

2022 Business Plan Presentation

LAW DEPARTMENT

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County Attorney



Gwinnett



2020 – 2021 YTD Recap

Accomplishments

1. Gwinnett Place Mall
2. Rowen
3. Successfully defended claims and litigation
4. Ethics Ordinance
5. Noise Ordinance
6. Hooper Renwick Library
7. Snellville Library
8. Records Management Center
9. Gwinnett Entrepreneur Center
10. GovQA Training (Open Records Request Solution)

2020 – 2021 YTD Recap

Challenges

1. Staffing
2. Succession Planning
3. Urgent Matters

DEPARTMENT SNAPSHOT

External Dependencies

- Board of Commissioners
- County Departments
- Elected Officials
- Local, State, and Federal Laws

NOTABLE METRICS/TRENDS

- Litigation matters received -32.4%
- Litigation matters completed -18.6%
- Contracts received +207.4%
- Contracts completed +147.8%
- Critical path matters received +21.9%
- Critical path matters completed +36.20%





IDENTIFIED CONSTRAINTS & OPPORTUNITIES

- Customer expectations and service demands
- Tenured senior attorneys
- Vacant senior attorney positions
- Increased utilization of interns

OPERATIONAL DECISIONS

- Improve assignment turnaround time
- Strengthen succession plan
- Ensure compliance with litigation deadlines

2022 OPERATIONAL BUDGET CHANGES

Base Budget Changes

- 40.7% decrease in books and periodicals for in-house library
- 23.42% increase in license and support for court calendaring software



2022 OPERATIONAL DECISION PACKAGE

Decision Package

1. Increase staff by adding two associate attorney and one legal associate II positions

Cost: \$262,819





COUNTY INITIATIVES

- Gwinnett Place Mall Redevelopment
- Nondiscrimination Ordinance
- Succession Planning

TOTAL BUDGET

2021 Budget	\$2,824,829
Changes to Base	\$ 107,611
2022 Base	\$2,932,440
Decision Package	\$ 262,819
Total 2022 Budget	\$3,195,259