

**Board of Commissioners**

75 Langley Drive • Lawrenceville, GA 30046-6935  
770.822.7000 • [www.gwinnettcounty.com](http://www.gwinnettcounty.com)

Charlotte J. Nash, Chairman  
Shirley Fanning Lasseter, District 1  
Lynette Howard, District 2  
Mike Beaudreau, District 3  
John Heard, District 4



**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Agenda**

{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**IV. Approval of Minutes:** **Business Session:** November 15, 2011

**Public Hearing:** November 15, 2011

**Executive Session:** November 15, 2011

**Special Called Executive Session:** December 5, 2011

{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**V. Announcements**

- **Award Presentation:** 2011 Distinguished Budget Presentation Award

**VI. Consent Agenda**

**A. New Business**

**I. Commissioners**

**2011-1080 Approval** to accept the resignation of Diane Kesler from the Board of Tax Assessors. Term Expires April 22, 2016. District 3/Beaudreau {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1081 Approval** of appointment to fill the unexpired term of Diane Kesler from the Board of Tax Assessors. Term Expires April 22, 2016. District 3/Beaudreau - **Appoint Bob Griggs** {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 2**

**VI. Consent Agenda**

**A. New Business**

**I. Commissioners**

**2011-1125 Approval** to accept the resignation of William G. Mayfield from the Human Relations Commission. Term Expires August 31, 2012. **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1126 Approval/authorization** of Resolution amending the Gwinnett County Animal Advisory Task Force Resolution adopted August 23, 2011. **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2. Multiple Departments**

**2011-1016 Award BL107-11**, installation, inspection, maintenance, and repair of automatic doors and overhead bay doors on an annual contract, (December 20, 2011 through December 19, 2012), Department of Fire and Emergency Services, Department of Water Resources and Department of Support Services, to low bidder, D.H. Pace Company, Inc., dba Overhead Door Company of Atlanta, base bid \$106,381.00. This contract is funded 67% by the General Fund, 17% by the Water & Sewer Fund, 9% by the Fleet Management Fund, and 7% by the Administration Support Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1072 Award BL099-11**, purchase of inmate clothing and supplies on an annual contract, (January 18, 2012 through January 17, 2013), Department of Corrections and Sheriff's Department, to low bidders per attached recommendation letters, base bid \$322,029.00. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 3**

**VI. Consent Agenda**

**A. New Business**

**2. Multiple Departments**

**2011-1098 Award BL115-11**, purchase of miscellaneous paper products on an annual contract, (December 14, 2011 through December 13, 2012), Department of Community Services, Department of Fire & Emergency Services, Sheriffs Department, Department of Support Services and Department of Water Resources, to overall low bidder, Southeastern Paper Group, base bid \$290,957.50 (this represents a 4.07% decrease over the previous contract). This contract is funded 60.48% by the General Fund, 19.6% by the Recreation Fund, 17.19% by the Administration Support Fund and 2.73% by the Water and Sewer Operating Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1094 Approval** to renew BL082-10, construction and/or replacement of concrete curbs, gutters, basin lids and sidewalks on an annual contract, (January 01, 2012 through December 31, 2012), Department of Transportation and Department of Water Resources, to Gary's Grading & Pipeline Co., Inc., base amount \$541,019.00. This contract is funded 35% by the Stormwater Operating Fund, 28% by the 2005 SPLOST Program, 28% by the Water and Sewer Operating Fund and 9% by the General Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1076 Award BL131-11**, Environmental and Heritage Center green roof fall protection project, Department of Community Services, to low bidder, Metro Waterproofing, Inc., amount not to exceed \$149,404.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 SPLOST Program. District 1/Lasseter & District 4/Heard (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 4**

**VI. Consent Agenda**

**A. New Business**

**3. Community Services/Phil Hoskins**

**2011-1057 Approval** to renew PA031-10, providing management, operation and maintenance services for Collins Hill Golf Club on an annual contract, (January 01, 2012 through December 31, 2012), Department of Community Services, with CGL of Savannah, Inc., base amount \$74,160.00. This contract is funded by the Recreation Fund. District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1059 Approval** to renew RP029-10, providing master planning services for park facilities on an annual contract, (December 14, 2011 through December 13, 2012), Department of Community Services, to the highest scoring firms, AECOM Technical Services, Inc., jB plus a, Inc., Lose and Associates, Inc., and Pond and Company, base amount \$130,000.00. This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1068 Approval** to renew BL106-09, purchase and installation of fence on an annual contract, (December 21, 2011 through December 20, 2012), Department of Community Services, Larry's Fence Company, Inc., base bid \$160,000.00 (negotiated cost savings of approximately \$8,000.00). This contract is funded 56% by the Recreation Fund and 44% by the 2005 SPLOST Program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 5**

