



# Gwinnett

WINNETT COUNTY  
DEPARTMENT OF FINANCIAL SERVICES  
PURCHASING DIVISION

75 Langley Drive | Lawrenceville, GA 30046-6935  
(O) 770.822.8720 | (F) 770.822.8735  
www.gwinnettcounty.com

## BL038-25 Fire Stations 7 and 8 HVAC Replacement Project

### CODE OF ETHICS AFFIDAVIT

PLEASE RETURN THIS FORM COMPLETED WITH YOUR SUBMITTAL. SUBMITTED FORMS ARE REQUIRED PRIOR TO EVALUATION.

In accordance with Section 54-33 of the Gwinnett County Code of Ordinances the undersigned bidder/proposer makes the following full and complete disclosure under oath, to the best of their knowledge, of the name(s) of all elected officials whom it employs or who have a direct or indirect pecuniary interest in or with the bidder/proposer, its affiliates or its subcontractors:

1. CAPITAL CITY MECHANICAL SERVICES, LLC

Company Submitting Bid/Proposal

2. Please select one of the following:

- ☒ No information to disclose (complete only section 4 below)  
☐ Disclosed information below (complete section 3 & section 4 below)

3. If additional space is required, please attach list:

N/A

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

4. BY:

[Signature]  
Authorized Officer or Agent Signature

Sworn to and subscribed before me this

MIKE VANDERMEER

Printed Name of Authorized Officer or Agent

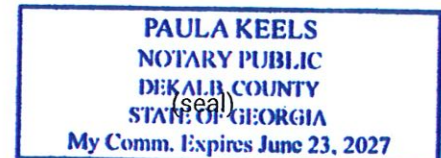
12th day of MAY, 2025

VP

Title of Authorized Officer or Agent of Contractor

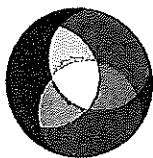
Paula Keels

Notary Public



Note: See Gwinnett County Code of Ethics Ordinance EO2011, Sec. 54-33.  
The ordinance will be available to view in its' entirety at  
[GwinnettCounty.com](http://GwinnettCounty.com)

AFFIDAVIT AND AFFIRMATION



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1. CGS LLC  
Company Submitting Bid/Proposal
2. Please select one of the following:
  - ☒ No information to disclose (*complete only section 4 below*)
  - ☐ Disclosed information below (*complete section 3 & section 4 below*)
3. If additional space is required, please attach list:

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

4. BY:  Sworn to and subscribed before me this

Joaquin Contreras

Printed Name of Authorized Officer or Agent

Owner / CEO

Title of Authorized Officer or Agent of Contractor

9 day of May, 2025

Alexandra Serana

Notary Public

(seal)



Note: See Gwinnett County Code of Ethics Ordinance E02011, Sec. 54-33.  
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Proud Winner of the Annual *Achievement of Excellence Award* in Procurement since 1999

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Gwinnett

**COPY**

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**BL038-25 Fire Stations 7 and 8 HVAC Replacement Project**

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1. John F. Pennebaker Company, Inc.  
Company Submitting Bid/Proposal

2. Please select one of the following:  
☒ No information to disclose (*complete only section 4 below*)  
☐ Disclosed information below (*complete section 3 & section 4 below*)

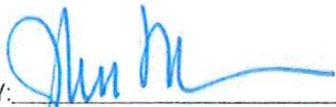
3. If additional space is required, please attach list:

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

\_\_\_\_\_  
Gwinnett County Elected Official Name

4. BY:   
Authorized Officer or Agent Signature

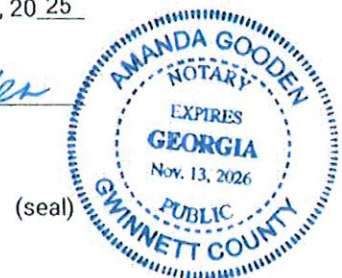
Sworn to and subscribed before me this

John F. Pennebaker  
Printed Name of Authorized Officer or Agent

5th day of May, 2025

President  
Title of Authorized Officer or Agent of Contractor

  
Notary Public



Note: See Gwinnett County Code of Ethics Ordinance E02011, Sec. 54-33.  
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knowledge, of the name(s) of all elected officials whom it employs or who have a direct or indirect  
pecuniary interest in or with the bidder/proposer, its affiliates or its subcontractors:

1. **United Maintenance, Inc.**  
Company Submitting Bid/Proposal
2. Please select one of the following:  
☒ No information to disclose (complete only section 4 below)  
☐ Disclosed information below (complete section 3 & section 4 below)
3. If additional space is required, please attach list:

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

Gwinnett County Elected Official Name

4. BY: Elizabeth B Hardy  
Authorized Officer or Agent Signature

Sworn to and subscribed before me this

**Elizabeth B Hardy**

**5th** day of **May**, 20 **25**

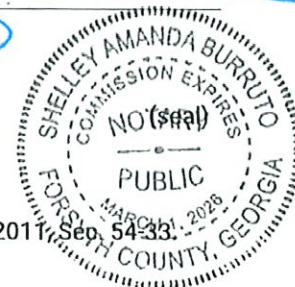
Printed Name of Authorized Officer or Agent

**CFO**

Title of Authorized Officer or Agent of Contractor

Notary Public

Note: See Gwinnett County Code of Ethics Ordinance EO2011, Sec. 54-33.  
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