

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Work Session Minutes
Tuesday, May 7, 2013 - 10:00 AM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter & John Heard

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes

III. New Business

I. Multiple Departments

2013-0374 Award BL020-13, purchase of public safety uniforms on an annual contract (May 10, 2013 through May 09, 2014), Department of Corrections, Department of Fire and Emergency Services, Department of Police Services and Sheriff's Department, to low bidders per attached recommendation letters, base bid \$433,132.28. This contract is funded 43% by the Fire/EMS Fund, 36% by the Police Fund and 21% by the General Fund. (Staff Recommendation: Award)

Consent – Howard

2013-0353 Approval to renew, BL030-12, purchase of crushed stone on an annual contract (June 02, 2013 through June 01, 2014), Department of Community Services, Department of Transportation, and Department of Water Resources, to low bidders as follows: Hanson Aggregates, LaFarge North America, Martin Marietta Materials, Inc., and Vulcan Construction Materials, L.P., base amount \$335,000.00. This contract is funded 45% by the General Fund, 27% by the Water and Sewer Operating Fund, 17% by the Stormwater Operating Fund, and 11% by the Recreation Fund. (Staff Recommendation: Approval)

Consent – Howard

2013-0354 Approval to renew BL034-12, purchase of field service uniforms on an annual contract (June 20, 2013 through June 19, 2014), Department of Community Services, Department of Support Services and Department of Transportation, to low responsive bidders per attached recommendation letters, base amount \$56,500.00 (negotiated cost savings of approximately \$565.00). This contract is funded 74% by the Recreation Fund, 21% by the General Fund and 5% by the Administrative Support Fund. (Staff Recommendation: Approval)

Consent – Heard

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III. New Business

2. County Administration

2013-0404 Ratification of employment agreement with Angelia H. Parham, Director of Support Services, for recording purposes.

Discussion – Heard

3. Financial Services/Maria Woods

2013-0311 Approval to renew PA021-09, residential real estate attorneys to provide legal services for the purchase and sale of residential real estate for the County's Neighborhood Stabilization Program (NSP) on an annual contract (June 09, 2013 through June 08, 2014), to the highest scoring firm, Kutak Rock LLP, base amount \$100,000.00 and ratification of contract (June 09, 2012 through June 08, 2013), base amount \$110,367.75. This contract is grant funded by the HUD Neighborhood Stabilization Program. (Staff Recommendation: Approval)

Consent – Howard

2013-0369 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to an increase of assessed value of \$11.5 thousand, a decrease in assessed value of \$1.12 million for a decrease of \$1.11 million for tax years 2009 thru 2012. (Staff Recommendation: Approval)

Consent – Howard

4. Fire Services/Bill Myers

2013-0362 Award BL016-13, purchase of medical supplies on an annual contract (May 09, 2013 through May 08, 2014), to low and low responsive bidders per the recommendation letter attachment A, base bid \$514,420.71. This contract is funded by the Fire/EMS Fund. (Staff Recommendation: Award)

Consent – Howard

2013-0328 Approval to renew RP009-10, purchase of firefighter turnout gear on an annual contract (May 19, 2013 through May 18, 2014), to the highest scoring firm, Bennett Fire Products Company, Inc., base amount \$120,370.00. This contract is funded by the Fire/EMS Fund. (Staff Recommendation: Approval)

Consent – Howard

III. New Business

5. Information Technology Services

2013-0358 Award OSI 19, upgrade Motorola software and hardware from version 7.11 to 7.13, with Motorola Solutions, Inc., base amount \$860,000.00 (negotiated cost savings of approximately \$120,000.00). Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow award. This project is funded by the 2005 SPLOST Fund. (Staff Recommendation: Award)

Consent – Nash

6. Juvenile Court/Robert Rodatus

2013-0355 Approval to accept grant funds in the amount of \$39,798.53 for the continuation of Gwinnett Juvenile Court CASA program. This grant is 100% funded through the Georgia Court Appointed Special Advocates with no match requirement. (Staff Recommendation: Approval)

Consent – Heard

7. Law Department/Van Stephens

2013-0308 Approval/authorization for the Chairman to execute a Cooperation Agreement between Gwinnett County, the City of Norcross, the City of Peachtree Corners, and the Gwinnett Village Community Improvement District Board, subject to review and approval by the Law Department.