**VI. Consent Agenda**

**A. New Business**

**3. Community Services/Phil Hoskins**

**2011-1085 Approval** to renew RP032-10, program management services for Gwinnett County SPLOST parks and recreation program on an annual contract, (January 01, 2012 through December 31, 2012), Department of Community Services, with Jacobs Project Management Company, base bid \$1,000,000.00 (negotiated cost savings of approximately \$20,500.00). This contract is funded 81% by the 2009 SPLOST Program and 19% by the 2005 SPLOST Program. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1078 Approval/authorization** for Chairman to sign Change Order No. 1 with Astra Group Inc., increasing the Rabbit Hill Park Expansion Project by \$108,000.00 and amending the contract from \$9,585,000.00 to \$9,693,000.00 for work associated with the construction of a pressbox, subject to approval by the Law Department. This project is funded by the 2009 SPLOST program and will be fully reimbursed by the Mountain View Athletic Association. District 3/Beaudreau & District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1108 Approval/authorization** for Chairman to sign agreement with Mountain View Athletic Association, Inc. for reimbursement to the County for total costs of constructing a pressbox at the new Rabbit Hill Park Expansion, subject to approval by the Law Department. Estimated costs \$108,000.00. District 3/Beaudreau & District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 6**

**VI. Consent Agenda**

**A. New Business**

**3. Community Services/Phil Hoskins**

**2011-1082 Approval/authorization** for Chairman to sign Change Order No. 3 with CRS Building Corporation, increasing the Rhodes Jordan Park Expansion Project by \$3,569.01 and amending the contract from \$7,371,021.23 to \$7,374,590.24, subject to approval by the Law Department. This project is funded by the 2005 SPLOST program. District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1089 Approval/authorization** for Chairman to execute Real Property Agreement and Transportation Enhancement Agreement with Georgia Department of Transportation for Ivy Creek Greenway, Section 3, GDOT Project CSTEE-0006-00(588), P.I. No. 0006588, total estimated construction amount \$1,800,000.00. This project is funded 55.6% by the 2005 SPLOST Grants fund and 44.4% by the 2005 SPLOST fund. Approval for Chairman to execute any and all related documents, subject to approval by the Law Department. District 1/ Lasseter & District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1109 Approval/authorization** for Chairman to sign Supplemental Agreement No. 2 with JD James, Inc., reducing the Ivy Creek Greenway, Phase 1, Section 1, Project by \$66,040.86 and amending the contract from \$1,039,832.56 to \$973,791.70, subject to approval by the Law Department. This project is funded by the 2005 SPLOST program. District 1/Lasseter (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-0886 Ratification** of work task authorizations No. 2011-17 through 2011-22 for Jacobs Project Management Company for program management services in the amount of \$407,000.00. This item is funded 79% by the 2009 SPLOST program and 21% by the 2005 SPLOST program. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 7**

**VI. Consent Agenda**

**A. New Business**

**4. Financial Services/Maria Woods**

**2011-1105 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to an increase of value in the amount of \$54,000.00, a decrease in value of \$6.1 million, for a net total reduction of \$6.0 million for tax years 2006 thru 2011. (Staff Recommendation: Approval)  
**{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**5. Human Resources/Kenneth Poe**

**2011-1110 Award RP037-11**, providing of stop loss insurance for medical claims on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, to the highest scoring firm, Blue Cross Blue Shield of Georgia, Inc., base amount \$891,989.00 (this represents a 1.1% decrease over the previous contract). Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow award. This contract is funded 68% by the Group Self-Insurance Fund and 32% by the Other Post Employment Benefit Trust Fund. (Staff Recommendation: Award)  
**{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1055 Approval** to renew RP021-07, voluntary vision insurance program on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, with Vision Service Plan. This contract is employee funded, with no cost to the County. (Staff Recommendation: Approval)  
**{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 8**

