

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



Business Session Minutes
Tuesday, August 16, 2011 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval to Amend Agenda

Add GCID 2011-0657 under new business.

{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

Approval of Amended Agenda

{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

IV. Approval of Minutes: **Business Session:** August 2, 2011

Special Called Meeting: August 8, 2011

Executive Session: August 16, 2011

{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

V. Announcements

- **Resolution of Recognition:** Gwinnett County Public Library 2011 Fall into the Arts Program
{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}
- **Resolution of Recognition:** 2011 National Payroll Week
{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

VI. Consent Agenda

A. New Business

I. Commissioners

2011-0690 Approval to appoint James Paul Hartz, Marilyn Tillman and Marina Peed to the Human Relations Commission. Terms Expire August 31, 2015. {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

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VI. Consent Agenda

A. New Business

2. Multiple Departments

2011-0616 Approval to renew BL111-09, purchase of concealable soft body armor on an annual contract, (October 21, 2011 through October 20, 2012), Department of Police Services & Sheriff's Department, to the low bidder, Law Enforcement Supply, base bid \$193,000.00 (negotiated cost savings of approximately \$9,650.00). (Staff Recommendation: Approval)
{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

3. Community Services/Phil Hoskins

2011-0654 Award BL081-11, construction of Harbins community park multi-purpose field complex, Department of Community Services, to low bidder, CRS Building Corporation, amount not to exceed \$5,895,600.00. Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow award. This project is funded 100% by the 2009 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

2011-0651 Approval to renew BL053-10, provide parking lot sealing and re-striping on an annual contract, (August 18, 2011 through August 17, 2012), Department of Community Services, to low bidder, Advantage Sealcoating, Inc., base bid \$280,000.00. This project is funded 100% by the Capital Project Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

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VI. Consent Agenda

A. New Business

4. County Administration

2011-0671 Approval of a resolution amending the fiscal year 2011 budget by implementing increases and reductions in revenues and appropriations made necessary by new and amended state laws enacted during the 2011 legislative session; and authorizing the corresponding adjustments within the 2011 budget by reducing total revenues by \$16,800.00 and total appropriations by \$452,157.00. **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

2011-0674 Approval of a resolution establishing the Gwinnett Volunteer Program; authorizing staff to implement a comprehensive county-wide volunteer program; setting a goal to reach one-million volunteer hours per year; and amending the fiscal year 2011 budget to reallocate resources to support the program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

5. Fire Services/Bill Myers

2011-0656 Award BL056-11, purchase of field service and staff uniforms on an annual contract, (August 16, 2011 through August 15, 2012), Department of Fire and Emergency Services, to low responsive bidders, Command Uniforms, Red the Uniform Tailor, Inc., T&T Uniforms South, Inc. and Uniform Sales of America, Inc., per attached bid tabulation, base bid \$214,248.75. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

2011-0659 Approval/authorization to accept a donation from Colonial Pipeline in the amount of \$1,000.00. The donation will be utilized to maintain current hazardous materials meters. The donation will also be used to purchase replacement sensors and calibration gases. Approval/authorization for the Chairman to designate the Department of Financial Services Director to execute donation documents, subject to review by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

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VI. Consent Agenda

A. New Business

6. Human Resources/Kenneth Poe

2011-0667 Approval to renew RP015-10, provide on-demand consulting services in support of benefits and pension plans on an annual contract, (August 16, 2011 through August 15, 2012), Department of Human Resources, to Aon Consulting, Inc., The McCart Group, Inc., and The Segal Company (Eastern States), Inc., base amount \$269,000.00 (negotiated cost savings of approximately \$4,483.38). This contract is funded 100% by the Group Self-Insurance Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

7. Information Technology Services/John Matelski

2011-0655 Approval to renew BL085-09, Cisco Smartnet maintenance on an annual contract, (September 01, 2011 through August 31, 2012), Department of Information Technology Services, to low bidder, Prosys Information Systems, base bid \$550,000.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

8. Planning & Development/Bryan Lackey

2011-0644 Approval of change order no. 2 to RP012-09, Gwinnett County 2030 water and wastewater master plan for a seven month contract extension, (September 01, 2011 through March 31, 2012), with no increase to cost, Department of Planning and Development, with AECOM USA, Inc. Authorization for Chairman to execute change order subject to approval by the Law Department. Change order to follow approval. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

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VI. Consent Agenda

A. New Business

9. Tax Commissioner/Richard Steele

2011-0669 Approval/authorization for the Code of Ordinances of Gwinnett County to be amended by repealing Sections 70-28 and 70-33 of Chapter 70 Manufactured Homes and Trailers in their entirety and replacing them with Sections 70-28 and 70-33 attached hereto as Exhibit A. **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

10. Transportation/Brian Allen

2011-0645 Award BL074-11, New Hope Road at Hiram Davis Road, New Hope Road at Bowman Road safety and alignment projects and New Hope Road (Archer High School-Tribble Mill Parkway) pedestrian safety project, Department of Transportation, to low responsive bidder, E.R. Snell Contractor, Inc., amount not to exceed \$1,884,697.67. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 55% by the 2009 SPLOST Program and 45% by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

2011-0661 Approval to transfer \$1,777,458.75 from various resurfacing project funds into General Resurfacing for use during this 2011 paving season. This project is funded by the 2009 SPLOST program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}**

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VI. Consent Agenda

A. New Business

II. Water Resources/Lynn Smarr

2011-0650 Award BL057-11, Peachtree Industrial at Berkeley Trail negative grade sewer repair, Department of Water Resources, to low bidder Site Engineering, Inc., amount not to exceed \$483,175.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 100% by the Water & Sewer Renewal & Extension Fund. District 1/Lasseter (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