Consent – Howard

2013-0334 Approval/authorization for project Simonton Road (Simonton Elementary School), project F-0771 for Declaration of Taking procedures for condemnation proceedings regarding the property of Irving Membreno-Melendez, Northeast Georgia Bank, and Simonton Spring Homeowners Association, Inc., lying and being in Land Lot 182 of the 5th District of Gwinnett County, Georgia consisting of 0.017 acres of permanent easement for construction and maintenance of slopes. Parcel 17, Tax Map No. 5-182-435, Zoning R-100. Amount \$1,115.00. This project is funded by the 2009 SPLOST Program. District 4/Heard

Consent – Heard

III. New Business

7. Law Department/Van Stephens

2013-0366 Approval/authorization for the Chairman to execute a Resolution consenting to the expansion of the Gwinnett Village Community Improvement District, subject to review and approval by the Law Department.

Consent – Howard

2013-0386 Approval/authorization for project Boggs Road (Autumn Village Apartments to Old Norcross Road), project F-0807-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Alisha Investments, Inc. and Metro City Bank, lying and being in Land Lot 40 of the 7th District of Gwinnett County, Georgia consisting of 0.042 acres of permanent easement for construction and maintenance of slopes (inside floodplain), 0.139 acres of permanent easement for construction and maintenance of slopes (outside floodplain), 0.056 acres of permanent easement for construction and maintenance of drainage (inside floodplain), 1.847 acres of permanent undisturbed stream buffer easement (inside floodplain), 0.091 acres of permanent easement for access to the sanitary sewer facility (inside floodplain), and 0.043 acres of 24-month temporary driveway easement. Parcel 4, Tax Map No. 7-040-001, Zoning C-2. Amount. \$22,800.00. This project is funded by the 2009 SPLOST Program. District 4/Heard

Consent – Heard

2013-0387 Approval/authorization for project Boggs Road (Autumn Village Apartments to Old Norcross Road), project F-0807-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Brisben Georgia I, Limited Partnership, SunAmerica Life Insurance Company, Federal Home Loan Mortgage Corporation, lying and being in Land Lot 41 of the 7th District of Gwinnett County, Georgia consisting of 0.023 acres of required right of way, 0.168 acres of permanent easement for construction and maintenance of slopes, and 0.010 acres of permanent easement for construction and maintenance of drainage. Parcel 3, Tax Map No. 7-041-253, Zoning RM-13, Amount \$27,300.00. This project is funded by the 2009 SPLOST Program. District 1/Brooks

Consent – Brooks

III. New Business

8. Planning & Development/Bryan Lackey

2013-0330 Approval of CaseSNC2013-00001 Applicant: Brand Properties, LLC. Street Name Change from Tech Center Drive to Ballpark Lane. District 7, Land Lot 132 & 147. District I/Brooks
Consent – Brooks

2013-0331 Approval of CaseSNC2013-00002 Applicant: Duke Realty. Street Name Change from Legacy Parkway to Primerica Parkway. District 7, Land Lot 116. District I/Brooks
Consent – Brooks

9. Police Services/Charlie Walters

2013-0237 Approval/authorization for the Chairman to execute a Memorandum of Understanding (MOU) with the Georgia State Patrol (GSP). This MOU serves to clarify and solidify the respective roles of GSP and Gwinnett County Police with regards to incidents and crash investigations within Gwinnett County and to establish a sublease of 1645 Pleasant Hill Road, Duluth, Georgia. Subject to review and approval by the Law Department. (Staff Recommendation: Approval)
Consent – Brooks

2013-0352 Approval/authorization for the Chairman to execute an Intergovernmental Agreement to provide Hazardous Devices Unit/Chemical, Biological, Radiological, Nuclear, Explosive/Joint Terrorism Task Force Unit Services to the City of Auburn, City of Berkley Lake, Town of Braselton, City of Buford, City of Dacula, City of Duluth, City of Grayson, City of Lawrenceville, City of Lilburn, City of Loganville, City of Norcross, City of Peachtree Corners, City of Rest Haven, City of Snellville, City of Sugar Hill, City of Suwanee, Georgia. No cost associated. Subject to approval by the Law Department. (Staff Recommendation: Approved)
Consent – Howard

III. New Business

9. Police Services/Charlie Walters

2013-0364 Approval/authorization to accept a grant awarded by the Georgia Emergency Management Agency (GEMA), Department of Homeland Security (DHS) in the amount of \$340,766.00. These funds were awarded to the Gwinnett County Police Departments Hazardous Devices Unit and will be used to purchase explosive detection equipment. Approval/Authorization for the Chairman or designee to execute grant documents and any other necessary documents, subject to review by the Law Department. The grant is 100% funded through GEMA with no matching requirements. (Staff Recommendation: Approve)

