

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Work Session Agenda Tuesday, April 16, 2013 - 10:00 AM

I. Call To Order

II. Approval of Agenda

III. New Business

I. Multiple Departments

2013-0313 Approval to renew BL021-12, purchase of fertilizer, herbicides, and insecticides on an annual contract (May 04, 2013 through May 03, 2014), Department of Community Services, Department of Transportation, and Department of Water Resources, to low bidders as follows: Delta Landscape Supply of GA, Inc., Ewing Irrigation and Industrial, Howard Fertilizer & Chemical Co., and Pennington Seed, base amount \$140,400.00. This contract is funded 91.4% by the Recreation Fund, 5% by the General Fund, 3.3% by the Water and Sewer Operating Fund, and .3% by the Stormwater Operating Fund. (Staff Recommendation: Approval)

2. Community Services/Phil Hoskins

2013-0309 Award BL023-13, construction of Little Mulberry Park, phase III, to the lowest bidder, Astra Group, Inc., amount not to exceed \$1,910,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the 2009 SPLOST Program. District 3/Hunter (Staff Recommendation: Award)

2013-0310 Approval to renew BL039-11, purchase and installation of sod, sprigs and specialty sod projects on an annual contract (April 20, 2013 through April 19, 2014), to low bidders as follows: Kirkpatrick's Turf & Landscape Management and Tifton Turf Farms, Inc., base amount \$130,000.00. This contract is funded by the Capital Project Fund. (Staff Recommendation: Approval)

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III. New Business

2. Community Services/Phil Hoskins

2013-0320 Approval/authorization to accept the Amendment to the State FY 2013 contract between the Atlanta Regional Commission and Gwinnett County Senior Services, for the Community Living Program (CLP) and Social Services Block Grant (SSBG) programs. The amendment covers the period of March 1, 2013 through June 30, 2013. CLP and SSBG are new programs designed to help seniors remain in their homes and communities (as presented to Board on 2/13/13). The amended change represents an increase in Federal funding of \$30,832, a decrease in State funding of \$332, and requires an additional Local Match of \$4,597. Request approval/authorization to accept a \$4,597 donation from FRIENDS of Gwinnett County Senior Services, to use as the required Local Match. (Staff Recommendation: Approval)

3. Financial Services/Maria Woods

2013-0303 Approval/authorization to submit to the U.S. Department of Housing and Urban Development (HUD) amended Action Plans for FY2011-12. The Amended Action Plans cover the Community Development Block Grant (CDBG) program and total \$880,336.26. The revisions include allocating unprogrammed funds and transferring budget from projects with sufficient funding levels, to active projects that are awaiting the FY2013 grant award from HUD. The CDBG grant program is 100% funded by HUD. Approval and Authorization to implement the programs as specified on the attached Action List; and for the Chairman, or designee, to sign any necessary grant document subject to approval of the Law Department.

4. Information Technology Services

2013-0302 Approval to renew OS049, Oracle software licenses and support on an annual contract (May 31, 2013 through May 30, 2014), with Oracle Corporation, \$264,251.16. This contract is funded by the Administrative Support Fund. (Staff Recommendation: Approval)

Work Session Agenda
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III. New Business

4. Information Technology Services

2013-0305 Approval to renew OS039, Microsoft Enterprise agreement and true-up on an annual contract (May 01, 2013 through April 30, 2014), with Dell, Inc., amount not to exceed \$722,348.77 utilizing the State of Georgia negotiated agreement. This contract is funded 87% by the Administrative Support Fund, 9% by the Capital Project Fund, 2% by the Water & Sewer Renewal & Extension Fund, and 2% by various other funds. (Staff Recommendation: Approval)

5. Police Services/Charlie Walters

2013-0307 Approval to renew OS097, purchase of tasers, air cartridges, accessories and maintenance on an annual contract (May 01, 2013 through April 30, 2014), to DGG Taser, Inc. and Taser International, Inc., base amount \$190,000.00. This contract is funded 58% by the Police Fund and 42% by the Police Special Justice Fund. (Staff Recommendation: Approval)

6. Water Resources/Ron Seibenhener

2013-0318 Award BL005-13, Boone Place gravity sewer renewal project, to the low bidder, Gary's Grading & Pipeline Co., Inc., amount not to exceed \$571,105.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Hunter (Staff Recommendation: Award)

2013-0301 Approval to renew BL041-09, purchase of magnesium hydroxide slurry (MgO) on an annual contract (April 21, 2013 through April 20, 2014), to the low bidder, Premier Chemicals, LLC, base bid \$1,754,400.00 (negotiated cost savings of approximately \$6,948.00). This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval)

IV. Adjournment

MEMORANDUM

To: Chairman Charlotte J. Nash
District 1 Commissioner Brooks
District 2 Commissioner Howard
District 3 Commissioner Hunter
District 4 Commissioner Heard

From: Emily Fehn, Communications Office

The following item(s) will be on the agenda for the BOC public hearing on April 16, 2013, under the item of business announcements as a resolution of recognition, award, etc., as indicated:

- 1) **Resolution of Recognition:** 2013 Law Day
Requested by: Chairman Charlotte J. Nash
Attendee(s): Tuwanda Williams, Gwinnett County Bar Association President, Carlton Rouse, Law Day Chair, and representatives from the Gwinnett County Bar Association
Presented by: Chairman Charlotte J. Nash

- 2) **Resolution of Recognition:** Great American Cleanup Month, April 2013
Requested by: Chairman Charlotte J. Nash
Attendee(s): Connie Wiggins, Gwinnett Clean and Beautiful Executive Director, and representatives from the Gwinnett Clean and Beautiful Board
Presented by: Chairman Charlotte J. Nash

- 3) **Resolution of Recognition:** National Volunteer Week, April 21 – 27, 2013
Requested by: Kenneth Poe, Human Resources Director
Attendee(s): Kenneth Poe, Kay Sibetta, Volunteer Gwinnett Coordinator, and Gwinnett County volunteer liaisons and volunteers
Presented by: Chairman Charlotte J. Nash

c: Glenn Stephens Aaron Bovos
Joe Sorenson Debbie Savage
Heather Sawyer Debbie Hale
Diane Kemp Michelle Patterson
Tina King Heather Smith
Cindy Amason

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130313	20120354			
Department:	Financial Services	Date Submitted:	03/26/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing - Pat Elliott - SM		Multiple Depts?	Yes
Budget Type:	Operating		Special Routing:	
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing		No
<p>to renew BL021-12, purchase of fertilizer, herbicides, and insecticides on an annual contract (May 04, 2013 through May 03, 2014), Department of Community Services, Department of Transportation, and Department of Water Resources, to low bidders as follows: Delta Landscape Supply of GA, Inc., Ewing Irrigation and Industrial, Howard Fertilizer & Chemical Co., and Pennington Seed, base amount \$140,400.00. This contract is funded 91.4% by the Recreation Fund, 5% by the General Fund, 3.3% by the Water and Sewer Operating Fund, and .3% by the Stormwater Operating Fund.</p>				
Attachments	Summary sheet, justification letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	mbwoods (3/29/2013)			
Attorney	trwilliams (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only <input type="checkbox"/> As To Form <input checked="" type="checkbox"/> Hold for Pickup? <input type="checkbox"/>				

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Various	*	\$140,400	ajbovos (4/1/2013)
Finance Comments	* The current balance in each fund for Industrial Supplies is checked as items are purchased or services provided. The requested allocation is a county-wide estimate based on the recommended base bid. For FY 2013, \$71,015 is allocated and \$69,385 is subject to FY 2014 budget approval.				

