

Board of Commissioners

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Charles E. Bannister, Chairman
Shirley Fanning Lasseter, District 1
Bert Nasuti, District 2
Mike Beaudreau, District 3
Kevin Kenerly, District 4



Business Session Agenda
Tuesday, January 5, 2010 - 2:00 PM

- I. Call To Order, Invocation, Pledge to Flag**
- II. Opening Remarks by Chairman**
- III. Approval of Agenda**
- IV. Approval of Minutes:** **Business Session:** December 15, 2009
Public Hearing: December 15, 2009
Executive Session: January 5, 2010
- V. Announcements**
- VI. Consent Agenda**

A. New Business

I. Commissioners

2010-0031 Approval of appointment of Dr. Mark Newton to the Licensing and Revenue Board of Appeals. Term expires December 31, 2011. BoC Appointment

2010-0033 Approval to accept the resignation of Jose Perez from the Municipal-Gwinnett Planning Commission - Nasuti/District 2 Appointment

2010-0034 Approval of appointment to the Municipal-Gwinnett Planning Commission - Nasuti/District 2 – Appoint Ray Cobb

2010-0036 Approval of appointment to the Water and Sewerage Authority – Chairman's Appointment - Term Expires December 31, 2010

2010-0038 Approval of appointment to the Water and Sewerage Authority - Nasuti/District 2 Appointment - Term Expires December 31, 2010

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A. New Business

I. Commissioners

2010-0039 Approval of appointment to the Water and Sewerage Authority - District 3/Beaudreau Appointment - Term Expires December 31, 2010

2010-0040 Approval of appointment to the Water and Sewerage Authority - Kenerly/District 4 Appointment - Term Expires December 31, 2010

2010-0041 Approval of appointment to the Board of Health - All Districts - Term Expires December 31, 2015

2010-0045 Approval of appointments to the Stormwater Authority. BoC Appointments - Seat 1 - Edward Sullivan; Seat 3 - James Orr; Seat 5 - Hari Karikaran. Municipality Appointments - Seat 7 - Dr. Scott Batterton - Terms Expire December 31, 2013. Seat 6 - Louis Young - Term Expires December 31, 2012.

2010-0047 Approval of appointment of Vice-Chair for the Board of Commissioners for 2010. – Shirley Lasseter

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A. New Business

2. Multiple Departments

2010-0015 Award BL104-09, purchase of inmate clothing and supplies on an annual contract, (January 18, 2010 through January 17, 2011), Department of Corrections and Sheriffs Department, to low bidders, American Amenities, Inc., Bob Barker Company, Inc., Carolina Textiles OKI, Inc., Charm-Tex, Inc., Georgia Correctional Industries, Gold Water Industries, Inc., O.D. Taragin and Bros., LLC, and Robinson Textiles, per attachment A, base bid \$262,246.91 (this represents a 3.02 percent decrease from the previous contract). This contract provides inmate clothing, footwear and supplies for the inmate population at the Correctional and Detention Facilities. (Staff Recommendation: Award)

2010-0019 Award RP033-09, on-demand printing services on an annual contract, (January 06, 2010 through January 05, 2011), Office of the County Administrator, standard print jobs to the highest scoring firm, On the Way to Paradise, Inc., d/b/a Alphagraphics and specialty print jobs to the five highest scoring firms, On the Way to Paradise, Inc., d/b/a Alphagraphics, Digital Xpress Printing, Inc., More Business Solutions, Presentech, Inc., and Printing Trade Company, Inc., base amount \$325,000.00 (negotiated cost savings of approximately \$29,000.00). These printing services were previously provided in-house by the print shop which is scheduled to close December 31, 2009. Additional cost savings of approximately \$190,000 will be realized by the cancellation of the copiers, maintenance fees, supplies, and reduction in personnel. (Staff Recommendation: Award)

3. Community Services/Phil Hoskins

2010-0007 Approval/authorization for Chairman to execute Agreement with Gwinnett Umpires Association, Inc. for Umpire/Referee and Scorekeeper Services

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A. New Business

3. Community Services/Phil Hoskins

2010-0022 Approval/authorization for Chairman to execute license agreement between Gwinnett County and the North Gwinnett Baseball & Softball Association, Inc. for the purpose of the installation and maintenance of scoreboards at George Pierce Park at no cost to the County. Commission District 1/Lasseter (Staff Recommendation: Approval)

4. Financial Services/Aaron Bovos

2010-0014 Award BL123-09, purchase of OEM toner and inkjet cartridges on a multi-year contract, Department of Financial Services, to overall low bidder, Quick Delivery Office Supply. The initial term of this contract shall be January 06, 2010 through December 31, 2010, base bid \$358,126.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2010 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for one additional twelve-month term, for a total lifetime contract term of two years, total base bid of \$716,252.00, upon the same terms and conditions as provided for in this agreement, unless previously terminated. (This represents a 13.37% decrease from the previous contract.) (Staff Recommendation: Award)

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VI. Consent Agenda

A. New Business

4. Financial Services/Aaron Bovos

2010-0020 Award RP031-09, United States housing and urban development (HUD) program management services on a multi-year contract, Department of Financial Services, to sole proposer, W. Frank Newton, Inc. The initial term of this contract shall be January 06, 2010 through December 31, 2010, base bid \$984,759.58. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2010 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, total base amount of \$4,697,680.16, upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for the Chairman to execute contract subject to approval by the Law Department. Contracts to follow award. All expenses under this contract will be paid for entirely out of HUD related grant funding. (Staff Recommendation: Award)

2010-0027 Approval/authorization to accept funding through Georgia Office of Homeland Security (Georgia Emergency Management Agency) for eligible expenditures incurred during the flood damage in September 2009 for all county departments. Approval and authorization for the Chairman or his designee (CFO/Director of Financial Services) to execute an agreement and any other related documents as designated in the attached action list and subject to review by the Law Department. (Staff Recommendation: Yes)

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A. New Business

4. Financial Services/Aaron Bovos

2010-0028 Approval/authorization to execute a Memorandum of Agreement (MOA) with the U.S. Citizenship and Immigration Service for continued access to the Systematic Alien Verification for Entitlement (SAVE) database. This MOA will allow continued access to this database for residency status verifications for 2010. Approval and Authorization for the Chairman (or designee) to sign all necessary grant documents subject to approval of the Law Department; and to implement this MOA as specified on the attached Action List. (Staff Recommendation: Yes)

5. Police Services/Charlie Walters

2010-0016 Award RP032-09, purchase of a SWAT equipment apparatus truck, Department of Police Services, to the highest scoring firm, Marion Body Works, Inc., total \$438,693.29. (\$138,693.29 is funded by the Federal Law Enforcement Account (LEA) and the remainder is funded by Capital Funds). The truck will carry the majority of the SWAT team's equipment when responding to a critical incident. Also, it will provide a secure location for equipment and allows all equipment and supplies to be centrally located. (Staff Recommendation: Award)

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A. New Business

5. Police Services/Charlie Walters

2010-0006 Approval to renew OS024, maintenance for CAD and RMS software systems on an annual contract, (February 01, 2010 through January 31, 2011), Department of Police Services, to sole provider, Tiburon, Inc., amount not to exceed \$404,694.00 (negotiated cost savings of approximately \$47,549.00).

Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This maintenance agreement covers the various Tiburon proprietary systems to include all components associated with the CAD and RMS systems that provide technical support and on-going assistance. The CAD and RMS impacts 911 and field operations of Fire Services, Police Services, and the Sheriffs Department. (Staff Recommendation: Approval)

6. Transportation/Brian Allen

2010-0013 Approval to renew BL136-08, purchase of guardrail and fencing on an annual contract, (February 08, 2010 through February 07, 2011), Department of Transportation, with Martin-Robbins Fence Co, Inc., base bid \$325,850.00 (negotiated cost savings of approximately \$24,526.00). This will be funded by 2005 SPLOST. This contract is used to purchase, install, and repair guardrail and fencing along County roads required for citizen safety. (Staff Recommendation: Approval)

2010-0018 Approval/authorization for Chairman to execute an Agreement with City of Suwanee, Norfolk Southern Railway Company and Gwinnett County for the railroad preemption of the traffic signal at US 23/SR 13 (Buford Highway) and SR 317 (Lawrenceville Suwanee Road) - no cost associated - Commission District 1/Lasseter (Staff Recommendation: Approval)

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A. New Business

7. Water Resources/Lynn Smarr

2010-0026 Award BL109-09, routine operation, repair, upgrade, and maintenance of stormwater drainage systems on a multi-year contract, Department of Water Resources, to low bidders, The Dickerson Group, Inc., base bid \$3,290,143.00 and A and S Paving, Inc., base bid \$3,293,185.00. The initial term of this contract shall be January 06, 2010 through December 31, 2010. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2010 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, total base bid \$16,450,715.00 (The Dickerson Group) and \$16,465,925.00 (A and S Paving, Inc.), upon the same terms and conditions as provided for in this agreement, unless previously terminated. (Staff Recommendation: Award)

VII. Old Business

I. Commissioners

2008-2526 Approval Formerly 2008-0611, to fill District 4 appointment to the Tree Advisory Committee. Term January 1, 2010 through December 31, 2011. District 4/Kenerly (Tabled on 09/22/2009)

2009-0696 Approval of appointment to the Family and Children Services Board. Term expires June 30, 2014. District 4/Kenerly (Tabled on 09/22/2009)

2. Planning & Development/Bryan Lackey

2009-0976 TSP-2009-00028 - Construct a 96 foot tall Monopole Telecommunication Tower with a 4 foot lightning rod (overall height 100 feet). Location is: Stephens Road, Loganville. Commission District 3 (Beaudreau). (Tabled on 11/17/2009)(Public hearing was held)

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VIII. New Business

I. Commissioners

2010-0037 Approval of appointment to the Water and Sewerage Authority - Lasseter/District 1 Appointment - Term Expires December 31, 2010

2. Financial Services/Aaron Bovos

2010-0032 Approval and adoption of the fiscal year 2010 Operating, Capital and Grant budgets, and preliminary approval of the 2010 - 2015 Capital Improvement Plan.

3. Transportation/Brian Allen

2010-0021 Award RP022-09, provide transportation consultant demand professional services on a multi-year contract, Department of Transportation, per attachment A. The initial term of this contract shall be January 06, 2010 through December 31, 2010, base amount \$7,500,000.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2010 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, total base amount \$27,000,000.00, upon the same terms and conditions as provided for in this agreement, unless previously terminated. This will be funded by 2001, 2005, and 2009 SPLOST. Authorization for the Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This is a demand services contract to include: Pedestrian/Bikeway Improvement, Minor Road, Major Road, Intersection Improvement, Bridge Replacement/Improvement and Traffic Engineering Design Services and Survey, Transportation Planning Services, ITS/ATMS Engineering Services and Environmental Investigation and Permitting Services. (Staff Recommendation: Award)

IX. Comments from Audience

X. Adjournment