Consent – Howard

2013-0365 Approval/authorization to accept a grant awarded by the Georgia Emergency Management Agency (GEMA), Department of Homeland Security (DHS) in the amount of \$60,000.00. These funds were awarded to the Gwinnett County Police Departments Hazardous Devices Unit and will be used to purchase explosive detection equipment. Approval/Authorization for the Chairman or designee to execute grant documents and any other necessary documents, subject to review by the Law Department. The grant is 100% funded through GEMA with no matching requirements. (Staff Recommendation: Approve)

Consent – Howard

10. Sheriff/R. L. Conway

2013-0368 Award RP025-12, provision of inmate coinless and pay telephone equipment at the Gwinnett County Detention Center on an annual contract (July 15, 2013 through July 14, 2014), to the highest scoring firm Securus Technologies, Inc., estimated revenue \$1,000,000.00 (this represents a 30.3% increase in commission over the last contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

Consent – Brooks

III. New Business

11. Support Services

2013-0329 Award OSI 16, phase VI of the HVAC controls system replacement at Gwinnett Justice and Administration Center, with Honeywell Building Solutions, \$582,250.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Capital Project Fund. (Staff Recommendation: Award)

Consent – Heard

2013-0350 Award OSI 17, purchase of a prisoner transport bus, to National Bus Sales and Leasing, Inc., utilizing a State of Georgia competitively procured agreement, base amount \$201,993.00. This contract is funded by the Capital Vehicles and Fleet Equipment Fund. (Staff Recommendation: Award)

Consent – Heard

2013-0351 Award OSI 18, purchase of industrial construction equipment, to Border Equipment, utilizing a State of Georgia competitively procured agreement, base amount \$704,427.53. This contract is funded by the Vehicle Replacement Fund. (Staff Recommendation: Award)

Consent – Heard

12. Tax Commissioner/Richard Steele

2013-0332 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Grayson. Subject to review and approval by the Law Department.

Consent – Howard

2013-0333 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, Streetlight and Sanitation Fee Billing and Collection between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Lilburn. Subject to review and approval by the Law Department.

Discussion – Hunter

III. New Business

12. Tax Commissioner/Richard Steele

2013-0383 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, Stormwater Billing and Collection between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Sugar Hill. Subject to review and approval by the Law Department.

Discussion – Hunter

2013-0390 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Peachtree Corners. Subject to review and approval by the Law Department.

Consent – Brooks

2013-0392 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Lawrenceville. Subject to review and approval by the Law Department.

Consent – Heard

2013-0393 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Berkeley Lake. Subject to review and approval by the Law Department.

Consent – Howard

2013-0410 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection and Sanitation Fee Billing and Collection between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Dacula. Subject to review and approval by the Law Department.

Discussion – Hunter

2013-0411 Approval/authorization for the Chairman to execute an Agreement for Ad Valorem Tax Billing and Collection, Stormwater Fee Billing and Collection between Gwinnett County, the Gwinnett County Tax Commissioner and the City of Snellville. Subject to review and approval by the Law Department.

Discussion – Hunter

III. New Business

13. Transportation/Kim Conroy

2013-0336 Award BL024-13, SR 20 (Peachtree Industrial Boulevard to Burnette Trail) major roadway improvements project, project number F-0019-01, Georgia DOT project number MSL00-0004-00(430), P.I. 0004430, to low bidder, C.W. Matthews Contracting Company, Inc., amount not to exceed \$31,826,681.64. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Georgia Department of Transportation. District 1/Brooks (Staff Recommendation: Award)

Consent – Brooks

2013-0345 Award BL026-13, bridge rehabilitation services, to low bidder, Gregory Bridge Company, amount not to exceed \$130,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Award)

Consent – Hunter

2013-0377 Award BL037-13, Boggs Road (Old Norcross Road-Breckinridge Boulevard), pedestrian safety improvements project, project number G-0111-000003-0004, to low bidder, I.S.C., Inc., amount not to exceed \$383,661.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Federal Transit Administration (FTA). District 1/Brooks and District 4/Heard (Staff Recommendation: Award)

Consent – Brooks

2013-0367 Approval to apply and accept, if awarded, a Local Maintenance and Improvement Grant from the Georgia Department of Transportation for the SR 20 (I-985 to South Lee Street) roadway widening project. The grant request is for \$250,000.00 requiring a county match of \$75,000.00. Approval for Chairman to execute any and all related documents, subject to approval by Law Department. District 4/Heard (Staff Recommendation: Approval)

Consent – Heard

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III. New Business

13. Transportation/Kim Conroy

2013-0340 Approval/authorization for Chairman to execute an Agreement with the City of Suwanee to upgrade the Suwanee Dam Road Multi-Use Path project, F-0801, from Peachtree Industrial Boulevard to Buford Highway. The City will provide a lump sum payment in the amount of \$30,500.00 for the upgrade of the path from standard asphalt to concrete. Authorization for Chairman to execute any and all related necessary documents, subject to approval by Law Department. The construction is funded 93% by the 2009 SPLOST Program and 7% by the City of Suwanee. District I/Brooks (Staff Recommendation: Approval)