County Clerk Use Only

			PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>	Vote	<div style="border: 1px solid black; height: 100px;"></div>
Action	<input type="text" value="New Item"/>		
Tabled	<input type="text"/>		
Motion	<input type="text"/>		
2nd by	<input type="text"/>		

SUMMARY – BL021-12
Purchase of Fertilizers, Herbicides, and Insecticides on an Annual Contract

PURPOSE:	Purchase of fertilizers, herbicides, and insecticides for various departments throughout the County.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$140,400.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$170,700.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$126,469.16
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	+15% Delta Landscape Supply of Georgia, Inc. +0% Ewing Irrigation and Industrial +0% Howard Fertilizer & Chemical Co +0% Pennington Seed
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option one (1) of two (2).
MARKET PRICES COMPARISON (FOR RENEWALS):	All but one of the vendors have agreed to hold pricing firm for another term. The current pricing is approximately 5% lower than the current market.
PROPOSED CONTRACT TERM:	May 04, 2013 through May 03, 2014

COMMENTS:

MEMORANDUM

THRU: Phil Hoskins, Director
Community Services

TO: Shelley McWhorter
Purchasing Division

FROM: Erica Potts-Cameron
Community Services

SUBJECT: BL021-12 Purchase of Fertilizer, Herbicides & Insecticides on an Annual Contract

DATE: March 4, 2013

The Department of Community Services recommends renewal of the above referenced procurement to Delta Landscape Supply of Georgia, Inc.; Ewing Irrigation & Industrial; Howard Fertilizer & Chemical Company and Pennington Seed, Inc.

This project is funded 100% by the Recreation Fund.

Amount spent previous contract	\$116,400.00
Estimated amount to be spent	\$128,400.00

1. Total obligations requested: \$128,400.00
2. Do total obligations agree with "Action Requested"? Yes No
3. Budgeted: Yes No
4. Contact name: Myra Taylor Contact phone: x8836
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	105	116008	24070014	50701103		\$64,200.00
2014	105	116008	24070014	50701103		\$64,200.00

6. Transfer required: Yes No If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

MEMORANDUM

TO: Shelley McWhorter
Purchasing Associate III

FROM: Martin K. Conroy, P.E., Director
Transportation

SUBJECT: Recommendation for BL021-12, Purchase of Fertilizer, Herbicides & Insecticides on an Annual Contract

DATE: February 4, 2013

The Department of Transportation recommends renewal of the above referenced Procurement to Delta Landscape Supply of Georgia, Inc., Ewing Irrigation and Industrial, Howard Fertilizer & Chemical Company, and Pennington Seed in the amount of \$7,000.00.

This contract is funded by the General Operating Fund.

Amount spent previous contract \$ 7,000.00
Estimated amount to be spent for current contract \$ 7,000.00

1. Total obligations requested: \$ 7,000.00
2. Do total obligations agree with "Action Requested"? Yes X No _____
3. Budgeted: Yes X No _____
4. Contact Name: Kevin Coyle Contact Number: 770.822.7414
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item / GL	WBS Element	Amount
2013	001		17020001	50701104		\$3,500.00
2014	001		17020001	50701104		\$3,500.00

6. Transfer required: Yes _____ No _____ If yes, transfer form:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item / GL	WBS Element	Amount

MEMORANDUM

TO: Shelley McWhorter
Purchasing Associate III

THRU: Richard Platto, Financial Manager
Department of Water Resources

FROM: Bill Hallman, Warehouse Manager
Department of Water Resources

SUBJECT: Recommendation for Renewal for BL021-12: Purchase of Fertilizers, Herbicides, and Insecticides on an Annual Contract

DATE: March 5, 2013

The Department of Transportation recommends renewal of the above referenced Procurement to Delta Landscape Supply of Georgia, Inc., Ewing Irrigation and Industrial, Howard Fertilizer & Chemical Company, and Pennington Seed.

Amount spent previous contract \$3,069.16 (10 Months)
Estimated amount to be spent for current contract \$5,000.00

1. Total obligations requested: \$5,000.00
2. Do total obligations agree with "Action Requested"? Yes
3. Budgeted: Yes
4. Contact name: Richard Platto Contact phone: 678-376-6879
5. Proposed Funding: This contract is funded 90.1% by the Water & Sewer Operating Fund 501 and 9% by the Storm Water Operating Fund 590.

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	501	111001	19010001	50701132		\$301.37
2013	501	111004	19040004	50701132		\$301.37
2013	501	111004	19040005	50701132		\$301.37
2013	501	111004	19040006	50701132		\$301.37
2013	501	111008	19080002	50701132		\$301.37
2013	501	111008	19080003	50701132		\$301.37
2013	501	111008	19080007	50701132		\$301.37
2013	501	111009	19090003	50701132		\$301.37
2013	501	111009	19090006	50701132		\$301.37
2013	501	111009	19090007	50701132		\$301.37
2013	590	111011	19110001	50701132		\$301.37
2014	501	111001	19010001	50701132		\$153.03
2014	501	111004	19040004	50701132		\$153.19

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2014	501	111004	19040005	50701132		\$153.19
2014	501	111004	19040006	50701132		\$153.19
2014	501	111008	19080002	50701132		\$153.19
2014	501	111008	19080003	50701132		\$153.19
2014	501	111008	19080007	50701132		\$153.19
2014	501	111009	19090003	50701132		\$153.19
2014	501	111009	19090006	50701132		\$153.19
2014	501	111009	19090007	50701132		\$153.19
2014	590	111011	19110001	50701132		\$153.19

6. Transfer required:

Yes

No

If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
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Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20130309			
Department:	Community Services	Date Submitted:	03/22/2013
Working Session:	04/16/2013	Business Session:	04/16/2013
Submitted By:	Purchasing - Pat Elliott - SM	Public Hearing:	
Budget Type:	Capital	Multiple Depts?	No
Agenda Type	Award	Special Routing:	
Item of Business:	Award		Rezoning Type
Item of Business:		Locked by Purchasing	<input type="checkbox"/> No
BL023-13, construction of Little Mulberry Park, phase III, to the lowest bidder, Astra Group, Inc., amount not to exceed \$1,910,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the 2009 SPLOST Program. District 3/Hunter			
Attachments	Summary sheet, justification letter, tabulation		
Authorization: Chairman's Signature?	Yes		
Staff Recommendation	Award		
Department Head	pphoskins (3/29/2013)		
Attorney	fsfields (4/3/2013)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Upon approval, transfer \$370,000 from Park Program Contingency (0-0098-01-1-02) to Little Mulberry Park (F-0729-01-3-03).			
	Budgeted	Fund Name	Current Balance	Requested Allocation
	Yes	2005 SPLOST	* \$1,770,478	\$1,910,000
				Director's Initials
				ajbovos (4/1/2013)
Finance Comments	* Deficit funding available in Park Program Contingency.			

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input type="text"/>
Action	New Item <input type="text"/>
Tabled	<input type="text"/>
Motion	<input type="text"/>
2nd by	<input type="text"/>
Vote	

SUMMARY – BL023-13
Construction of Little Mulberry Park, Phase III

PURPOSE:	Site work for a park expansion and trail renovation. Components such as a disc golf course, large pavilion, restroom building, parking lot, seat walls, playground, overlook deck, associated utilities, landscaping and site furnishings.
LOCATION:	Little Mulberry Park 3800 Hog Mountain Road & 3855 Fence Road Dacula, GA 30019 District 3/Hunter
AMOUNT TO BE SPENT:	\$1,910,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	49 Plan holders 268 Website viewings 405 Notices Mailed
NUMBER OF RESPONSES:	5
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes 6
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
PROPOSED CONTRACT TERM:	365 calendar days

COMMENTS:

MEMORANDUM

THRU: Phil Hoskins, Director
Community Services

TO: Shelley McWhorter
Purchasing Division

FROM: Bill Weikel
Community Services

SUBJECT: BL023-13 Little Mulberry Park, Phase III

DATE: March 22, 2013

The Department of Community Services recommends award of the above referenced procurement to the lowest bidder, ASTRA Group, Inc., in the amount of \$1,910,000.00.

This project is funded by the 2009 SPLOST Program. District 3/Hunter

Amount to be spent \$1,910,000.00
References Checked? Yes

1. Total obligations requested: \$1,910,000.00
2. Do total obligations agree with "Action Requested"? Yes X No _____
3. Budgeted: Yes X No _____
4. Contact name: Rick Morris Contact phone: X - 8863
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	318	216000			F-0729-01-3-03	\$1,910,000.00

6. Transfer required: Yes X No _____ If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	318	216000			O-0098-01-1-02	\$370,000.00

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130310	20110378			
Department:	Community Services	Date Submitted:	03/25/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing - Pat Elliott - SM	Multiple Depts?	No	
Budget Type:	Capital	Special Routing:		
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing	No	
to renew BL039-11, purchase and installation of sod, sprigs and specialty sod projects on an annual contract (April 20, 2013 through April 19, 2014), to low bidders as follows: Kirkpatrick's Turf & Landscape Management and Tifton Turf Farms, Inc., base amount \$130,000.00. This contract is funded by the Capital Project Fund.				
Attachments	Summary sheet, justification letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	pphoskins (3/29/2013)			
Attorney	fsfields (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Gen Govt Capital Fd	*\$270,439	\$130,000	ajbovos (4/1/2013)
Finance Comments	* The current balance in each fund is checked as services are provided. The request allocation is a county-wide estimate based on the recommended bid.				

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	<input style="width: 100%;" type="text"/>
Action	<input style="width: 100%;" type="text" value="New Item"/>
Tabled	<input style="width: 100%;" type="text"/>
Motion	<input style="width: 100%;" type="text"/>
2nd by	<input style="width: 100%;" type="text"/>
Vote	

SUMMARY – BL039-11
Purchase and Installation of Sod, Sprigs and Specialty Sod Projects on an Annual Contract

PURPOSE:	Purchase and installation of sod and sprigs at various athletic fields and park locations.
LOCATION:	Various locations throughout Gwinnett County
AMOUNT TO BE SPENT:	\$130,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$190,000.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$107,200.00
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	Renewal option two (2) of two (2)
MARKET PRICES COMPARISON (FOR RENEWALS):	Analysis indicates that bid pricing is very competitive with current market conditions.
PROPOSED CONTRACT TERM:	April 20, 2013 through April 19, 2014

COMMENTS:

MEMORANDUM

THRU: Phil Hoskins, Director
Community Services

TO: Shelley McWhorter
Purchasing Division

FROM: Erica Potts-Cameron
Community Services

SUBJECT: BL039-11 Purchase & Installation of Sod, Sprigs & Specialty Sod Projects
on an Annual Contract

DATE: March 4, 2013

The Department of Community Services recommends renewal of the above referenced procurement to Kirkpatrick’s Turf & Landscape Management and Tifton Turf Farms, Inc.

This project is funded 100% by the Capital Project Fund.

Amount spent previous contract	\$107,200.00
Estimated amount to be spent	\$130,000.00

1. Total obligations requested: \$130,000.00
2. Do total obligations agree with “Action Requested”? Yes X No _____
3. Budgeted: Yes X No _____
4. Contact name: Teresa Miller Contact phone: 8854
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	302	216000			M-0768-01-5-05	\$130,000.00

6. Transfer required: Yes No X If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input checked="" type="checkbox"/> Grants	<input checked="" type="checkbox"/> Contracts	<input type="checkbox"/> Rezoning	<input type="checkbox"/> Public Hearing
20130320	20120529				
Department:	Community Services		Date Submitted:	04/02/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:	
Submitted By:	klward		Multiple Depts?	No	
Budget Type:	Operating		Special Routing:		
Agenda Type	Approval/authorization	Rezoning Type			
Item of Business:	Locked by Purchasing				No
<p>to accept the Amendment to the State FY 2013 contract between the Atlanta Regional Commission and Gwinnett County Senior Services, for the Community Living Program (CLP) and Social Services Block Grant (SSBG) programs. The amendment covers the period of March 1, 2013 through June 30, 2013. CLP and SSBG are new programs designed to help seniors remain in their homes and communities (as presented to Board on 2/13/13). The amended change represents an increase in Federal funding of \$30,832, a decrease in State funding of \$332, and requires an additional Local Match of \$4,597. Request approval/authorization to accept a \$4,597 donation from FRIENDS of Gwinnett County Senior Services, to use as the required Local Match.</p>					
Attachments	Justification Memo, Commitment Letter, Contract, Action List				
Authorization: Chairman's Signature?	No				
Staff Recommendation	Approval				
Department Head	pphoskins (4/2/2013)				
Attorney	fsfields (4/3/2013)				
Attorney's Comments					
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested	Increase revenue and appropriation in Senior Services in the amount of \$4,597.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	No	Grants	*	\$35,097	ajbovos (4/3/2013)
	No	General	**	\$4,597	
Finance Comments	*Grant budget will be established upon BOC approval. **Upon approval, increase revenue and appropriation in FY 2013.				

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

Department of Community Services
Gwinnett County Senior Services



75 Langley Drive • Lawrenceville, GA 30046-6935 • (tel) 678.377.4150 • (fax) 678.377.6753
www.gwinnettseniorservices.com

gwinnettcounty

TO: Phil Hoskins, Director
Community Services Director

FROM: Pat Baker, Director
Health and Human Services

RE: Request Agenda Item for BOC Approval of SFY 2013 Area Plan
Amendment

DATE: March 29, 2013

I am requesting the Board of Commissioners approval of the SFY 2013 Area Plan amendment for Gwinnett County Senior Services. The Amendment includes an additional \$30,832 in Federal SSBG funding and a decreased \$332 in State funds. The grant funds will be utilized to increase the number of home delivered meals by 2,709 and to implement the Community Living Program a consumer centered, self-directed care program. The additional cash match requirement for the program is \$4,597. "Friends of Gwinnett County Senior Services" will provide the additional funding through a cash donation of \$4,597 to Gwinnett Senior Service. Attached is a commitment letter signed by John Winters, President, Friends of Gwinnett County Senior Services

We are requesting this agenda action to be the Chairman's signature. We are also requesting Authorization of the Chairman to appoint and designate the Director of Financial Services to approve and execute amendments as necessary with the Atlanta Regional Commission.

CC: Jamie Cramer, Senior Services Manager



To: Chairman Charlotte J. Nash and Gwinnett County Board of Commissioners

From: John Winters, President of Friends of Gwinnett County Senior Services
(FRIENDS)

Re: Local Share Match Required for Community Living Program (CLP) funding

Date: March 29, 2013

We have been informed that Gwinnett County Senior Services has been awarded grant funding to launch the Community Living Program (CLP) for seniors. These funds will be distributed from the Atlanta Regional Commission. It is our understanding that the required local share match of \$4,597 is not available through county funds.

Friends of Gwinnett County Senior Services is dedicated to helping elderly Gwinnett residents exercise free choice in selecting their care giving providers. Therefore, Friends of Gwinnett County Senior Services is committed to local share match funding of \$4,597 through the course of this grant. Gwinnett County will invoice FRIENDS for this match obligation.

Sincerely,

John Winters, President

Friends of Gwinnett County Senior Services

ACTION REQUESTED – ATLANTA REGIONAL COMMISSION (ARC)
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
April 16, 2013 {GCID: 20130320}

1. Acceptance of grant awards from the *Atlanta Regional Commission*; authorization for Chairman to sign grant application, letter of credit signature cards, and related *Atlanta Regional Commission* forms designating persons authorized to request disbursement of grant funds from *Atlanta Regional Commission* to Gwinnett County.
2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and execute agreements, contracts, and/or amendments as necessary, with *Atlanta Regional Commission*, municipalities, non-profit agencies, County agencies and financial institutions, etc., for project implementation, as specified and approved by the Board of Commissioners subject to Law Department review. The Board of Commissioners authorizes the Chairman to execute such documents, if necessary, or if required by *Atlanta Regional Commission*.
3. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to approve and submit financial reports.
4. Authorization for Chairman to designate County staff to establish and adjust budgets as delegated in the approved Budget Resolution to cover obligations/expenses in accordance with the intent and actions of the Board of Commissioners.
5. Authorization for Chairman to designate County staff to procure goods and services as delegated in the approved Purchasing Ordinance.
6. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services to serve as the "Official Representative" of Gwinnett County with the *Atlanta Regional Commission*.

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:		<input checked="" type="checkbox"/> Grants	<input type="checkbox"/> Contracts	<input type="checkbox"/> Rezoning	<input type="checkbox"/> Public Hearing
20130303						
Department:	Financial Services	Date Submitted:	03/19/2013			
Working Session:	04/16/2013	Business Session:	04/16/2013		Public Hearing:	
Submitted By:	ldlowrey			Multiple Depts?		
Budget Type:				Special Routing:		
Agenda Type	Approval/authorization		Rezoning Type			
Item of Business:	Locked by Purchasing					No
<p>to submit to the U.S. Department of Housing and Urban Development (HUD) amended Action Plans for FY2011-12. The Amended Action Plans cover the Community Development Block Grant (CDBG) program and total \$880,336.26. The revisions include allocating unprogrammed funds and transferring budget from projects with sufficient funding levels, to active projects that are awaiting the FY2013 grant award from HUD. The CDBG grant program is 100% funded by HUD. Approval and Authorization to implement the programs as specified on the attached Action List; and for the Chairman, or designee, to sign any necessary grant document subject to approval of the Law Department.</p>						
Attachments	Action List, Amendments Ad, Justification Memo					
Authorization: Chairman's Signature?						
Staff Recommendation						
Department Head	mbwoods (3/21/2013)					
Attorney	trwilliams (4/3/2013)					
Attorney's Comments						
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?	<input type="checkbox"/>	

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Gants	\$880,336.26 *	\$880,336.26*	ajbovos (4/1/2013)
Finance Comments	* Grant budgets for 2011-12 will be adjusted upon approval of this agenda item. No County matching funds are required.				

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	



75 Langley Drive • Lawrenceville, GA 30046-6935
(tel) 770.822.8729 • (fax) 770.822.8744

MEMORANDUM

THRU: Maria B. Woods *Maria Woods*
Director of Financial Services

TO: Chairman
District Commissioners

FROM: Tanikia S. Jackson *Tanikia S. Jackson*
Grants Manager

DATE: March 30, 2013

SUBJECT: Approval of Amendments to HUD Action Plans

The attached agenda item requests authority to submit to the U.S. Department of Housing and Urban Development (HUD) revised HUD Action Plans for FY2011-2012. The Action Plans include funding recommendations for the Community Development Block Grant (CDBG) Program. These revisions include allocating unprogrammed funds and transferring funds from projects with sufficient funding levels to active projects that are awaiting the award of FY2013 funds from HUD.

The attached advertisement provides a detailed breakdown of the proposed transfers, projects and award amounts. A legal advertisement was published in the Gwinnett Daily Post on March 16th and a public hearing regarding this recommendation was held on March 29th. All comments received during the public comment period are included in the agenda package.

I respectfully request your consideration and approval of this agenda item at the April 16, 2013 meeting of the Board of Commissioners. If you have questions regarding this agenda item, please contact me at extension 7863.

c: Glenn Stephens
Aaron J. Bovos
Karen Karasinski
Beth Horacek

Attachments

gwinnettcounty

**ACTION REQUESTED – CDBG PROGRAM
FOR APPROVAL BY THE BOARD OF COMMISSIONERS
APRIL 16, 2013**

1. Authorization for Chairman to sign all necessary grant documents for project implementation; and Authorization for Chairman to appoint and designate the Director of Financial Services (or his/her designee) to sign all necessary grant documents with any municipality, non-profit agency, County agencies, federal & state agencies, subrecipient and financial institutions, etc.) for project implementation, subject to Law Department review.
2. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services (or his/her designee) to approve and execute the Consolidated Plan and submit program amendments throughout the grant period.
3. Authorization for Chairman to appoint and designate the Director of the Department of Financial Services (or his/her designee) to approve and execute changes in uses of HUD funded programs, change in scope of projects, and changes to site locations with no change to the project intent as approved by the Board. Changes in project use or location, with no change in amount or intent, will be handled within the Budget Resolution.
4. Authorization for Chairman to designate the Director of the Department of Financial Services (or his/her designee) to execute the 2013-2014 housing inspector contract(s) for the housing rehabilitation program and to serve as the "Official Representative" of Gwinnett County with the U.S. Department of Housing and Urban Development.
6. Authorization to accept additional FFY 2013 funding at the level awarded by HUD. Funds to be used within scope of the Action Plan 2012 and Consolidated Plan 2010-2014/Unified Plan 2030. The Board of Commissioners would review and approve proposed funding recommendations prior to implementation.

PUBLIC NOTICE

GWINNETT COUNTY COMMUNITY DEVELOPMENT PROGRAM PROPOSED AMENDED ACTION PLANS 2011-2012

PUBLICATION DATE: MARCH 16, 2013 - PUBLISH IN: *GWINNETT DAILY POST*

Gwinnett County publishes for public comment, its Proposed Amended Action Plans 2011-2012, which will be considered for approval by the Gwinnett County Board of Commissioners on April 16, 2013.

Gwinnett County proposes amendments to its 2011-2012 Action Plans to allocate funding from (1) CDBG Unprogrammed funds and from (2) projects with sufficient funds currently available, to active projects that need funding while awaiting the receipt of the U.S. Department of Housing and Urban Development's (HUD) FY 2013 grant awards. Specifically, 2011-2012 funding will be awarded to the Senior Service Center Phase II project that anticipates expending all current funding by the end of June 2013, before the expected receipt of FY 2013 funds from HUD. Funding is also proposed for Housing Rehabilitation Service Delivery Costs that are needed due to the additional level of services that were necessary to accommodate the expenditure of \$2,718,115.38 in Housing Rehabilitation program funding drawn from HUD in May 2012 to benefit over 135 income-qualifying homeowners in Gwinnett County.

Copies of the Proposed Amended Action Plans 2011-2012 are available, as follows:

Gwinnett County Community Development Program Tel.: 678.518.6008; email: gchcd@gwinnettcountry.com	446 W. Crogan Street, Suite 275	Lawrenceville, GA 30046-2439
--	---------------------------------	------------------------------

A Public Hearing will be held to receive citizen input for the Proposed Amended Action Plans 2011-2012:

Public Hearing Location	Address	Date	Time
Gwinnett County Community Development Program	446 W. Crogan Street, Suite 275 Lawrenceville, GA 30046-2439	March 29, 2013	10:00 AM

The public comment period for the documents referenced above is **March 16, 2013–April 15, 2013**. Written comments must be received by **12:00 P.M., April 15, 2013**. A summary of all comments received during the public comment period will be provided to the Gwinnett County Board of Commissioners before their action on April 16, 2013.

Written comments on the Proposed Amended Action Plans 2011-2012 must be received by **12:00 P.M., April 15, 2013**, at:

Gwinnett County Community Development Program
One Justice Square, 446 W. Crogan Street, Suite 275, Lawrenceville, GA 30046-2439
[Telephone: 678.518.6008] [FAX: 678.518.6071] [Email: gchcd@gwinnettcountry.com]

GWINNETT COUNTY, GEORGIA – PROPOSED AMENDED ACTION PLANS 2011-2012

The table below identifies the project details for recaptured funding and proposed project details for reprogramming those funds for rapid implementation.

PROPOSED REPROGRAMMED FUNDING - COMMUNITY DEVELOPMENT BLOCK GRANT [CDBG] PROGRAM				
Grant Year	HUD Grant	Organization	Approved Uses/Proposed Transfers	Amount
2011	CDBG	Gwinnett County	Unprogrammed Funds	-\$ 295,223.07
2012	CDBG	Gwinnett County	Unprogrammed Funds	-\$ 431,878.00
2012	CDBG	Gwinnett County	CDBG Single-Unit Rehabilitation	-\$ 153,235.19
2011-2013	CDBG	Total Recaptured 2011-2013 CDBG Funds		\$ 880,336.26
2011	CDBG	Gwinnett County	Senior Services Center Phase II	\$ 295,223.07
2012	CDBG	Gwinnett County	Senior Services Center Phase II	\$ 431,878.00
2012	CDBG	Gwinnett County	Senior Services Center Phase II	\$ 87,235.19
2012	CDBG	Gwinnett County	Housing Rehabilitation Service Delivery Costs	\$ 66,000.00
2011-2013	CDBG	Total Reprogrammed 2011-2013 CDBG Funds		\$ 880,336.26

Section 504 - Rehabilitation Act of 1973 and Americans With Disabilities Act of 1990 [ADA], As Amended

Gwinnett County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Any requests for reasonable accommodations required by individuals to participate in any open meeting, program or activity of the Gwinnett County Community Development Program should be directed to Gwinnett County Community Development Program, One Justice Square, 446 West Crogan Street, Suite 275, Lawrenceville, GA 30046-2439. Telephone 678.518.6008, FAX 678.518.6071; email gchcd@gwinnettcountry.com.

