

2013-0153 Award BL004-13, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 17, 2013 through March 16, 2014), to low bidder, TruGreen Landcare LLC, base bid, \$215,567.65 (this represents a 7% decrease from the previous contract). (Staff Recommendation: Award) {**Action: Approved Motion: Howard Second: Nash Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes**}

IX. Comments from Audience

X. Adjournment

{**Action: Adjourn Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes**}