2011-0662 Approval/authorization for the Chairman to execute change order no. 1-final to the contract with The Dickerson Group, Inc. in the amount of (\$68,981.49) for work associated with the North Fork Peachtree Creek Stream Restoration project. The contract amount is adjusted from \$888,052.30 to \$819,070.81. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

2011-0664 Approval/authorization for the Chairman to execute change order no. 2 to the contract with Allsouth Constructors, Inc., in the amount of \$142,863.52 for work associated with the Beaver Ruin Pump Station Upgrade-Phase 2. The contract amount is adjusted from \$2,789,387.40 to \$2,932,250.92. This project is funded by the Water & Sewer Renewal and Extension Fund. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

2011-0665 Approval/authorization for the Chairman to execute change order no. 2-final to the contract with Po Boys Plumbing, Inc., in the amount of (\$198,762.05) for work associated with the Nob Hill/Millerbrook Subdivision Water Main Replacement project. The contract amount is adjusted from \$907,125.50 to \$708,363.45. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

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VI. Consent Agenda

A. New Business

II. Water Resources/Lynn Smarr

2011-0676 Approval/authorization for the Chairman to execute the Intergovernmental Agreement (IGA) with the City of Sugar Hill in the amount of \$102,000.00 for water main replacement materials associated with the West Broad Street Improvement Project. This project is funded by the Water & Sewer Renewal & Extension Fund. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

VII. Old Business

I. Community Services/Phil Hoskins

2011-0578 Award BL073-11, construction of Rabbit Hill Park expansion, Department of Community Services, to low bidder, Astra Group, Inc., amount not to exceed \$9,693,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 100% by the 2009 SPLOST Program. District 3/Beaudreau & District 4/Heard (Staff Recommendation: Award) {Action: Approved with Change – Reduce amount of contract by \$108,000.00 for amount not to exceed \$9,585,000.00 Motion: Heard Second: Beaudreau Vote: 5-0}

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VIII. New Business

I. Commissioners

2011-0672 Approval/authorization of a Resolution creating the Gwinnett County Animal Task Force. (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0698 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0699 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0700 Approval of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0701 Approval of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0702 Approval of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0703 Approval of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

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VIII. New Business

I. Commissioners

2011-0704 Approval of appointment to the Gwinnett County Animal Task Force. District 3/Beaudreau's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0705 Approval of appointment to the Gwinnett County Animal Task Force. District 3/Beaudreau's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0707 Approval of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0708 Approval of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0709 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0710 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Cat Rescue Representative (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0711 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Dog Rescue Representative (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

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VIII. New Business

I. Commissioners

2011-0712 Approval of appointment to the Gwinnett County Animal Task Force. Veterinarian Representative (Tabled on 08/16/2011) (Tabled to 08/23/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2. Multiple Departments

2011-0649 Approval to renew BL051-10, provide painting, pressure washing and handyman services on an annual contract, (September 02, 2011 through September 01, 2012), Department of Community Services and Department of Support Services, to low bidders as follows: A&D Painting, Inc., and TKO Services, Inc., base bid \$316,000.00. This project is funded 57% by the Capital Project Fund, 38% by the Recreation Fund and 5% by the General Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}

2011-0660 Approval to extend RP013-10 for a six month period, provide wrecker service on an annual contract, (September 01, 2011 through February 28, 2012), Department of Police Services and Department of Support Services, to Lance Wrecker Service, Inc., (Zones 1 & 4), Statewide Wrecker Service, Inc., (Zones 2 & 5) and Willard Wrecker Service, Inc., (Zone 3), base amount \$23,000.00. This contract is funded 57% by the Fleet Management Fund and 43% by the General Fund. (Staff Recommendation: Approval) {Action: Approved with Change – Renew RP013-10 regarding the annual provision of wrecker services within Gwinnett County on an annual contract for the period from September 1, 2011 through August 31, 2012 by continuing the existing contracts with Lance Wrecker Service, Inc. (Zones 1 & 4), Statewide Wrecker Service (Zones 2 & 5) and Willard Wrecker Service (Zone 3), base amount \$59,000.00. Motion: Heard Second: Beaudreau Vote: 3-2 (Lasseter & Howard Opposed)}

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VIII. New Business

3. County Administration

2011-0677 Approval/authorization of renewal of Service Provider Contract with Cornerstone Communications Group, Inc., for base amount of \$112,752.00, plus expenses, for legislative liaison services at the state level. (Tabled on 08/16/2011) (Tabled to 09/20/2011) (Staff Recommendation: Approval) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 5-0}

4. Support Services

2011-0647 Approval of change order no. 3, to BL061-08, landscaping and irrigation maintenance services on a multi-year contract, Department of Support Services, Pebblestone Landscape Group, Inc., change order amount for a 2011 contract decrease of \$618.32 and a total lifetime net decrease of \$92,838.29 reducing the overall value of the contract to \$535,876.04. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

2011-0648 Approval to renew BL055-09, purchase of gasoline and diesel fuel on an annual contract, (August 31, 2011 through August 30, 2012), Department of Support Services, to Mansfield Oil Company of Gainesville, Inc., as primary supplier, D-Jay Petroleum, Inc., as the secondary supplier, and Indigo Energy Partners, LLC as the tertiary supplier, base bid \$20,000,000.00. The County's portion of this amount is \$8,600,000.00 and the remainder is utilized by participating inter-county municipalities and agencies. This project is funded 100% by the Fleet Management Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Lasseter Second: Heard Vote: 5-0}

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VIII. New Business

5. Commissioners

2011-0657 Ratification of an Intergovernmental Agreement for Service Delivery with the City of Lilburn. {Action: Approved
Motion: Beaudreau Second: Nash Vote: 5-0}

IX. Comments from Audience

X. Adjournment