

## **Residential Septic to Sewer Procedure (within the City of Snellville)**

This procedure only applies when a cleanout has been installed in your yard and the construction project to connect the neighborhood to the main sewer system is complete

To switch from Septic to Sewer, you must obtain a Septic to Sewer Permit from the Gwinnett County Department of Water Resources (GCDWR) and a Plumbing Permit from the City of Snellville. To obtain your permits:

1. You will need to get an estimate from a licensed plumber to perform the work to switch from septic to sewer. Many customers obtain more than one estimate. This work includes connecting your sewer line to the sewer cleanout in your yard and emptying and crush your existing septic tank. The work cannot begin until the septic to sewer and plumbing permits are acquired.
2. Once an estimate is obtained come to the GCDWR Central Facility located at 684 Winder Hwy, Lawrenceville, GA 30045 and pay the appropriate fees (\$4,172 for the system development charge + \$25 for the permit fee) to the Customer Service Permit Clerk and receive the Septic to Sewer Permit. These fees may change so you may want to call the GCDWR permits desk at (678) 376-6887 to determine the latest fees.
3. Next, the resident would apply for a plumbing permit from the City of Snellville through their licensed plumbing contractor. The fee is \$60.00 and the Septic to Sewer Permit would have to be shown to demonstrate that the appropriate fees had been paid to the County. Two inspections will be required during construction– one for the connection to the sewer cleanout and one once the septic tank is cleaned out and crushed. At the end of the job a certificate of completion would be issued by the City.

If you have any questions about your septic tank, you can call Environmental Health at (770) 963-5132.

Note: You will be notified when the project is complete and you can begin the process to tie into the sewer