

## Department of Water Resources



684 Winder Highway • Lawrenceville, GA 30045-5012

678.376.6700

[www.gwinnettcountry.com](http://www.gwinnettcountry.com)

January 15, 2009

Dear Sir or Madam:

The Gwinnett County Department of Water Resources will be testing the water meters of our large water consumers for accuracy. This testing program is being initiated to promote conservation and accountability. The water meters that fail to meet the standards of the Gwinnett County Department of Water Resources (American Water Works Association Standards) will be repaired and/or replaced.

The Gwinnett County Department of Water Resources has employed the services of the team of HDR Engineering, Inc, and M.E. Simpson Company, Inc. to inspect, evaluate, test and/or repair the meter servicing your facility. Please help them with scheduling and coordinating the performance of the work for your meter(s).

An initial inspection will be conducted of the meter vault and meter setting to gather information about each particular meter. The inspection team will also contact the on site customer to gather contact information to set up a future appointment for the testing of the meter. During the testing and repair phase, the water to your facility might have to be turned off for a period of time (approximately 60 to 90 minutes). Scheduling will be done so the service to your facility is disrupted as little as possible. In many cases there may be no disruption depending on whether or not the current meter setting has a locked by-pass or not. It is anticipated this program may take several months to complete evaluation of all the large meters involved in this test group. Project Team personnel will contact you and schedule a time between 6:00 a.m. and 6:00 p.m., Monday through Friday, to perform the work with advanced notice to minimize any potential service disruptions.

If you have any questions regarding your bill, please call the commercial billing department at 678-376-6851. For any questions related to the actual field testing of water meters, please call Jason Reese at 678-376-7062 or Jim Pappas at 678-376-7089. Copies of the test reports will be on file in the Department of Water Resources and will be available for review a month after your scheduled test date.

Sincerely,

Karen Kelley  
Meter Services Manager

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