

**Board of Commissioners**

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Shirley Fanning Lasseter, District 1  
Lynette Howard, District 2  
Mike Beaudreau, District 3  
John Heard, District 4



**Business Session Minutes  
Tuesday, March 1, 2011 - 2:00 PM**

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Agenda**

{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**IV. Approval of Minutes: Public Hearing: February 22, 2011**

{Action: Approved Motion: Beaudreau Second:  
Howard Vote: 4-0}

**V. Announcements**

**VI. Consent Agenda**

**A. New Business**

**I. Multiple Departments**

**2011-0221 Approval** to renew BL138-08, purchase of groceries on an annual contract, (March 07, 2011 through March 06, 2012), Department of Community Services, Department of Corrections, and Sheriffs Department, to Sutherlands Foodservice, Inc., US Food Service, The Coffeconnexion Co., Inc. dba Food Concepts, Good Source Solutions, Inc., and S and S Institutional Foods dba Samples Institutional Foods, base bid \$2,261,029.00 (negotiated cost savings of approximately \$57,033.78). (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **1. Multiple Departments**

**2011-0235 Approval** to renew BL022-10, purchase of miscellaneous groceries on an annual contract, (March 07, 2011 through March 06, 2012), Department of Community Services, Department of Corrections, and Sheriffs Department, to Sutherlands Foodservice, Inc., US Food Service, and Sysco Atlanta, LLC, base bid \$307,200.00. (Staff Recommendation: Approval)  
{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

#### **2. Community Services/Phil Hoskins**

**2011-0216 Approval** to renew RP035-09, demand professional services for parks and recreation on an annual contract, (February 3, 2011 through February 02, 2012), Department of Community Services, to Foresite Group, Inc., and Moreland Altobelli Associates, Inc., base amount \$487,500.00 (negotiated cost savings of approximately \$12,500.00). (Staff Recommendation: Approval)  
{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**2011-0181 Approval/authorization** for Chairman/Vice Chairman to release final payment of \$4,351.25 to be paid to The Hanover Insurance Group, bonding agent for Ace Grading, LLC, as balance of retainage for unacceptable work associated with the Bethesda Park Parking and Basketball Improvements BL101-08, subject to approval by the Law Department. Commission District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **2. Community Services/Phil Hoskins**

**2011-0182 Approval/authorization** for Chairman/Vice Chairman to execute the Governmental Encroachment Agreement for easement with Georgia Power Company for the construction of sanitary easement through Georgia Power easement area at the expansion of Rabbit Hill Park. Commission District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0189 Approval/authorization** to accept a donation in the amount of \$9,000.00 from the Grayson Athletic Association Baseball for renovations to the youth baseball/softball fields at Bay Creek Park. The association will complete and pay for the project. Commission District 3/Beaudreau (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0183 Ratification** of work task authorizations No. 2011-01 through 2011-08 for Jacobs Project Management Company for program management services associated with the Parks and Recreation 2005 and 2009 SPLOST capital program, in the amount of \$277,500.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

#### **3. County Administration**

**2011-0263 Approval/authorization** of a resolution eliminating compensation in the form of holiday pay for the following holidays: Independence Day, Labor Day, Day after Thanksgiving, and Day before Christmas. This resolution establishes these same dates as furlough days for exempt employees (those paid on a salaried basis). In addition, it approves budget reductions in the salary and benefit accounts in an amount equal to the elimination of the pay associated with the previously mentioned holidays. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

## **VI. Consent Agenda**

### **A. New Business**

#### **3. County Administration**

**2011-0259 Approval/authorization** of a resolution implementing voluntary department reductions; and authorizing the corresponding budgetary reductions within the 2011 budget. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**2011-0268 Approval/authorization** of a resolution authorizing a reduction in contributions to the Risk Management Fund, Workers' Compensation Fund and Capital Projects Fund (Capital Vehicles and Fleet Equipment); and authorizing the corresponding budgetary reductions within the 2011 budget. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**2011-0226 Approval/authorization** of a resolution directing the closing of the 2002 General Obligation Refunding Bond Fund; authorizing the Chief Financial Officer to amend the 2011 budget as necessary to complete an interfund transfer of remaining assets to the 2003 General Obligation Bond Fund; and designating the intent of the Board of Commissioners to realign the debt service millage rate. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

#### **4. Financial Services/Maria Woods**

**2011-0213 Approval** of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Total adjustments amount to \$3.4 million of assessed value for tax years 2004 - 2010. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **5. Fire Services/Bill Myers**

**2011-0212 Approval/authorization** for Gwinnett County Department of Fire and Emergency Services to renew the agreement with Children's Healthcare of Atlanta, Inc. (Contract #2007-0868) to provide learning experiences for the department's Emergency Medical Technician students and Paramedic students. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

#### **6. Information Technology Services/John Matelski**

**2011-0220 Award RP039-10**, purchase and implementation of an automated testing tool, Department of Information Technology Services, to the highest scoring firm Worksoft, Inc., amount not to exceed \$267,480.00. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