Fair Housing Act of 1968, As Amended, Section 800 Accommodations, and Federal Register, Feb. 3, 2012; Page 5662

In an ongoing effort to provide housing services and activities in a nondiscriminatory manner, Gwinnett County has a strong commitment to affirmatively furthering fair housing by working to ensure that equal housing opportunities and access to HUD grant funded programs, projects, and activities are available for all persons, regardless of race, color, national origin, religion, age, sex, familial status, marital status, sexual orientation, gender identity, or disability. If you think your rights have been violated, please contact the Gwinnett County Community Development Program, One Justice Square, 446 West Crogan Street, Suite 275, Lawrenceville, GA 30046-2439. Telephone number 678.518.6008; FAX 678.518.6071; email: gchcd@gwinnettcountry.com.

CD Voucher #: CD603371

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130302	20080489			
Department:	Information Technology Services	Date Submitted:	03/19/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing - Pat Elliott - SEM	Multiple Depts?	No	
Budget Type:	Operating	Special Routing:		
Agenda Type	Approval	Rezoning Type		
Item of Business:	Locked by Purchasing			No
to renew OS049, Oracle software licenses and support on an annual contract (May 31, 2013 through May 30, 2014), with Oracle Corporation, \$264,251.16. This contract is funded by the Administrative Support Fund.				
Attachments	Summary sheet, justification letter, justification support			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	jbpuckett (4/1/2013)			
Attorney	trwilliams (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>	Hold for Pickup?
			<input type="checkbox"/>	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Admin Support	*\$888,979	\$264,251	ajbovos (4/3/2013)
Finance Comments	* The current balance in License Support Agreements is checked as services are provided. The requested allocation is a county-wide estimate based on the recommended base bid. For FY 2013, \$132,125.58 is allocated and for FY 2014, \$132,125.58 is subject to budget approval.				

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

SUMMARY – OS049
Oracle Software Licenses and Support on an Annual Contract

PURPOSE:	The Oracle database software is used for maintaining, updating and retrieving data for numerous County applications such as Fleet Focus, Syscon, Tax Remittance, FileNet, GIS and others. Oracle Corporation is the only authorized supplier for licensing, maintenance, and support.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	\$264,251.16
PREVIOUS CONTRACT AWARD AMOUNT:	\$256,554.52
AMOUNT SPENT PREVIOUS CONTRACT:	\$256,554.52
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	3% increase
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
PROPOSED CONTRACT TERM:	May 31, 2013 through May 30, 2014

COMMENTS:

MEMORANDUM

TO: Steve Murray, Purchasing Associate III
Purchasing Division

THRU Barry Puckett, Deputy CIO/Director
Department of Information Technology Services

FROM: Penny Yarbrough, Manager
Department of Information Technology Services

SUBJECT: Recommendation to renew OS049, Oracle Software Licenses and Support on an Annual Contract

DATE: January 16, 2013

The Department of Information Technology Services recommends renewal of the above referenced support to Oracle Corporation. Oracle is the database solution used for maintaining, updating and retrieving data for numerous County applications such as Syscon, Tax Remittance, FileNet, GIS, and others. As the solution provider, Oracle is the only authorized provider under Oracle’s GSA schedule. Although there are other resellers who could also provide pricing, they are not authorized to use Oracle’s GSA schedule.

The cost for support for the period 5/31/13 – 5/30/14 is \$264,251.16, a 3% increase from last year’s unit pricing.

Amount spent previous contract \$256,554.52

Estimated amount to be spent for current contract \$264,251.16

This contract is funded by the Administrative Support Fund.

1. Total obligations requested: \$264,251.16
2. Do total obligations agree with “Action Requested”? Yes No
3. Budgeted: Yes No
4. Contact name: Penny Yarbrough Contact phone: 822-8996
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	665	234000	4440001	50401304		\$132,125.58
2014	665	234000	4440001	50401304		\$132,125.58

6. Transfer required: Yes No x If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount



28-Oct-12

Reba Brown
GWINNETT COUNTY
Information Technology Svcs-RBrown
75 Langley Dr
Lawrenceville
GA 30046
United States

Dear Reba Brown,

The technical support services and benefits provided under service contract number 2542130 will expire, or have expired, on 30-May-13. Please find attached an ordering document for the renewal of this service contract. If applicable, the attached ordering document may also include incremental technical support services newly acquired.

To ensure that there is no interruption to the technical support services and benefits provided under service contract number 2542130, please order the technical support services on this ordering document by issuing a form of payment acceptable to Oracle in accordance with the attached Order Processing Details section on or before 1-May-13.

If further information is required, please contact me at the e-mail address or telephone number provided below.

Regards,

Lindsay Barlow
Oracle Support Services
E-mail: lindsay.barlow@oracle.com
Tel.: 703-364-0715
Fax: 17194577501



Ordering Document

Service Contract #: 2542130 Offer Expires: 30-May-13 Payment Terms: 30 NET from date of invoice Billing Terms: Quarterly in Arrears	Renewal Contact: Lindsay Barlow Telephone: 703-364-0715 Fax: 17194577501 E-mail: lindsay.barlow@oracle.com
CUSTOMER: GWINNETT COUNTY	
QUOTE TO Account Contact: Reba Brown Account Name: GWINNETT COUNTY Address: Information Technology SvcS-RBrown 75 Langley Dr Lawrenceville GA 30046 United States Telephone: 770 822-8998 Fax: E-mail: Reba.Brown@gwinnettcounty.com	BILL TO Account Contact Accounts Payable Account Name: GWINNETT COUNTY Address: Treasury Division 2nd Floor West, Rm 2W664 75 Langley Dr Lawrenceville GA 30046 United States Telephone: 770-8228998 Fax: E-mail: disbursements@gwinnettcounty.com

Oracle may provide certain information and notices about technical support via e-mail. Accordingly, please verify and update the Quote To and Bill To information above to ensure that such communications and notices are received from Oracle. If changes are required, please e-mail or fax the updated information to Lindsay Barlow at lindsay.barlow@oracle.com or 17194577501. Please also include service contract number 2542130 on such reply.

Service Details

Service Level: Software Update License & Support					End Date: 30-May-14	
Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	Final Price
Oracle Database Enterprise Edition - Processor Perpetual	15597963	2		FULL USE	31-May-13	1,003.03
Oracle Database Enterprise Edition - Processor Perpetual	15597963	1		FULL USE	31-May-13	5,360.26
Oracle Database Enterprise Edition - Processor Perpetual	15482361	2		FULL USE	31-May-13	9,580.33
Oracle Database Standard Edition - Processor Perpetual	3853683	6		FULL USE	31-May-13	15,584.96
Oracle Database Enterprise Edition - Processor Perpetual	13906433	8		FULL USE	31-May-13	50,539.70
Oracle Database Enterprise Edition - Processor Perpetual	13897469	8		FULL USE	31-May-13	50,539.70
Oracle8i Enterprise Edition - Concurrent Device	3073717	218			31-May-13	124,207.47
Oracle Developer - Developer	3073717	1			31-May-13	2,099.95
Oracle8i Standard Edition - Concurrent Device	3073717	16			31-May-13	1,128.77
Oracle Database Standard Edition - Processor Perpetual	3383307	1		FULL USE	31-May-13	4,207.00

Subtotal: USD 264,251.16

Total Amount: USD 264,251.16

plus applicable tax

Notes:

1. If any of the fields listed above are blank, the program licenses were acquired under a separate license model in which such field(s) does not apply.
2. If a change to the Service Details provided above is required, please contact Lindsay Barlow at 703-364-0715 or at lindsay.barlow@oracle.com and an updated ordering document will be provided to you in accordance with Oracle's technical support policies.