**VI. Consent Agenda**

**A. New Business**

**5. Human Resources/Kenneth Poe**

**2011-1058 Approval** to renew RP022-07, workers compensation large deductible plan and self-insured administrative claims handling and reporting on an annual contract, (January 01, 2012 through December 31, 2012), Department of Human Resources, with Alternative Service Concepts, LLC, base amount \$121,920.00. This contract is funded by the Workers Compensation Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**6. Information Technology Services/John Matelski**

**2011-1023 Approval** to renew OS078, County-wide wireless voice and data services on a six month term contract (January 1, 2012 through June 30, 2012) utilizing the State of Georgia wireless communications devices and services contracts, Department of Information Technology Services, base amount \$572,629.82. This contract is funded 51% by the Administration Support Fund, 25% by the 2009 SPLOST Program, 19% by the Water & Sewer Operating Fund, and 5% among other various funds. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1066 Approval** to renew RP033-10, systems applications & products (SAP) professional services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, with the highest scoring firms, Sage Group Consulting, Inc., Smartsoft International, Inc., and Intelligroup, Inc., base amount \$3,185,267.00. This contract is funded 82% by the Capital Project Fund, 8% by the Solid Waste Renewal & Extension Fund, 7% by the Water & Sewer Renewal & Extension Fund, and 3% by the Stormwater Renewal & Extension Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 9**

**VI. Consent Agenda**

**A. New Business**

**6. Information Technology Services/John Matelski**

**2011-1075 Approval** to extend RP039-06, long distance services for a four month extension with no increase to unit pricing, Department of Information Technology Services, with CenturyLink, Inc., base amount \$20,000.00. This project is funded 81% by the E911 Fund, 13% Administration Support Fund, 4% Water & Sewer Operating Fund and 2% from various other funds. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1097 Approval** to renew OS002, maintenance contract for the 800MHz radio system, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, with Motorola Solutions, Inc., base amount \$2,442,220.72. The contract total reflects a 5 percent pre-pay discount. Authorization for Chairman to execute contracts subject to approval by the Law Department. This contract is funded 92% by the Admin/Support Fund and 8% by the E911 Fund. Contracts to follow award. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1119 Approval** of OS092, Upgrade Motorola software and hardware from version 7.7 to 7.11, with Motorola Solutions, Inc., Department of Information Technology Services, base amount \$1,160,800.00 (negotiated cost savings of approximately \$739,200.00). Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow award. This project is funded by the 2005 SPLOST Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 10**

**VI. Consent Agenda**

**A. New Business**

**7. Law Department/Van Stephens**

**2011-1026 Approval/authorization** for Project Jimmy Carter Boulevard and Singleton Road Pedestrian Safety Improvements, Project #M-0671 for Declaration of Taking procedures for condemnation proceedings regarding the property of Selig Enterprises, Inc. and Royal Pawn EZ Money, located in Land Lot 190 of the 6th District of Gwinnett County, Georgia, consisting of 0.090 acres of required right-of-way and 0.045 acres of permanent construction easement, Parcel 5, Zoning C-2, Amount \$131,620.00. This project is funded by the 2009 SPLOST program. District 2/Howard {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1073 Approval/authorization** for project Jimmy Carter Boulevard and Singleton Road Safety Improvements, project M-0671 for Declaration of Taking procedures for condemnation proceedings regarding the property of Martin Ramos-Gomez, Rosa Ramos, Branch Banking and Trust Company, as successor by merger to Main Street Bank, Butler Capital Corporation, Wachovia Bank, National n/k/a Wells Fargo Bank National Association, Georgia Department of Revenue, lying and being in land Lot 190 of the 6th District of Gwinnett County, Georgia consisting of 0.018 acres of required right of way, 0.019 acres of permanent construction easement and 0.005 acres of a thirty-six month temporary driveway easement, Parcel 2, Zoning C-2, Amount: \$16,190.00. This project is funded by the 2009 SPLOST program. District 2/Howard {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 11**

