

Policy Number: BRE-702

**Gwinnett County
Board of Registrations and Elections
Board Policy File**

Policy Title: Board Examination of Voters List

Version: 2023-02

Effective Date: August 16, 2023

I. Authority:

The Gwinnett County Board of Registrations and Elections (Board) is empowered with all the powers and duties relating to the conduct of elections as election superintendents and with the powers and duties of the board of registrars relating to the registrations of voters and absentee-balloting procedures. Ga. Laws 1988, p. 4296 (Section 9).

II. Purpose:

The purpose of this policy is to establish standards for Board initiated examination of electors' qualifications under O.C.G.A. § 21-2-228.

III. Applicability and Scope:

This policy is designed to provide a simple and transparent process to ensure confidence in our county voter list and in compliance with the federal and state law when the Board wishes to examine electors' qualifications pursuant to O.C.G.A. § 21-2-228

IV. Related Documents and References:

A. O.C.G.A. § 21-2-228

V. Policy:

1. It is the policy of the Gwinnett County Board of Registrations and Elections to conduct all examination of electors' qualifications and hearings in accordance with O.C.G.A. § 21-2-228.
2. It is the preference of the Board that Elections' office staff attempt to contact the voters in question prior to an official challenge process beginning, if reasonable, to ascertain if the voter needs to update their registration information. The Elections Supervisor will provide the Board with a quarterly report on any voters needing examination under O.C.G.A. § 21-2-228.
3. When a voter's qualifications are challenged by the Board, the voter shall be notified of such challenge not more than thirty (30) days prior to the date of the hearing. The notice shall specify the grounds for the challenge, the date, the time and the location of the hearing.
4. At least seven (7) calendar days prior to the hearing date, a list of the voters scheduled to appear at the hearing shall be distributed to the members of the Board. Elections staff shall determine the best format and materials to be presented but should at a minimum include the name, voter identification number, the address, registration date, the date last voted, current voter status and any indication that the voter has received confirmation notices in the past four years. In addition, the Board may request additional information for consideration in the challenge hearing.
5. The disposition of the challenge on each voter will be noted in a list and attached to the official meeting minutes. If action on the challenge is tabled, the voter shall be notified of the new date, time and location for the hearing.
6. If the voter has been removed from the elector list, the voter shall be notified, in writing by first class mail and the notice shall include information concerning the right to appeal the Board's decision to the Superior Court.

Approved, this 16th day of August 2023.

GWINNETT COUNTY
BOARD OF REGISTRATIONS AND ELECTIONS

By:



Dr. Wandy Taylor, Chairwoman



Anthony Rodriguez, Vice Chair



Stephen W. Day, Member



David Hancock, Member



Alice O'Lenick, Member