GENERAL TERMS

"You" and "your" refers to the Customer provided above.

In the event that the Customer and the Quote To Account Name provided above are not the same, GWINNETT COUNTY acknowledges that Customer has authorized GWINNETT COUNTY to execute this ordering document on Customer's behalf and to bind Customer to the terms described herein. GWINNETT COUNTY agrees that the ordered services shall be used solely by the Customer and shall advise Customer of the terms of this ordering document as well as information and notices about technical support that Oracle provides to GWINNETT COUNTY during the term of service.

The technical support services acquired under this ordering document are governed by the terms and conditions of the Public Sector Technical Support Services Agreement. However, any use of the programs, which includes by definition the updates and other materials provided or made available by Oracle under technical support, is subject to the rights granted for the programs set forth in the order in which the programs were acquired.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs during the period for which fees for technical support have been paid. You should review the technical support policies prior to entering into this ordering document. The current version of the technical support policies, including Oracle's reinstatement policy, may be accessed at <http://www.oracle.com/us/support/policies/index.html>. Customers who allow technical support to lapse and later wish to reactivate it will be subject to Oracle's reinstatement policy in effect at the time of reinstatement. Applicable reinstatement fees may apply in addition to the annual technical support fees.

Order Processing Details

Your order is subject to Oracle's acceptance. An order consists of the following: (i) this ordering document, which incorporates by reference the Public Sector Technical Support Services Agreement, and (ii) a form of payment acceptable to Oracle. Oracle normally accepts orders after receipt of a purchase order, check or credit card issued in accordance with the Purchase Order, Check, Credit Card Confirmation section below. If Oracle accepts your order, the service start date is the effective date of such order and also serves as the commencement date of the technical support services.

Please note that if the pre-tax value of this ordering document is USD2,000 or less, the technical support services on this ordering document must be paid either by credit card or electronic upload of a PO to the Online site.

Once ordered, technical support for the support period defined above is non-cancelable and the related fees are non-refundable.

An invoice will only be issued upon receipt of a form of payment acceptable to Oracle. Regardless of the form of payment, Oracle's invoice includes applicable sales tax, GST, or VAT (collectively referred to as "tax"). If GWINNETT COUNTY is a tax exempt organization, a copy of GWINNETT COUNTY's tax exemption certificate must be submitted with GWINNETT COUNTY's purchase order, check, credit card or other acceptable form of payment.

PURCHASE ORDER, CHECK, CREDIT CARD CONFIRMATION

Purchase Order

If the technical support services on this ordering document will be ordered and paid under a purchase order, the purchase order must include the following information:

- Service Contract #: 2542130
- Term of Service: 31-May-13 to 30-May-14
- Final Total: USD 264,251.16 (excluding applicable tax)
- Local Tax, if applicable
- Agreement: Public Sector Technical Support Services Agreement

In issuing a purchase order, GWINNETT COUNTY agrees that the terms of this ordering document and the terms of Public Sector Technical Support Services Agreement supersede the terms in the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document shall apply to the technical support services ordered.

Please e-mail or fax the purchase order to Oracle per the Remittance Details provided below.

Check

If the technical support services on this ordering document will be ordered and paid by check, the check must include the following information:

- Service Contract #: 2542130
- Term of Service: 31-May-13 to 30-May-14
- Final Total: USD 264,251.16 (excluding applicable tax)
- Local Tax, if applicable
- Agreement: Public Sector Technical Support Services Agreement

In issuing a check, GWINNETT COUNTY agrees that only the terms of this ordering document and the terms of Public Sector Technical Support Services Agreement shall apply to the technical support services ordered. No terms attached or submitted with the check shall apply.

Please mail check payments per the Remittance Details provided below.

Credit Card Confirmation

If the technical support services on this ordering document will be ordered and paid under a credit card, please complete the section below and return it to Oracle per the Remittance Details provided below. Please note that Oracle is unable to process credit card transactions of USD100,000 or greater.

Service Contract #: 2542130
Term of Service: 31-May-13 to 30-May-14
Final Total: USD 264,251.16 (excluding applicable tax)
Agreement: Public Sector Technical Support Services Agreement

Credit Card Number

Expiration Date

Billing Address (associated with Credit Card)

City, State, and Zip (associated with Credit Card)

Authorized Signature

Name

The credit card must be valid for the entire Term of Service above. In issuing this credit card confirmation, GWINNETT COUNTY agrees that only the terms of this ordering document and the terms of Public Sector Technical Support Services Agreement shall apply to the technical support services ordered. No terms attached or submitted with the credit card confirmation shall apply.

REMITTANCE DETAILS

Purchase orders or credit card details for the technical support services ordered hereto should be sent to:

Attn: Lindsay Barlow
Oracle Support Services
Fax: 17194577501
E-mail: lindsay.barlow@oracle.com

Checks for the technical support services ordered hereto should be sent to:

AK, AZ, CA, HI, ID, NV, OR, UT, WA:

Oracle America, Inc.
PO Box 44471
San Francisco, CA 94144-4471

All other States:

Oracle America, Inc.
PO Box 203448
Dallas, TX 75320-3448

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130305	20070525			
Department:	Information Technology Services	Date Submitted:	03/20/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing - Pat Elliott - HC	Multiple Depts?	No	
Budget Type:	Both	Special Routing:		
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing	No	
<p>to renew OS039, Microsoft Enterprise agreement and true-up on an annual contract (May 01, 2013 through April 30, 2014), with Dell, Inc., amount not to exceed \$722,348.77 utilizing the State of Georgia negotiated agreement. This contract is funded 87% by the Administrative Support Fund, 9% by the Capital Project Fund, 2% by the Water & Sewer Renewal & Extension Fund, and 2% by various other funds.</p>				
Attachments	Summary sheet, justification letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	jbpuckett (4/1/2013)			
Attorney	trwilliams (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only <input type="checkbox"/> As To Form <input checked="" type="checkbox"/> Hold for Pickup? <input type="checkbox"/>				

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Various	*	** \$722,349	ajbovos (4/3/2013)
Finance Comments	* The current balance in each fund or project is checked as services are provided or items purchased. ** For FY 2013, \$512,433 is allocated and for FY 2014, \$209,916 is subject to budget approval.				

County Clerk Use Only

			PH was Held? <input type="checkbox"/>
Working Session			Vote
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS039

Microsoft Enterprise Agreement and True-Up on an Annual Contract

PURPOSE:	The agreement entitles the County the use of the following Microsoft components: Office Professional software suite licenses (Word, Excel, PowerPoint, and Access), Windows Professional licenses (Windows XP, Windows Vista and future upgrades), Core Server Client Access licenses (Exchange mailbox licenses, Network Access, and SharePoint), and SQL Client Access licenses. The process called True-up occurs on the anniversary of signing the Enterprise Agreement. The County counts the number of devices in our environment that are not currently licensed to use the Microsoft products and then we must purchase additional licenses to cover this increase.
LOCATION:	Department of Information Technology Services
AMOUNT TO BE SPENT:	\$722,348.77
PREVIOUS CONTRACT AWARD AMOUNT:	\$616,779.95
AMOUNT SPENT PREVIOUS CONTRACT:	\$781,176.65
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	Existing licenses – 3% increase True-up licenses – 47% decrease
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
PROPOSED CONTRACT TERM:	May 01, 2013 through April 30, 2014

COMMENTS:

MEMORANDUM

TO: Holly Cafferata, Purchasing Associate III
Purchasing Division

THRU: Barry Puckett, Acting Director/CIO
Department of Information Technology Services

FROM: Bruce Minor, Computer Operations/Desktop Manager
Department of Information Technology Services

SUBJECT: Approval to Renew OS039, Microsoft Enterprise Agreement and True-Up on an Annual Contract

DATE: March 6, 2013

The Department of Information Technology Services is requesting approval to continue with the Microsoft Enterprise Agreement with Dell, Inc. in the amount of \$635,746.27 for existing licenses and \$86,602.50 for "true-up" licenses; total amount \$722,348.77.

Dell Marketing, Inc. is the reseller that currently manages the Microsoft Enterprise Enrollment Agreement through a master contract with the State of Georgia. The County entered into this three-year agreement effective May 1, 2011, with the contract expiring on April 30, 2014. This request will be the third and last renewal under the current agreement.

The agreement allows the County to take advantage of the State's purchasing volume which results in a significant cost savings to the County. It entitles the County the use of the following Microsoft components:

- Office Professional Software Suite Licenses (Word, Excel, PowerPoint, and Access)
- Windows Professional Licenses (Windows XP, Windows Vistas, Windows 7, and future upgrades)
- Core Server Client Access Licenses (including Exchange Mailbox Licenses, Network Access, and SharePoint)
- SQL Client Access Licenses

The "true-up" provision within the Microsoft Enterprise Enrollment Agreement allows the County the opportunity to submit one annual order to account for any new licenses installed on desktops throughout the year. As such, all devices in our environment that are not currently licensed to use the Microsoft products are counted and, based upon the number of devices not licensed, added to the contract to ensure compliance.

If you have questions or concerns, please call me at 770-822-8997 or Barry Puckett at 770-822-8031.

5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	665	170000	44400001	50401304		\$419,830.85
2014	665	170000	44400001	12800002		\$209,915.42
2013	106	113100	21200013	50404216		\$ 6,000.00
2013	300	234000		50804000	T-0159-40-4-03	\$ 67,549.95
2013	300	234000		50804000	T-0159-41-4-03	\$ 4,618.80
2013	504	234000		50804000	T-0159-44-4-03	\$ 12,701.70
2013	591	234000		50804000	T-0159-45-4-03	\$ 1,732.05

6. Transfer required: Yes No X

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130307	20120358			
Department:	Police Services	Date Submitted:	03/21/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing - Pat Elliott - HC		Multiple Depts?	No
Budget Type:	Operating		Special Routing:	
Agenda Type	Approval	Rezoning Type		
Item of Business:		Locked by Purchasing		No
<p>to renew OS097, purchase of tasers, air cartridges, accessories and maintenance on an annual contract (May 01, 2013 through April 30, 2014), to DGG Taser, Inc. and Taser International, Inc., base amount \$190,000.00. This contract is funded 58% by the Police Fund and 42% by the Police Special Justice Fund.</p>				
Attachments	Summary sheet, justification letter			
Authorization: Chairman's Signature?	No			
Staff Recommendation	Approval			
Department Head	cmwalters (4/2/2013)			
Attorney	trwilliams (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only <input type="checkbox"/> As To Form <input checked="" type="checkbox"/> Hold for Pickup? <input type="checkbox"/>				

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Police Special-Justice	*	\$80,000	ajbovos (4/3/2013)
	Yes	Police	*	** \$110,000	
Finance Comments	* The current balance in each fund is checked as items are purchased or services are provided. The requested allocation is a county-wide estimate based on the recommended base bid. ** For FY 2013, \$135,000 is allocated and \$55,000 is subject to budget approval for FY 2014.				

County Clerk Use Only

			PH was Held? <input type="checkbox"/>
Working Session			Vote
Action	New Item		
Tabled			
Motion			
2nd by			

SUMMARY – OS097

Purchase of Tasers, Air Cartridges, Accessories and Maintenance on an Annual Contract

PURPOSE:	Purchase of tasers, air cartridges, accessories and maintenance on an annual contract
LOCATION:	Department of Police Services
AMOUNT TO BE SPENT:	\$190,000.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$116,338.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$106,780.61
INCREASE/DECREASE (UNIT PRICES FROM PREVIOUS CONTRACT):	0%
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
PROPOSED CONTRACT TERM:	May 01, 2013 through April 30, 2014

COMMENTS:

MEMORANDUM

TO: Holly Cafferata
Purchasing Division

FROM: Joyce Martin
Business Manager

SUBJECT: Recommendation to renew OS097, Purchase of Tasers, Air Cartridges,
Accessories and Maintenance on an Annual Contract

DATE: February 22, 2013

The Department of Police Services recommends renewal of the above referenced Procurement.

Amount spent for previous contract: \$106,780.61
Estimated amount to be spent for current contract: \$190,000.00

1. Total obligations requested: \$190,000.00
2. Do total obligations agree with "Action Requested"? Yes X No _____
3. Budgeted: Yes X No _____
4. Contact name: Joyce Martin Contact phone: 770-513-5053
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	070	113009	21090003	54600401		\$80,000.00
2013	106	113009	21120002	50404216		\$55,000.00
2014	106	113009	21120002	50404216		\$55,000.00

6. Transfer required: Yes No X If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing		
20130318				
Department:	Water Resources	Date Submitted:	03/29/2013	
Working Session:	04/16/2013	Business Session:	04/16/2013	Public Hearing:
Submitted By:	Purchasing- Susan Clarke- SC		Multiple Depts?	No
Budget Type:	Capital	Special Routing:		
Agenda Type	Award	Rezoning Type		
Item of Business:		Locked by Purchasing		No
BL005-13, Boone Place gravity sewer renewal project, to the low bidder, Garys Grading & Pipeline Co., Inc., amount not to exceed \$571,105.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Hunter				
Attachments	Summary sheet, justification letter, tabulation			
Authorization: Chairman's Signature?	Yes			
Staff Recommendation	Award			
Department Head	arseibenhener (4/2/2013)			
Attorney	fsfields (4/3/2013)			
Attorney's Comments				
Agenda Purpose Only <input checked="" type="checkbox"/> As To Form <input type="checkbox"/> Hold for Pickup? <input type="checkbox"/>				

Financial Services Use Only

Financial Action Requested	Transfer \$571,105 from Boone Place Gravity Sanitary Sewer Water Collection Sys Contingency to Boone Place Gravity Renewal project.				
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
	Yes	Water & Sewer R&E	\$2,127,312	\$571,105	ajbovos (4/3/2013)
Finance Comments	Amount available in Boone Place Gravity Renewal project.				

County Clerk Use Only

			PH was Held? <input type="checkbox"/>
Working Session	[]		Vote
Action	New Item		
Tabled	[]		
Motion	[]		
2nd by	[]		

SUMMARY – BL005-13
Boone Place Gravity Sewer Renewal Project

PURPOSE:	The work to be performed under this contract includes the replacement of an existing 8-inch sanitary sewer. The project includes: the removal of approximately 1,340 linear feet of 8-inch Acrylonitrile Butadiene Styrene (ABS) Truss Pipe and replacing it with 8-inch Ductile Iron Pipe (DIP); the removal and replacement of six (6) manholes; the installation of approximately 40 linear feet of 16-inch steel pipe by open-cut installation; reconnecting the existing sewer laterals to the new main; asphalt paving resurfacing; and all related appurtenances.
LOCATION:	District 3/Hunter
AMOUNT TO BE SPENT:	\$571,105.00
PREVIOUS CONTRACT AWARD AMOUNT:	N/A
AMOUNT SPENT PREVIOUS CONTRACT:	N/A
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	N/A
NUMBER OF BIDS/PROPOSALS MAILED:	21 154 Website viewings
NUMBER OF RESPONSES:	3 6 Plan holders
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	Yes, 7
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	One plan holder stated that they chose to bid on another project which was bidding at the same time, another stated that they were not interested due to the level of traffic enforcement and rock excavation involved in the project, and another stated that they were unable to get their bid bond back in time to place a bid.
RENEWAL OPTION NUMBER	N/A
MARKET PRICES COMPARISON (FOR RENEWALS):	N/A
PROPOSED CONTRACT TERM:	180 Consecutive calendar days

COMMENTS:

Department of Water Resources



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TO: Susan Clarke, CPPB, Purchasing Associate III
Purchasing Division

FROM: Richard Schoeck, Division Director Engineering & Construction, DWR
Tyler Richards, Deputy Director of Engineering & Technical Services, DWR
Ron Seibenhener, Director, DWR

FROM: Peter O. Coker, Construction Manager I
Department of Water Resources

SUBJECT: Recommendation for BL005-13
Project Name Boone Place Gravity Sewer Renewal Project
Project No. M0750-25-3-03
Commission District # 3/Tommy Hunter

DATE: March 29, 2013

REQUESTED ACTION

The Department of Water Resources (DWR) recommends the award of the above referenced procurement to Gary's Grading & Pipeline Company, Inc. in the amount of \$571,105.00 at the next scheduled Board of Commissioners and Water & Sewerage Authority meetings.