**VI. Consent Agenda**

**A. New Business**

**7. Law Department/Van Stephens**

**2011-1074 Approval/authorization** for Project Jimmy Carter Boulevard and Singleton Road Pedestrian Safety Improvements, Project # M-0671 for Declaration of Taking procedures for condemnation proceedings regarding the property of Wen-Four Foods, Inc., and Wen Georgia, LLC, located in Land Lots 190 and 195 of the 6th District of Gwinnett County, Georgia, consisting of 0.090 acres of required right of way, 0.049 acres of permanent construction easement, and 0.037 acres of 36-month temporary driveway easement, Parcel 7, Zoning C-2, Amount \$163,645.00. This project is funded by the 2009 SPLOST program. District 1/Lasseter {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1086 Approval/authorization** for project Jimmy Carter Boulevard and Singleton Road Safety Improvements, project M-0671 for Declaration of Taking procedures for condemnation proceedings regarding the property of Norcross 1031, LLC, Symetra Life Insurance Company, Walgreen Co., 0.039 acres of permanent construction easement and 0.008 acres of a thirty-six month driveway easement, Parcel 6, Zoning C-2, Amount: \$18,165.00. This project is funded by the 2009 SPLOST program. District 1/ Lasseter{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 12**

**VI. Consent Agenda**

**A. New Business**

**7. Law Department/Van Stephens**

**2011-1087 Approval/authorization** for project Jimmy Carter Boulevard and Singleton Road Safety Improvements, project M-0671 for Declaration of Taking procedures for condemnation proceedings regarding the property of Richard L. Blanton, Myrna C. Blanton, Wells Fargo Bank, National Association as successor by merger to Wachovia Bank, National Association, North Atlanta Bank, a division of Shinhan Bank of America, Ford Motor Credit Company, LLC, lying and being in land Lot 190 of the 6th District of Gwinnett County, Georgia consisting of 0.039 acres of required right of way, 0.028 acres of permanent construction easement and 0.079 acres of a thirty-six month temporary driveway easement, Parcel 12, Zoning C-I, Amount: \$53,710.00. This project is funded by the 2009 SPLOST program. District 1/Lasseter **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1088 Approval/authorization** for project State Route 20 Bridge Replacement over Chattahoochee River, project F-0019-02 for Declaration of Taking procedures for condemnation proceedings regarding the property of Soren K. Dresch, lying and being in land Lot 346 of the 7th District of Gwinnett County, Georgia consisting of 0.066 acres of required right of way, 0.228 acres of permanent construction easement and 0.019 acres of a seventy-two month temporary driveway easement, Parcel 8, Zoning RA-200, Amount: \$10,000.00. This project is funded by the 2009 SPLOST program. District 4/Heard **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**8. Police Services/Charlie Walters**

**2011-1054 Approval/authorization** for the Chairman to delegate authority to the Chief of Police, to execute on behalf of the County, this agreement and all other related documents with the Organized Crime Drug Enforcement Task Force (OCDETF). The funding will be used to pay overtime costs (amount up to \$10,000.00) associated with this task force. Subject to review by the Law Department. (Staff Recommendation: Approve) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 13**

**VI. Consent Agenda**

**A. New Business**

**9. Sheriff/R. L. Conway**

**2011-1010 Approval/authorization** for the Chairman to execute an Intergovernmental Agreement with the City of Buford for the Gwinnett County Sheriff's Department to house inmates, subject to approval by the Law Department. **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1027 Approval/authorization** to accept a grant from the US Department of Justice for the State Criminal Alien Assistance Program (SCAAP) in the amount of \$190,963.00 with the primary use of funds being training, equipment and personnel. Approval and authorization for the Chairman or designee to execute the grant documents and any other necessary documents as specified in the attached Action List, subject to review by the Law Department. **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**10. Support Services**

**2011-1056 Award BL119-11**, purchase of administrative and police pursuit sedans, Department of Support Services, to Hardy Chevrolet, Inc., base amount \$414,157.00. This procurement is funded 94% by the 2005 SPLOST Program and 6% by the Capital Vehicles & Fleet Equipment Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1077 Award BL122-11**, purchase of an excavator and wheel loader, Department of Support Services, to low bidder, Cowin Equipment Company, base bid \$271,007.00. This procurement is funded 60% by the Stormwater Renewal & Extension Fund and 40% by the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 14**

**VI. Consent Agenda**

**A. New Business**

**10. Support Services**

**2011-1083 Award BL124-11**, Gwinnett County Five Forks branch library upgrades, Department of Support Services, to low bidder, Classic Plains Construction, LLC, amount not to exceed \$1,056,975.00. Authorization for successful contractor to dispose of demolished building components, fixtures, and shelving.

Authorization for Chairman to execute contracts subject to approval of the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff

Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1112 Approval** for Gwinnett County Water & Sewerage Authority to purchase in fee simple 0.67 Acres of property (Tax Parcel 4347 284) from YDI, Inc. for the Norris Lake Pump Station Force Main Project. Subject to approval by Law Department.

Contracts to follow approval. This project is funded by the Water & Sewer R&E Fund. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1113 Approval** for Gwinnett County Water & Sewerage Authority to purchase in fee simple 0.708 of 1.24 acres (Tax Parcel 4347 283) from Amy F. Jenkins for the Norris Lake Pump Station Force Main Project. Subject to approval by Law

Department. Contracts to follow approval. This project is funded by the Water & Sewer R&E Fund. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 15**

**VI. Consent Agenda**

**A. New Business**

**10. Support Services**

**2011-1114 Approval** to Quitclaim any property interest held by Gwinnett County for the property located at 1831 Warren Place (PIN 6217 001B) Norcross, 30093 to Insignia Properties, LLC to clear the title. Authorization for Chairman to execute any and all related documents. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1115 Approval/authorization** to accept the Easement Agreement from Equestria Investment Partners, LLC and to acquire an additional five private easements over the existing Bold Springs force main for establishment of sanitary sewer service to Harbins Park. Authorization for Chairman to execute any Easements and all related documents. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**11. Transportation/Kim Conroy**

**2011-1051 Award BL098-11**, traffic signal & intelligent transportation system (ITS) demand services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Transportation, section 1 to low bidder, Georgia Management Agency, Inc. d/b/a Roadworx, section 2 to low bidder, Republic Intelligent Transportation Services, Inc., section 3 and section 4 to low bidder, North Cherokee Electrical, Inc., and section 5 to low responsive bidder, The ComTran Group, Inc., base bid \$465,357.00. This contract is funded 54% by the General Fund, 25% by the 2009 SPLOST Program and 21% by the Capital Project Fund. (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 16**

**VI. Consent Agenda**

**A. New Business**

**II. Transportation/Kim Conroy**

**2011-1062 Award BL127-11**, Miller Road (Cole Drive-Hambrick Drive) pedestrian safety project, Department of Transportation, to low bidder, ISC, Inc., amount not to exceed \$458,029.50. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 SPLOST Program. District 2/Howard (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1099 Award BL134-11**, road repair and patching on a term contract, (January 01, 2012 through April 30, 2012), Department of Transportation, to low bidder, E.R. Snell Contractor, Inc., base amount \$332,440.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the 2009 SPLOST Program. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-0864 Approval** to renew RP025-10, project management professional services for the Gwinnett County transportation improvement program on an annual contract, (January 01, 2012 through December 31, 2012), Department of Transportation, with the highest scoring firm, Moreland Altobelli Associates, Inc., base amount \$5,000,000.00. This contract is funded 69.9% by the 2009 SPLOST Program, 29.9% by the 2005 SPLOST Program, 0.1% by the Capital Project Fund and 0.1% by the Transit Renewal & Extension Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 17**

**VI. Consent Agenda**

**A. New Business**

**II. Transportation/Kim Conroy**

**2011-1107 Approval** to renew RP026-10, transportation consultant demand professional services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Transportation, with the highest scoring firms (per attachment A), base amount \$2,500,000.00 (negotiated cost savings of approximately \$29,750.00). This contract is funded by the 2005 and 2009 SPLOST programs with actual expenditures approved on a project by project basis. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1043 Approval/authorization** for Chairman to execute a Purchase and Sale Agreement with Jerry Higgins for 1.60, more or less, acres fee simple right of way, 0.07, more or less, acres permanent construction easement and 12,654.37, more or less, square feet temporary driveway easement on the SR 20 (Peachtree Industrial Boulevard to Chattahoochee River), F-0019-01, Parcel 82, total cost \$263,050.00. Approval for Chairman to execute any and all related documents. Contract to follow approval. Subject to Approval by Law Department. This purchase is funded by the Georgia Department of Transportation through the 2005 SPLOST Grant Program. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 18**

**VI. Consent Agenda**

**A. New Business**

**II. Transportation/Kim Conroy**

**2011-1044 Approval/authorization** for Chairman to execute a Purchase and Sale Agreement with Dorothy Coffey and Frederick E. Boatwright for 0.69, more or less, acres fee simple right of way, 0.09, more or less, acres temporary construction easement and 1,062.10, more or less, square feet temporary driveway easement on the SR 20 (Peachtree Industrial Boulevard to Chattahoochee River), F-0019-01, Parcel 86, total cost \$250,000.00. Approval for Chairman to execute any and all related documents. Contract to follow approval. Subject to Approval by Law Department. This purchase is funded by the Georgia Department of Transportation through the 2005 SPLOST Grant Program. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1045 Approval/authorization** for Chairman to execute a Purchase and Sale Agreement with Samuel H. and Barbara S. Pass for 0.81, more or less, acres fee simple right of way and 0.02, more or less, acres permanent construction easement on the SR 20 (Peachtree Industrial Boulevard to Chattahoochee River), F-0019-01, Parcel 14, total cost \$306,000.00. Approval for Chairman to execute any and all related documents. Contract to follow approval. Subject to Approval by Law Department. This purchase is funded by the Georgia Department of Transportation through the 2005 SPLOST Grant Program. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 19**

**VI. Consent Agenda**

**A. New Business**

**II. Transportation/Kim Conroy**

**2011-1047 Approval/authorization** for Chairman to execute Supplemental Agreement No. 2-Final with Garys Grading and Pipeline Co., Inc. for Herrington Road (Old Norcross Road to Oakland Road), M-0354, Herrington Road (Fork Creek Tributary), F-0586 and Herrington Road Sewer Upgrade, F-0647-24, total increase \$21,637.50, total reduction \$596,561.34, total revised contract \$4,337,549.72. Subject to approval by Law Department. The project is funded 98.9% by 2005 SPLOST Program and 1.1% by Water & Sewer Renewal & Extension Fund. District 1/Lasseter (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1048 Approval/authorization** for Chairman to execute Title VI Assurances with the Georgia Department of Transportation, no cost associated. Subject to approval by Law Department. All Commission Districts (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1049 Approval/authorization** for Chairman to execute Force Account Agreement with Georgia Power Company for Pleasant Hill Road at Howell Ferry Road intersection improvements, M-0677, total cost \$210,580.00. Subject to approval by Law Department. This project is funded by the 2009 SPLOST Program. District 1/Lasseter (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 20**

**VI. Consent Agenda**

**A. New Business**

**11. Transportation/Kim Conroy**

**2011-1052 Approval/authorization** for Chairman to execute a Memorandum of Agreement with Atlanta Regional Commission for transit planning and coordination activities and participation on the Regional Transit Committee, total cost not to exceed \$5,000.00. Subject to approval by Law Department. All Commission Districts (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1053 Approval/authorization** for the Chairman to execute Supplemental Agreements to extend the expiration date for Georgia Department of Transportation State Transit Contracts PT000-2001-00-012 to December 31, 2013 and PT000-2001-06-014 to December 31, 2012, no cost associated. Contracts to follow approval. Subject to approval by Law Department. All Commission Districts (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1124 Ratification** of various work authorizations with Moreland Altobelli Associates, Inc., total cost \$1,356,316.22. These projects are funded by the 2005 and 2009 SPLOST Programs. All Commission Districts (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**12. Water Resources/Lynn Smarr**

**2011-1012 Award BL112-11**, purchase of caustic soda on an annual contract, (December 16, 2011 through December 15, 2012), Department of Water Resources, to low bidder, Allied Universal Corporation, base amount \$179,431.92. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 21**

**VI. Consent Agenda**

**A. New Business**

**12. Water Resources/Lynn Smarr**

**2011-1015 Award BL103-11**, F. Wayne Hill Water Resources Center (WRC) truck scale addition, Department of Water Resources, to low bidder, Heavy Constructors, Inc., amount not to exceed \$257,774.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund.  
District 1/Lasseter (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1029 Award BL113-11**, Rivermist Subdivision water main replacement, Department of Water Resources, to low bidder, John D. Stephens, Inc., amount not to exceed \$1,585,555.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1036 Award BL114-11**, Temple Johnson Road 48-inch water main replacement- phase II, Department of Water Resources, to low bidder, John D. Stephens, Inc., amount not to exceed \$1,496,223.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund.  
District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 22**

**VI. Consent Agenda**

**A. New Business**

**12. Water Resources/Lynn Smarr**

**2011-1063 Award BL109-11**, F. Wayne Hill Water Resources Center primary clarifier rehab project, Department of Water Resources, to low bidder, Heavy Constructors, Inc., amount not to exceed \$8,426,719.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 1/Lasseter (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1064 Award BL110-11**, F. Wayne Hill Water Resources Center return activated sludge (RAS) piping improvement project, Department of Water Resources, to low bidder, Heavy Constructors, Inc., amount not to exceed \$1,087,500.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 1/Lasseter (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1084 Award BL117-11**, repair and replacement of electric motors on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to the overall low bidder, Smith Gray Electric Co., Inc., base bid \$130,000.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 23**

**VI. Consent Agenda**

**A. New Business**

**12. Water Resources/Lynn Smarr**

**2011-1096 Award BL137-11**, purchase of wetland mitigation credits, Department of Water Resources, to the sole bidder, Wetland Management, Inc. on behalf of the Monastery Mitigation Bank, amount not to exceed \$201,600.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Beaudreau (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1022 Approval** to renew BL102-10, disposal of bio-solids and grit and screenings on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to low bidder, Waste Eliminator, Inc., base amount \$2,322,500.00 (negotiated cost savings of approximately \$136,178.00). This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**2011-1067 Approval** to renew BL108-09, purchase of water and wastewater treatment chemicals on an annual contract, (December 17, 2011 through December 16, 2012), Department of Water Resources, with low bidders, Leslie's Poolmart, Inc., Brenntag Mid-South, KC Industries, LLC, Industrial Chemicals, Inc., Chemrite, Inc., Allied Universal Corp., PVS Technologies, Inc., Burnett Lime Company, Inc., and C and S Chemicals, Inc., base bid \$2,260,280.00. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 24**

**VI. Consent Agenda**

**A. New Business**

**12. Water Resources/Lynn Smarr**

**2011-1093 Approval/authorization** for the Chairman to execute a Memorandum of Agreement in the amount of \$200,000.00 to participate in the Metropolitan North Georgia Water Planning District Toilet Retrofit Program, subject to approval by the Law Department. This agreement is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1095 Approval/authorization** for the Chairman to execute the Joint Funding Agreement with the U.S. Geological Survey (USGS) for the Gwinnett County Long-Term Trend Monitoring Program as required under the F. Wayne Hill Water Resources Center Permit and the requirements through the Metropolitan North Georgia Water Planning District, for \$900,925.00. USGS is contributing \$118,000.00 and the County is contributing \$782,925.00. This agreement is funded 99.2% by the Stormwater Operating fund and 0.8% by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**VII. Old Business**

**I. Commissioners**

**2011-0699 Approval** of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment - **Appoint Donald Bush** {Action: Approved Motion: Nash Second: Beaudreau Vote: 5-0}

**2011-0702 Approval** of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment - **Appoint Suzanne Pruitt** {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 25**

**VII. Old Business**

**I. Commissioners**

**2011-0709 Approval** of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 12/13/2011) (Tabled to 01/03/2012) {Action: Tabled Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-0741 Approval** of appointment to the Gwinnett County Animal Task Force. Animal Related Business Representative - Appoint Pattie Zsanti {Action: Approved Motion: Beaudreau Second: Nash Vote: 5-0}

**2011-0902 Approval** to fill the unexpired term of Johnny Barrett from the Airport Authority. Term Expires December 31, 2012. District 1/Lasseter (Tabled on 12/13/2011) (Tabled to 01/03/2012) {Action: Tabled Motion: Lasseter Second: Nash Vote: 5-0}

**2011-1020 Approval** of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard (Tabled on 12/13/2012) (Tabled to 01/03/2012) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 5-0}

**2. Multiple Departments**

**2011-0800 Award BL079-11**, purchase of three remotely operated vehicles, Department of Police Services and Sheriff's Department, to low bidder, ICOR Technology, Inc., \$320,114.55. This project is funded 64% by Grant Funds and 36% by the Sheriff Special Treasury Fund. - Approved the purchased of the two vehicles within Police Services and tabled the one vehicle for the Sheriff's Department until 01/03/2012. (Staff Recommendation: Award) {Action: Approved with Change Motion: Howard Second: Lasseter Vote: 4-1 (Nash Opposed)}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 26**

**VII. Old Business**

**3. Planning & Development/Bryan Lackey**

**2011-0913 SUP2011-00065, Applicant:** Christopher M. Quigley, Owner: Anthony James Angerami Trust, for a Special Use Permit in a C-2 Zoning District for a Title Loan Facility, District 6 Land Lot 061 Parcel 029, 5200 Block of Stone Mountain Highway, 0.73 Acre. District 3/Beaudreau[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions] {Action: Approved with Stipulations Motion: Beaudreau Second: Heard Vote: 5-0}

