

2021 Business Plan

LAW DEPARTMENT

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County Attorney



Gwinnett



2019-2020 YTD RECAP

Accomplishments

- Assisted with completion of Service Delivery Strategy
- Assisted with creation of The Exchange at Gwinnett Tax Allocation District
- Assisted with COVID-19 orders and policies
- Assisted with Gwinnett Transit Referendum
- Prevailed in approximately 90% of lawsuits



Gwinnett



2019-2020 YTD RECAP

Challenges

- Staff acclimation to new technology during pandemic
- Capacity to utilize law school interns
- Obtaining Continuing Education hours

DEPARTMENT SNAPSHOT

External Dependencies

- Board of Commissioners
- County Departments
- Current events
- Local and Federal Laws

NOTABLE METRICS/TRENDS

- Litigation matters received -37%
- Litigation matters completed -11%
- Assignments completed +25%
- Critical path matters received +19%
- Critical path matters completed +30%





IDENTIFIED CONSTRAINTS & OPPORTUNITIES

- Availability of County specific legal expertise
- Scheduling delays in court system
- Open Records initiative
- Adoption of new technology

OPERATIONAL DECISIONS

- Improve teleworking capabilities
- Implement Open Records initiative
- Improve legal calendaring
- Increase use of law student interns

COUNTY INITIATIVES

Key Initiatives

- Service Delivery Strategy
- Gwinnett Transit Referendum
- Water Innovation Center
- Gwinnett Entrepreneur Center
- Airport Redevelopment Plan

Law Involvement

- Assisted with agreements
- Assisted with Transit options for Referendum
- Assisted with agreements
- Assisted with agreements
- Participated in Study Committee

2021 OPERATIONAL BUDGET CHANGES

Base Budget Changes

- 35% increase in Office-FF&E in the Administrative Support Fund for intern workstations
- \$85,019 increase over revised adopted budget in License Support in the Administrative Support Fund for the GovQA Open Records Software

TOTAL BUDGET

2020 Budget	\$2,766,292
Changes to Base	\$12,600
2021 Base	\$2,778,892
Decision Package	-
Total 2021 Budget	\$2,778,892