DESCRIPTION:

The Gwinnett County Department of Water Resources (DWR) has an effective continual wastewater infrastructure evaluation process. DWR routinely inspects, evaluates and rate the County's sanitary sewer pipelines in order to identify damaged sewer sections, and immediately schedule such sections for repairs. The Boone Place Gravity Sewer Renewal Project is one of the candidates identified on the list of sewer projects that are scheduled for repairs now.

This project consist of the removal and replacement of approximately 1,340 linear feet of 8-inch Acrylonitrile Butadiene Styrene (ABS) Truss pipe with approximately 1,340 linear feet of 8-inch Ductile Iron Pipe (DIP).

The Boone Place Gravity Sewer Renewal project will sanitary sewer pipeline along a section of the County's sewer system which is located in the Plantation Forest I, a subdivision outside the city limits of Snellville Georgia, Commission District 3.

EVALUATION:

Twenty-one (21) pre-qualified firms were notified. Bid packages were picked up by six (6) contractors and three (3) submitted bids. Bids were as follows:

Bidder	Submitted Bids:
Gary's Grading & Pipeline Inc.	\$571,105.00
Site Engineering	\$787,415.00
John D. Stephens	\$1,086,837.00

The low bidder is Gray's Grading & Pipeline Company, Inc.

FINANCIAL:

Project M-0750 is the approved budget line item for all Sanitary Sewer Collection work in this program. M-0750 Sanitary Sewer Collection System Renewal Program is fully funded through Water & Sewer Renewal & Extension Fund, 504. Project M-0750-25-3-03 is the sub-project budget line item for this project.

1. Total obligations requested \$571,105.00
2. Do total obligations agree with "Action Requested"? Yes X No
3. Budgeted: Yes X No
4. Contact name: Richard Platto (DWR) Contact phone: 678-376-6879
5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	504	211000		50807000	M0750-25-3-03	\$571,105.00

Transfer Required: Yes X No If Yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	504	211000		50807000	M-0750-01-1-02	\$571,105.00

CC: Richard Platto, Financial Manager, DWR
 Richard Schoeck, Division Director of Engineering & Construction, DWR
 Operations Division Director (if necessary)
 Ann Porter, Purchasing Manager, Purchasing
 File

Gwinnett County Board of Commissioners Agenda Request

GCID #	Group With GCID #:	<input type="checkbox"/> Grants <input type="checkbox"/> Contracts <input type="checkbox"/> Rezoning <input type="checkbox"/> Public Hearing	
20130301	20090525		
Department:	Water Resources	Date Submitted:	03/19/2013
Working Session:	04/16/2013	Business Session:	04/16/2013
Submitted By:	Purchasing - Pat Elliott - SC	Public Hearing:	
Budget Type:	Operating	Multiple Depts?	No
Agenda Type	Approval	Special Routing:	
Agenda Type	Approval	Rezoning Type	
Item of Business:		Locked by Purchasing	No
<p>to renew BL041-09, purchase of magnesium hydroxide slurry (MgO) on an annual contract (April 21, 2013 through April 20, 2014), to the low bidder, Premier Chemicals, LLC, base bid \$1,754,400.00 (negotiated cost savings of approximately \$6,948.00). This contract is funded by the Water and Sewer Operating Fund.</p>			
Attachments	Summary sheet, justification letter		
Authorization: Chairman's Signature?	No		
Staff Recommendation	Approval		
Department Head	arseibenhener (3/29/2013)		
Attorney	fsfields (4/3/2013)		
Attorney's Comments			
Agenda Purpose Only	<input checked="" type="checkbox"/>	As To Form	<input type="checkbox"/>
		Hold for Pickup?	<input type="checkbox"/>

Financial Services Use Only

Financial Action Requested					
	Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
Yes		Water and Sewer Op	*\$4,921,884	\$1,754,400	ajbovos (4/1/2013)
Finance Comments	<p>* The current balance in each fund is checked as items are purchased or services are provided. The requested allocation is a county-wide estimate based on the recommended base bid. For FY 2013, \$1,169,600 is allocated and \$584,800 is subject to FY 2014 budget approval.</p>				

County Clerk Use Only

	PH was Held? <input type="checkbox"/>
Working Session	
Action	New Item
Tabled	
Motion	
2nd by	
Vote	

SUMMARY – BL041-09
Purchase of Magnesium Hydroxide Slurry (MgO) on an Annual Contract

PURPOSE:	This product is used for odor and corrosion control in the wastewater pump stations and force mains.
LOCATION:	Department of Water Resources
AMOUNT TO BE SPENT:	\$1,754,400.00
PREVIOUS CONTRACT AWARD AMOUNT:	\$1,711,400.00
AMOUNT SPENT PREVIOUS CONTRACT:	\$1,223,097.25 (ten months usage)
INCREASE/DECREASE (CURRENT CONTRACT VS. PREVIOUS CONTRACT):	+ 3.03% Increase*
NUMBER OF BIDS/PROPOSALS MAILED:	N/A
NUMBER OF RESPONSES:	N/A
PRE-BID/PROPOSAL CONFERENCE HELD (YES/NO) IF YES, NUMBER OF FIRMS REPRESENTED:	N/A
REASONS FOR LIMITED RESPONSE (IF RELEVANT):	N/A
RENEWAL OPTION NUMBER	This is renewal option four (4) of four (4).
MARKET PRICES COMPARISON (FOR RENEWALS):	A recent market survey showed that the cost of water treatment chemicals have increased on average by 15% percent. Water treatment chemicals are petroleum derivatives and the cost of crude oil will directly impact the manufacture's cost in production and transportation. The vendor has agreed to renew this contract with a 3.03% increase. Even with a 3.03% increase the current vendor's pricing is still 4.88% lower than that of his closest competitor.
PROPOSED CONTRACT TERM:	April 21, 2013 through April 20, 2014

COMMENTS: *Through successful negotiations a cost savings of approximately \$6,948.00 was achieved without a reduction in the scope of services

Department of Water Resources



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MEMORANDUM

TO: Susan R. Clarke, CPPB
Purchasing Division

THROUGH: Ron Seibenhener, Department Director
Department of Water Resources

Jeff Boss, Division Director
Department of Water Resources

FROM: Bruce O’Conor, Trades Manager
Department of Water Resources

SUBJECT: Recommendation for Renewal of BL041-09, Purchase of Magnesium Hydroxide Slurry (MgO) on an Annual Contract

DATE: March 7, 2013

The Department of Water Resources recommends renewal of the above referenced annual contract (April 21, 2013 through April 20, 2014), with the low bidder Premier Chemicals, LLC in the amount of \$1,754,400.00. The vendor is exercising his fourth (4th) and last option to renew this contract with a 3.03% increase in price per gallon of product. Magnesium Hydroxide has been determined effective in odor and corrosion control at our wastewater pump stations and force mains.

The Department anticipates the same usage as budgeted in previous contract with a slight increase in cost due to the increase in price.

Amount spent previous contract \$1,223,097.25 (10 months usage)
Estimated amount to be spent for current contract \$1,754,400.00

1. Total obligations requested: \$1,754,400.00
2. Do total obligations agree with “Action Requested”? Yes X No _____
3. Budgeted: Yes _____ X _____ No _____
4. Contact name: Richard Platto Contact phone: (678)376-6879

5. Proposed Funding:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount
2013	501	111008	19080007	50701161		\$1,169,600.00
2014	501	111008	19080007	50701161		\$584,800.00
TOTAL CONTRACT						\$1,754,400.00

6. Transfer required: Yes ___ No X If yes, transfer from:

Fiscal Year (FY)	Fund	Fund Center	Cost Center	Commitment Item	WBS Element	Amount