**4. Sheriff/R. L. Conway**

**2011-0715 Approval/authorization** for the Sheriff to enter into an Agreement with the United Way of Metropolitan Atlanta and the Regional Commission on Homelessness to provide homeless individuals released from the Gwinnett County Jail with shelter, substance abuse treatment, job skills training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding donation to United Way of Metropolitan Atlanta in the amount of \$100,000.00 each calendar year for three (3) years, provided funds are available, for a total of \$300,000.00. Subject to approval by Law Department. {Action: Approved Motion: Beaudreau Second: Nash Vote: 5-0}

**VIII. New Business**

**I. Community Services/Phil Hoskins**

**2011-1090 Award BL138-11**, construction of the Harbins Community Park baseball complex, Department of Community Services, to low-responsive bidder, Astra Group, Inc., amount not to exceed \$5,299,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

**Business Session Minutes**  
**Tuesday, December 13, 2011 - 2:00 PM**  
**Page 27**

**VIII. New Business**

**2. County Administration**

**2011-1123 Approval/authorization** for the Chairman to execute an intergovernmental agreement with the City of Norcross to provide solid waste and recovered material services to approximately 1172 residential service units annexed into the City of Norcross for a minimum of three months; and outlining the orderly transition of solid waste and recovered materials collection services to the annexed residential service units. All agreements are subject to approval by the Law Department. Intergovernmental Agreement to follow approval. (Staff Recommendation: Approval) **{Action: Removed Motion: Beaudreau Second: Howard Vote: 5-0}**

**3. Law Department/Van Stephens**

**2011-1065 Approval/authorization** for Project SR 20/Cumming Hwy., Project # F-0019-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Gary Brown a/k/a Gary D. Brown and Denny Rodriguez, located in Land Lot 291 of the 7th District of Gwinnett County, Georgia, consisting of 0.029 acres of required right of way, 0.013 acres of permanent construction easement, and 0.014 acres of 72-month temporary driveway easement, Parcel 193, Zoning BG, Amount \$12,450.00. This project is funded by the 2005 SPLOST program. District 4/Heard **{Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}**

**4. Support Services**

**2011-1111 Approval/authorization** to declare a 0.46 acre tract of land previously identified as part of Tax Parcel 5177 018 as surplus property and to dispose of it in accordance with O.C.G.A. 36-9-3 for a price not less than the appraised value of \$39,100.00; and for the Chairman to execute any and all related documents. District 4/Heard (Staff Recommendation: Approval) **{Action: Removed Motion: Heard Second: Beaudreau Vote: 5-0}**

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 28**

**VIII. New Business**

**5. Transportation/Kim Conroy**

**2011-0752 Approval/authorization** for Chairman to establish a new project and budget for the Lilburn Main Street Relocation project, F-0861-01 and for Chairman to execute an agreement with the City of Lilburn for \$645,690.63. This project is funded by the 2009 SPLOST Program. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**6. Water Resources/Lynn Smarr**

**2011-1014 Award BL101-11**, Lilburn City Park, Camp Creek restoration, Department of Water Resources, to low responsive bidder, Georgia Development Partners, LLC, amount not to exceed \$793,203.43. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 2/Howard (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

**2011-1018 Award BL093-11**, pressurized pipe assessment program on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to low bidder, Pure Technologies U.S., Inc., base bid \$4,431,755.00. This contract is funded by the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award) {Action: Removed Motion: Beaudreau Second: Heard Vote: 5-0}

**2011-1028 Award BL095-11**, Ridgeland Court/Hickory Drive water main replacement, Department of Water Resources, to low bidder, The Dickerson Group, Inc., amount not to exceed \$782,400.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the Water & Sewer Renewal & Extension Fund. District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

**Business Session Minutes  
Tuesday, December 13, 2011 - 2:00 PM  
Page 29**

**VIII. New Business**

**6. Water Resources/Lynn Smarr**

**2011-1071 Award BL129-11**, replacement of large water meters, on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to low bidder, The Dickerson Group, Inc., base bid \$872,635.00. This contract is funded through the Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Lasseter Vote: 5-0}

**IX. Comments from Audience**

**X. Adjournment**