

**Board of Commissioners**

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Charlotte J. Nash, Chairman  
Jace W. Brooks, District 1  
Lynette Howard, District 2  
Tommy Hunter, District 3  
John Heard, District 4



## **Work Session Minutes**

### **Tuesday, March 19, 2013 - 10:00 AM**

**Present:** Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, & John Heard

#### **I. Call To Order**

#### **II. Approval of Agenda**

{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes

#### **III. New Business**

##### **I. Multiple Departments**

**2013-0240 Approval** to renew BL026-12, surveillance repair and installation services on an annual contract (April 18, 2013 through April 17, 2014), Department of Community Services and Department of Support Services, to overall low bidder, GC&E Systems Group, Inc., base amount \$215,000.00. This contract is funded 65% by the 2009 SPLOST Program, 27% by the Administrative Support Fund and 8% by various other funds. (Staff Recommendation: Approval)

**Consent – Hunter**

##### **2. Community Services/Phil Hoskins**

**2013-0265 Approval** of a long-term lease agreement between Gwinnett County and the Fort Daniel Foundation, a Georgia non-profit organization, for the operations and maintenance of the County-owned Fort Daniel Historic Site. The Foundation's mission is to preserve the Fort Daniel archaeological site while providing educational opportunities on Gwinnett County's cultural heritage. The Foundation shall have sole responsibility for all costs associated with the Fort Daniel Historic Site including insurance per terms of the agreement; however the agreement includes an annual payment of \$5,000.00 to the Fort Daniel Foundation for the maintenance of the site. District 4/Heard. The agreement is subject to review and approval by the Law Department. (Staff Recommendation: Approval)

**Discussion – Heard**

### **III. New Business**

#### **2. Community Services/Phil Hoskins**

**2013-0253 Approval/authorization** for the Chairman to execute a 6 month contract with the Georgia Department of Human Services, to purchase transportation services for the seniors of Gwinnett County in the amount of \$158,768.00, providing 75 hours of group trips and a minimum of 16,236 one way passenger trips for the period of January 1, 2013 through June 30, 2013. This contract is funded 100% by General Fund. (Staff Recommendation: Approval)

**Consent – Heard**

#### **3. Fire Services/Bill Myers**

**2013-0241 Award BL001-13**, Gwinnett County fire maintenance facility project, to low bidder, CRS Building Corporation, amount not to exceed \$685,800.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded 5% by the 2009 SPLOST Program and 95% by the 2005 SPLOST Program. District 4/Heard (Staff Recommendation: Award)

**Consent – Howard**

**2013-0236 Approval** to increase RP031-11, purchase of squad support vehicles on an annual contract, to the highest scoring firm, Southeastern Specialty Vehicles, increase base amount from \$445,343.00 to \$669,856.50 (increase of \$224,513.50). This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Howard**

#### **4. Law Department/Van Stephens**

**2013-0234 Approval/authorization** for project Rosebud Road at Temple Johnson Road, project M-0665-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Charles W. Crawford and MERS as Nominee for GMAC Mortgage Corporation dba Ditech.com, lying and being in Land Lot 94 of the 5th District of Gwinnett County, Georgia consisting of 0.024 acres of required right of way and 0.060 acres of permanent easement for the construction and maintenance of slopes. Parcel 20, Tax ID 5-094-009, Zoning R-100. Amount \$3,000.00. This project is funded by the 2009 SPLOST Program. District 3/Hunter

**Discussion – Hunter**

### **III. New Business**

#### **5. Police Services/Charlie Walters**

**2013-0238 Award BL018-13**, engine overhaul of police helicopter, to the lowest responsive bidder, Aeromaritime America, Inc., amount not to exceed \$215,000.00. This contract is funded by the Police Fund. (Staff Recommendation: Award)

**Consent – Howard**

#### **6. Support Services**

**2013-0239 Approval** to renew RP003-10, provide a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract (April 01, 2013 through March 31, 2014), with the highest scoring firm, Genuine Parts Company, base amount \$3,600,000.00. This contract is funded by the Fleet Management Fund. (Staff Recommendation: Approval)

**Consent – Heard**

#### **7. Transportation/Kim Conroy**

**2013-0246 Award BL013-13**, Simonton Road (at McCart Road) safety and alignment project, project number M-0701 and Simonton Road (Simonton Elementary School) school safety project, project number F-0771, to low bidder, CMES, Inc., amount not to exceed \$974,629.50. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded 63.8% by the 2005 SPLOST Program and 36.2% by the 2009 SPLOST Program. District 3/Hunter & District 4/Heard (Staff Recommendation: Award)

**Discussion – Hunter**

**2013-0251 Approval/authorization** for Chairman to execute an Agreement with the City of Lilburn for upgrade of the intersection of Arcado Road and Camp Creek Road - Cole Drive, M-0789. The City of Lilburn will provide funding for 50% of the total cost of the project, contribution not to exceed \$65,000.00. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. This project is funded 50% by the 2009 SPLOST Program and 50% by the City of Lilburn. District 2/Howard (Staff Recommendation: Approval)

**Consent – Howard**

### **III. New Business**

#### **7. Transportation/Kim Conroy**

**2013-0252 Approval/authorization** for Chairman to execute an Agreement with the City of Suwanee for pedestrian improvements at the intersection of McGinnis Ferry Road and Peachtree Industrial Boulevard, F-0871. The City of Suwanee will provide funding for 50% of the total project cost, contribution not to exceed \$75,000.00. Approval for the Chairman to execute any and all related documents, subject to approval by Law Department. This project is funded 50% by the 2009 SPLOST Program and 50% by City of Suwanee. District 1/Brooks (Staff Recommendation: Approval)

**Consent – Brooks**

#### **8. Water Resources/Ron Seibenhener**

**2013-0081 Award BL116-12**, 48 inch pre stressed concrete cylinder pipe (PCCP) replacement- Athens Hwy. to Temple Johnson Road, to low bidder, Garys Grading & Pipeline Co., Inc. amount not to exceed \$3,702,970.00. Authorization for Chairman to execute contracts subject to approval by the Law department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water & Sewer Renewal & Extension Fund. District 3/Hunter. (Staff Recommendation: Award)

**Discussion – Hunter**

**2013-0243 Award BL003-13**, Shoal Creek Filter Plant ozone flow control system improvements, to low bidder, Southern Champion Construction, Inc., amount not to exceed \$857,772.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 4/Heard (Staff Recommendation: Award)

**Consent – Heard**

**2013-0159 Approval** to renew BL019-12, pump station electrical grounding repair on an annual contract (April 18, 2013 through April 17, 2014), to low bidder, Excel Electric Technologies, Inc., base bid \$569,035.43 (negotiated cost savings of approximately \$56,904.00). This contract is funded by the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Approval)

**Consent – Hunter**

### **III. New Business**

#### **8. Water Resources/Ron Seibenhener**

**2013-0208 Approval/authorization** for the Chairman to execute change order no. 1-final to the contract with Abatech Services, Inc. increasing the contract amount by \$499,845.00 for work associated with the DWR Facility Demolition-Phase I (Duluth Water Intake Pump House, Beaver Ruin WRF, Jack's Creek WRF, No Business Creek WRF and Northwoods Maintenance Facility). The contract amount is adjusted from \$720,000.00 to \$1,219,845.00. Subject to approval by the Law Department. This project is funded by the Water and Sewer Renewal and Extension Fund. District 1/Brooks, 3/Hunter and 4/Heard (Staff Recommendation: Approval)

**Discussion – Heard**

**2013-0247 Approval/authorization** for the Chairman to execute supplemental agreement No. 2 to the One Time Consultant Agreement with Jordan, Jones and Goulding, Inc., increasing the agreement by \$200,000.00 and extending contract completion time by 181 days for work associated with the Yellow River WRF Improvements Project. The contract amount is adjusted from \$22,800,000.00 to \$23,000,000.00. This agreement is funded by the Water and Sewer Renewal and Extension Fund. Subject to approval by the Law Department. District 2/Howard (Staff Recommendation: Approval)

**Consent – Howard**

### **IV. Old Business**

#### **I. Commissioners**

**2013-0047 Approval** of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Kim Hall. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 03/05/2013)

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**IV. Old Business**

**2. Support Services**

**2012-1097 Approval/authorization** of A Resolution Adopting a County Construction Standardization Manual; Establishing the Process for Compliance; Authorizing Staff to Complete Further Revisions; Establishing an Effective Date; and for Other Purposes. (Tabled on 03/05/2013) (Staff Recommendation: Approval)

**V. Adjournment**

{Action: Adjourn Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}