Consent – Brooks

2013-0344 Award BL028-13, Suwanee Dam Road (Peachtree Industrial Boulevard to Buford Highway) pedestrian safety, project number F-0801, Suwanee Dam Road (Buford Highway to Peachtree Industrial Boulevard) automated traffic management system/intelligent transportation system (ATMS/ITS), project number M-0685-15, and Suwanee Dam queuing lane (North Gwinnett High School) school safety project, project number F-0740-02, to low responsive bidder, Baldwin Paving Company, Inc., amount not to exceed \$660,411.98. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded 95.4% by the 2009 SPLOST Program and 4.6% by the City of Suwanee. District I/Brooks (Staff Recommendation: Award)

Consent – Brooks

2013-0359 Approval/authorization for the Chairman to execute an Indemnity Agreement with the Georgia Department of Transportation for the installation of roadway lighting on SR 120 from Satellite Boulevard to Meadowbrook Parkway, estimated operating costs \$752.64, estimated revenue \$806.00. Subject to approval by Law Department. District I/Brooks (Staff Recommendation: Approval)

Consent – Brooks

III. New Business

13. Transportation/Kim Conroy

2013-0360 Approval/authorization for Chairman to execute Supplemental Agreement No 1, Final with Astra Group, Inc. for the Western Gwinnett Bikeway (Summerchase Drive - Howell Ferry Road) project, F-0339, GaDOT Project No. STP00-000E-00(195), P.I. No. 171562 and the Western Gwinnett Bikeway (Howell Ferry Road - Pleasant Hill Road) project, F-0341, GaDOT Project No. CM000-00SW-00(029), P.I. No. 171344, total increase \$69,117.76, total reduction - \$115,362.47; revised contract amount of \$1,152,643.29. This is the final change order for this contract. This contract is funded 69.8% by the Georgia Department of Transportation and 30.2% by the 2009 SPLOST Program. District 1/Brooks (Staff Recommendation: Approval)

Consent – Brooks

2013-0361 Ratification of various work authorizations with Moreland Altobelli Associates, Inc., total cost \$1,598,595.61. These projects are funded 56.6% by the 2009 SPLOST Program and 43.4% by the 2005 SPLOST Program. (Staff Recommendation: Approval)

Consent – Hunter

14. Water Resources/Ron Seibenhener

2013-0341 Award BL015-13, Kenvilla sewer pump station decommissioning and gravity sewer project, to low bidder, John D. Stephens, Inc., amount not to exceed \$373,622.50. Authorization for Chairman to execute contracts subject to approval of the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 2/Howard (Staff Recommendation: Award)

Consent – Howard

2013-0306 Approval to renew BL032-10, sanitary sewer easement maintenance program on an annual contract (May 19, 2013 through May 18, 2014), to the low bidder, The Dickerson Group, Inc., base bid \$1,193,990.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval)

Consent – Heard

III. New Business

14. Water Resources/Ron Seibenhener

2013-0325 Approval/authorization for the Chairman to execute Change Order No, 2-final to the contract with Site Engineering, Inc., reducing the contract amount by \$326,934.00 for work associated with the Water Systems Instrumentation and Monitoring project - Phase 2. The contract amount is adjusted from \$1,062,570.00 to \$735,636.00. Subject to approval by the Law Department. This project is funded by the Water and Sewer Renewal and Extension Fund. (Staff Recommendation: Approval)

Consent – Hunter

2013-0375 Approval/authorization for the Chairman to execute Change Order No. 1-Final to the contract with Georgia Development Partners, LLC, reducing the amount by \$20,981.61 for work associated with the Lilburn City Park Stream Restoration and Stormwater BMP project. The contract is adjusted from \$793,203.43 to \$772,221.82. Subject to approval by the Law Department. This project is funded by the Water and Sewer Renewal and Extension Fund. District 2/Howard (Staff Recommendation: Approval)

Consent – Howard

2013-0376 Approval/authorization for the Chairman to execute Change Order No. 1 to the contract with John D. Stephens, Inc., increasing the amount by \$155,764.43 with no extension to the contract time, for work associated with the Norris Lake Pump Station and Force Main project. The contract amount is adjusted from \$8,365,436.00 to \$8,521,200.43. Subject to approval by the Law Department.

District3/Hunter

Consent – Hunter

IV. Adjournment

{Action: Adjourn Motion: Heard Second: Hunter Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes