

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



Business Session Minutes
Tuesday, October 4, 2011 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

IV. Approval of Minutes: **Public Hearing:** September 27, 2011

Executive Session: October 4, 2011

{Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

V. Announcements

- **Resolution of Recognition:** 2011 Fire Prevention Week/Month
{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}
- **Award Presentation:** 2011 NACo Achievement Award for Gas-to-Energy Project
- **Award Presentation:** 2011 NACo Achievement Award for the Unclog the FOG Public Education Program
- **Award Presentation:** 2011 Achievement of Excellence in Procurement Award

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VI. Consent Agenda

A. New Business

I. Multiple Departments

2011-0812 Approval to renew BL096-10, purchase of meat, cheese, fish, and poultry on an annual contract, (December 17, 2011 through December 16, 2012), Department of Community Services, Department of Corrections and Sheriffs Department, to low bidders as follows: US Foodservice, Sutherlands Foodservice, Inc., and S and S Institutional Foods dba Samples Institutional Foods, base bid \$663,571.00. This contract is funded 89% by the General Fund and 11% by Grant Funds. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0814 Award BL089-11, purchase of eggs on an annual contract, (January 01, 2012 through December 31, 2012), Department of Corrections, Department of Community Services and Sheriffs Department, to low bidder, Sutherlands Foodservice, Inc., base bid \$218,720.00 (this represents a 4.6% decrease over the previous contract). This contract is funded 99.86% by the General Fund and .14% by Grant Funds. (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

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A. New Business

I. Multiple Departments

2011-0799 Approval to renew BL131-07, comprehensive materials and field testing services on an annual contract, (October 05, 2011 through October 04, 2012), Department of Community Services, Department of Support Services, Department of Transportation, and Department of Water Resources, to low bidders per attached, base bid \$6,935,000.00 (negotiated cost savings of approximately \$165,000.00). This contract is funded 34.61% by the Water & Sewer Renewal & Extension Fund, 30.28% by the Water & Sewer Operating Fund, 21.63% by the Stormwater Renewal & Extension Fund, 5.20% by the 2005 SPLOST Fund, 4.78% by the 2009 SPLOST Fund and 3.5% Capital Project Fund. (Staff Recommendation: Approval)
{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2. Community Services/Phil Hoskins

2011-0832 Approval/authorization for Chairman to execute Change Order No. 1 to the contract with Poolside, Inc. for additional work associated with Collins Hill and Mountain Park aquatic center renovations phase II project, which resulted in an increase of \$67,629.00. This item is funded 92% by the 2005 SPLOST Fund and 8% by Capital Project Fund. District 1/Lasseter & District 3/Beaudreau. (Staff Recommendation: Approval)
{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

3. Financial Services/Maria Woods

2011-0805 Approval to renew RP030-10, provide data collection of residential new construction, data confirmation and assistance in processing residential appeals on an annual contract, (January 01, 2012 through December 31, 2012), Department of Financial Services, to the highest scoring firm, LMC, Inc., base amount \$907,500.00 (negotiated cost savings of approximately \$15,500.00). (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

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A. New Business

4. Human Resources/Kenneth Poe

2011-0815 Award RP021-11, HMO plan on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firm, Kaiser Foundation Health Plan of Georgia, Inc., base amount \$21,700,000.00 (this represents a \$1,300,000.00 annual savings over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded 95% by the Group Self-Insurance Fund and 5% by the OPEB Trust Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0833 Award RP023-11, Point of Service & High Deductible Healthcare Plan/Health Savings Account Medical Plans on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firm, Blue Cross Blue Shield Healthcare Plan of Georgia, Inc. (BCBS), base amount \$19,100,000.00 (this represents a \$900,000.00 annual savings over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded 75% by the Group Self-Insurance Fund and 25% by the OPEB Trust Fund.. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0834 Award RP026-11, life, accident & disability plans on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firm, Hartford Life & Accident Insurance Company, base amount \$1,315,000.00 (this represents an \$830,000.00 annual savings over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded by the Group Self-Insurance Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

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A. New Business

4. Human Resources/Kenneth Poe

2011-0835 Award RP025-11, Medicare Advantage & Part D prescription drug plans on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firms as follows: Humana Insurance Company and Kaiser Foundation Health Plan of Georgia, Inc., base amount \$1,400,000.00 (this represents a \$600,000.00 annual savings over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded by the Other Post-Employment Benefits Trust Fund (OPEB). (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0836 Award RP027-11, pharmacy benefit management (PBM) and Part D prescription drug plan (PDP) services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firm, CaremarkPCS Health, LLC, base amount \$5,000,000.00 (this represents a \$1,611,000.00 annual savings over the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded 74% by the Group Self-Insurance Fund and 26% by the OPEB Trust Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

5. Planning & Development/Bryan Lackey

2011-0786 Approval of Waiver WVR2011-00001. Increase the allowable size of a striped island from 50 sq. ft. to 425 sq. ft. Location is: 4975 Jimmy Carter Blvd., Norcross, GA. District 2/Howard (Staff Recommendation: Approve with condition) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

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A. New Business

5. Planning & Development/Bryan Lackey

2011-0787 Approval of Waiver WVR2011-00002. Increase the allowable distance between a parking space and the trunk of a tree from 60 ft. to 120 ft. Location is 4975 Jimmy Carter Blvd., Norcross, GA. District 2/Howard (Staff Recommendation: Approve with condition) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

6. Police Services/Charlie Walters

2011-0811 Award RP018-11, purchase of tactical ballistic outer vests, Department of Police Services, to the highest scoring firm, TYR Tactical, LLC, \$149,832.70 (negotiated cost savings of \$33,658.28). This contract is funded by the Police Special-Justice Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

7. Support Services

2011-0877 Approval/authorization for the Chairman to sign a Memorandum of Understanding between the State Road and Tollway Authority (SRTA) and Gwinnett County. This would establish an "Emergency Vehicle Non Revenue" account with SRTA, allowing Public Safety vehicles (Fire, Police, and Sheriff) to utilize the toll facilities and be exempt from toll payments while performing their duties in an official capacity. MOU subject to approval by Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

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A. New Business

8. Transportation/Kim Conroy

2011-0813 Award BL085-11, Dacula Road (at Old Peachtree Road) safety & alignment and Fence Road (at Dacula Elementary School) school safety project, Department of Transportation, to low bidder, Summit Construction & Development, LLC, amount not to exceed \$566,411.35. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded 60% by the 2005 SPLOST Program and 40% by the 2009 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0755 Approval/authorization for Chairman to execute Agreement and any and all related documents with Georgia Department of Transportation for the Transportation Enhancement Activities (TEA) project for construction of streetscaping improvements along Pleasant Hill Road (Breckinridge Boulevard to Club Drive), GDOT Project No. CSTEE-0009-00(072), PI Number 0009072, Total estimated project amount is \$437,500.00, GDOT portion (80%), County portion (20% local match to be provided by Gwinnett Place Community Improvement District), F-0860-01. This project is funded in the 2009 SPLOST Program. Subject to approval by Law Department. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0756 Approval/authorization for Chairman to execute Agreement and any and all related documents with Gwinnett Place Community Improvement District for the Transportation Enhancement Activities (TEA) project for construction of streetscaping improvements along Pleasant Hill Road (Breckinridge Boulevard to Club Drive), CSTEE-0009-00(072), PI Number 0009072, F-0860-01. Total Revenue of \$116,457.22 will be budgeted in the 2009 SPLOST Fund. Subject to approval by Law Department. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

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A. New Business

8. Transportation/Kim Conroy

2011-0808 Approval/authorization for Chairman to execute Agreement and any and all related documents, subject to approval by Law Department, with Georgia Department of Transportation for the Transportation Enhancement Activities (TEA) project for construction of streetscaping improvements along Satellite Boulevard (Transit Center to Tandy Key), GDOT Project No. CSTEE-0009-00(073), PI Number 0009073, Total estimated project amount is \$437,500.00, GDOT portion (80%), County portion (20% local match to be provided by Gwinnett Place Community Improvement District), F-0862-01. This project is funded in the 2009 SPLOST Program. District I/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0809 Approval/authorization for Chairman to execute Agreement and any and all related documents, subject to approval by Law Department, with Gwinnett Place Community Improvement District for the Transportation Enhancement Activities (TEA) project for construction of streetscaping improvements along Satellite Boulevard (Transit Center to Tandy Key), CSTEE-0009-00(073), PI Number 0009073, F-0862-01. Total Revenue of \$87,500.00 will be budgeted in the 2009 SPLOST Fund. District I/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

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VI. Consent Agenda

A. New Business

9. Water Resources/Lynn Smarr

2011-0796 Award BL087-11, road patching & repair of utility cuts on an annual contract, (October 07, 2011 through October 06, 2012), Department of Water Resources, to low bidder, A & S Paving, Inc., base bid \$413,550.00 (this represents a 4.6% decrease from the previous contract). Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 82% by the Water and Sewer Operating Fund and 18% by the Stormwater Operating Fund. (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0797 Approval to renew BL086-10, purchase of water meters on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to the low bidders as follows: Badger Meter, Inc., Elster AMCO Water, Inc., Hersey Meters Company, LLC, dba Mueller Systems and Neptune Technology Group, base bid \$721,890.00 (negotiated cost savings of approximately \$605.00). This project is funded 50% by the Water & Sewer Operating Fund and 50% by the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0804 Approval to renew BL080-09, purchase of phosphate corrosion inhibitor on an annual contract, (October 08, 2011 through October 07, 2012), Department of Water Resources, to low bidder, Carus Corporation, Inc., base bid \$617,098.24 (negotiated cost savings of approximately \$20,240.82). This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

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A. New Business

9. Water Resources/Lynn Smarr

2011-0807 Approval to renew RP023-09, billing services for the Department of Water Resources on an annual contract, (November 18, 2011 through November 17, 2012), Department of Water Resources, to the highest scoring firm, Envelopes & Forms, Inc., base amount \$1,457,580.00. This project is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VII. Old Business

I. Commissioners

2011-0699 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 5-0}

2011-0705 Approval of appointment to the Gwinnett County Animal Task Force. District 3/Beaudreau's Appointment. Appoint John Richards. {Action: Approved Motion: Beaudreau Second: Nash Vote: 5-0}

2011-0709 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0710 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Cat Rescue Representative (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0712 Approval of appointment to the Gwinnett County Animal Task Force. Veterinarian Representative (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

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VII. Old Business

I. Commissioners

2011-0741 Approval of appointment to the Gwinnett County Animal Task Force. Animal Related Business Representative (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0742 Approval of appointment to the Gwinnett County Animal Task Force. Gwinnett Municipal Association Representative (Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 5-0}

2. Support Services

2011-0775 Approval to increase RP021-06, underground storage tank program management services base amount on an annual contract, Department of Support Services, to low bidder, S & ME, Inc., increase base amount from \$39,000.00 to \$163,950.00. (Staff Recommendation: Approval) {Action: Approved Motion: Nash Second: Beaudreau Vote: 5-0}

VIII. New Business

I. Commissioners

2011-0847 Approval/authorization of a Resolution creating the Gwinnett County Airport Privatization Citizen Review Committee. {Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0848 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. Chairman's Appointment. **Appoint Steve Ramey.** {Action: Approved Motion: Nash Second: Beaudreau Vote: 5-0}

2011-0849 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. Chairman's Appointment. **Appoint Gaye McNeil** {Action: Approved Motion: Nash Second: Beaudreau Vote: 5-0}

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VIII. New Business

I. Commissioners

2011-0850 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 1/Lasseter
(Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Lasseter Second: Beaudreau Vote: 5-0}

2011-0851 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 1/Lasseter
(Tabled on 10/04/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Lasseter Second: Beaudreau Vote: 5-0}

2011-0852 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 2/Howard.
Appoint Woody Woodruff. {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

2011-0853 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 2/Howard.
Appoint Mary Jane Polizzotto. {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

2011-0856 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 3/Beaudreau. Appoint Gary Custar. {Action: Approved Motion: Beaudreau Second: Lasseter Vote: 5-0}

2011-0857 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 3/Beaudreau. Appoint Jeff Timler. {Action: Approved Motion: Beaudreau Second: Nash Vote: 5-0}

2011-0858 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 4/Heard.
Appoint Tony Powell. {Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}

2011-0859 Approval of appointment to the Gwinnett County Airport Privatization Citizen Review Committee. District 4/Heard.
Appoint Jim Regan. {Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}

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VIII. New Business

2. Multiple Departments

2011-0800 Award BL079-11, purchase of three remotely operated vehicles, Department of Police Services and Sheriffs Department, to low bidder, ICOR Technology, Inc., \$320,114.55. This project is funded 64% by Grant Funds and 36% by the Sheriff Special Treasury Fund. (Tabled on 10/04/2011) (Tabled to 11/15/2011) (Staff Recommendation: Award) {Action: Tabled Motion: Beaudreau Second: Lasseter Vote: 5-0}

3. Transportation/Kim Conroy

2011-0860 Approval to reject RP022-10 Request for Qualifications for a Public Private Partnership (PPP) for the operation, development and maintenance of the Gwinnett County Airport - Briscoe Field (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

2011-0861 Approval/authorization for Chairman to execute Change Order No. 1 with Infrastructure Management Group, Inc. for their assistance with the potential privatization process as part of the preliminary application of Gwinnett County Airport - Briscoe Field to FAA Airport Privatization Pilot Program, subject to approval by Law Department. Total cost \$42,684.00. This project is funded by Airport Renewal & Extension Fund. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

4. Water Resources/Lynn Smarr

2011-0778 Approval/authorization for the Chairman to approve the Intergovernmental Agreement with the City of Loganville for procedures of administering accounts of shared water and sewer customers. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved with Change Motion: Beaudreau Second: Nash Vote: 5-0}

2011-0777 Approval/authorization for the Chairman to revise the Gwinnett Water Use Ordinance to clarify discontinuance of water service for non-payment of service fees/fees. All Commission Districts (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

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IX. Comments from Audience

X. Adjournment