
April 30, 2024

**Addendum No. 1
RP005-24**

Provision of Engineering Design Services and Construction Document Development for Loop Trail from Sugarloaf Parkway to Saint Ives Court.

The following addition/changes modify Proposal No. RP005-24 " Provision of Engineering Design Services and Construction Document Development for Loop Trail from Sugarloaf Parkway to Saint Ives Court" Contract Documents, dated April 2024, as first advertised on April 17, 2024.

I. Questions:

- Q1. What is correct ending of proposed multi-use path on Suwanee Creek Road - Project overview on page 2 of RFP it is at St. Ives Court while Figure below shows proposed Multi-Use Path past Rising Fawn Trail.**
- A1. *The project ends approximately 560 feet west of Rising Fawn Trail. This is also labeled on the aerial image as "Segment Termini" on page 102 of the Loop Trail Feasibility Study.*
- Q2. Page 5- Concept Item 3b- Conceptual Right of Way Cost using Prequalified Right of Way Contractor- Is this only a one time engagement of Right of Way Contractor, or is it throughout the life of Contract at various stages of project completion?**
- A2. *GCDOT's technical management team will act as the Right of Way contractor. The selected designer will need to coordinate with them for the conceptual right-of-way cost. This coordination engagement will last throughout the life of the contract.*
- Q3. Page 5- Concept Item 3k- Conceptual utility Cost using Prequalified Utility Consultant - Is this only a one-time engagement of a Utility Consultant or is it throughout the life of Contract at various stages of project completion?**
- A3. *GCDOT's technical management team will act as the Utility Consultant. The selected designer will need to coordinate with them for the conceptual utility cost. This coordination engagement will last throughout the life of the contract.*
- Q4. Street light requirements – Is this only at Mid-Block Crossing or for the total length of project?**
- A4. *For the total length of the project (locations where streetlights are currently not present).*
- Q5. What Certifications are required from Sub-Consultants?**
- A5. *Page 4 of the RFP states "The team (either the Prime Consultant and/or one or more of their sub-consultant team members) must be prequalified by GDOT in the area classes listed below."*
- Q6. Proposal Fee Schedule Sheet – Can additional Billing Categories be included in the Fee Schedule. Proposal requires various Area Classes in different disciplines (i.e. Traffic, Bridge, Lighting) that are not included in the Fee Sheet. (Page 12)**
- A6. *No. All fees must be within the billable rates on the fee schedule.*
- Q7. Are any improvements anticipated on the existing Trail on Satellite Blvd. from just north of Old Peachtree Road to Wildwood Road except providing improvement to Ride Gwinnett Bus Stops?**
- A7. *No improvements are anticipated on the existing multi-use path.*

- Q8. Per Page 4 of the RFQ, "Respondents should submit a copy of the approval of the pre-qualification by GDOT for the area classes identified below. The area classes must be listed on the organizational chart with the prime and sub-consultants on a single 11"x17" page." Would the county allow the area class table to be included on a separate sheet from the org chart? And does the county want the GDOT prequals included in B. Qualifications or attached to the package with the required forms? Page 8 says, "Required proof of prequalification should be submitted as indicated in Section VI.B.4.," but there is no Section VI.B.4. included in the RFQ.**
- A8. *Yes, you can include a separate sheet with area classes. You can include the pre-qualifications in the Qualifications section. Note that the reference to section VI.B.4 has been removed as indicated below.*

III. PROPOSAL SUBMISSION INSTRUCTIONS

Consultants are requested to submit one (1) original unbound, four (4) copies of the proposal package to meet the requirements below.

Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification should be submitted ~~as indicated in Section VI.B.4. below~~. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow Gwinnett County to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of

- Q9. The County has outlined the required Key Team Leaders for this project. Is it acceptable that a separate resume is included for a Project Manager, or should the PM be in a dual role with an outlined KTL position?**
- A9. *The project manager is considered a Key Team Leader. Yes, a resume should be included.*
- Q10. Would the County like sample insurance certificates to be included in the respondents' package?**
- A10. *Sample COIs are not required for the submittal package. However, proposers should review the insurance requirements included in the solicitation to ensure the requirements can be met if the County requests a COI prior to award.*
- Q11. Could you please clarify if the projects used on the reference form are required to be completed or if 'similar work completed' is in reference to work being done on the project within five years?**
- A11. *Yes, the projects used on the reference form are required to be completed.*
- Q12. Is there a page limit in place for the schedule?**
- A12. *The schedule should not be more than two pages.*

Acknowledge receipt of this addendum on the firm information page of the request for proposal.
Sincerely,

Michael Milstein
Purchasing Associate II

PRE-BID CONFERENCE

RP#005-24

Representative Name

Company Name

Phone #

E-Mail Address

(DEPARTMENT REPRESENTATIVES SIGN-IN AT BOTTOM)

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