#### **7. Law Department/Karen Thomas**

**2011-0199 Approval/authorization** for project Bridge Replacement on Killian Hill Road over Yellow River, Project F-0042 for Declaration of Taking procedures for condemnation proceedings regarding the property of Valerie Gardner Broughton, Michael Broughton, Bank of America, N.A. as successor by merger to LaSalle Bank, N.A. lying and being in land Lot 72 of the 6th District of Gwinnett County, Georgia consisting of 1,147.43 square feet of permanent construction easement, 5,285.84 square feet of permanent slope and utility easement and 1,126.15 square feet of permanent drainage easement, Parcel 15, Zoning R-140, Amount \$20,000.00, Commission District 3/Beaudreau {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **7. Law Department/Karen Thomas**

**2011-0200 Approval/authorization** for project Bridge Replacement on Killian Hill Road over Yellow River, project F-0042 for Declaration of Taking procedures for condemnation proceedings regarding the property of Kemocka Hamilton-Mixon, Marilyn Mixon, Wells Fargo Bank, N. A. as Trustee for Option One Mortgage Loan Trust 2006-1 Asset-Backed Certificates, Series 2006-1 lying and being in land Lot 72 of the 6th District of Gwinnett County, Georgia consisting of 4,030.51 square feet of permanent construction easement, 900.01 square feet of thirty-six month temporary driveway easement, Parcel 4, Zoning R-100, Amount \$16,600.00, Commission District 3/Beaudreau {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**2011-0201 Approval/authorization** for project New Hope Road @ Bowman Road, Project M-0600 for Declaration of Taking procedures for condemnation proceedings regarding the property of Timothy E. Crane, Karole J. Crane, CitiCorp Trust Bank, Nancy J. Whaley, Chapter 13 Bankruptcy Trustee for Timothy Eugene Crane, lying and being in land Lot 202 of the 5th District of Gwinnett County, Georgia consisting of 5,808 square feet of right of way and 1,542 square feet of thirty-six month temporary driveway easement, Parcel 2, Zoning R-100, Amount \$14,500.00, Commission District 3/Beaudreau {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

#### **8. Tax Commissioner/Katherine Meyer**

**2011-0222 Approval** of change order number one to extend RP035-06, credit card convenience program on an annual contract, (March 12, 2011 through June 11, 2011), Office of the Tax Commissioner, with Certified Payments, Inc. Authorization for Chairman/Vice Chairman to execute change order subject to approval by the Law Department. Change order to follow award. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Brian Allen**

**2011-0191 Award BL005-11**, Lee Road (No Business Creek) bridge improvements project, Department of Transportation, to low bidder E.R. Snell Contractor, Inc., amount not to exceed \$1,475,367.68. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 sales tax program. Commission District 3/Beaudreau (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0192 Award BL006-11**, Killian Hill Road at Yellow River Bridge improvements project, Department of Transportation, to low bidder, Sunbelt Structures, Inc., amount not to exceed \$4,162,932.28. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 sales tax program. Commission District 3/Beaudreau (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0205 Award BL004-11**, purchase of traffic control signs, aluminum blanks and u-channel posts on an annual contract, (March 01, 2011 through February 28, 2012), Department of Transportation, to low bidders, Universal Signs and Accessories, Safeway Sign Company and Vulcan, Inc., d/b/a Vulcan Signs, per attached bid tabulation, base amount \$100,000.00. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0219 Award RP041-10**, provide aviation demand services on an annual contract, (March 08, 2011 through March 07, 2012), Department of Transportation, to the highest scoring firm, The LPA Group, Inc., base amount \$150,000.00. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. Commission District 4/Heard (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

## **VI. Consent Agenda**

### **A. New Business**

#### **9. Transportation/Brian Allen**

**2011-0136 Approval/authorization** for Chairman/Vice Chairman to execute a Quit Claim Deed with Mountainprize, Inc. - Racetrac Petroleum, Inc. for Pleasant Hill Road (Old Norcross Road - Buford Highway), F-0546, no cost associated. Approval for Chairman/Vice Chairman to execute any and all related documents, subject to approval by Law Department. 2005 Sales Tax Program, Commission District 1/Lasseter (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0185 Approval/authorization** for Chairman/Vice Chairman to execute Supplemental Agreement No. 1-Final with The ComTran Group, Inc. for ATMS/ITS on SR 120 (Pike Street), M-0036-20, total reduction \$54,948.70, revised contract amount \$709,735.05, 2001 Sales Tax Program, Commission District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

**2011-0186 Approval/authorization** for Chairman/Vice Chairman to execute Addendum No. 1 to the Contract for Right of Way Acquisition with the Georgia Department of Transportation for SR 20/Cumming Highway (Peachtree Industrial Boulevard to Chattahoochee River), F-0019, MSL00-0004-00(430), PI No. 0004430, original revenue amount \$11,000,000.00, total increase \$28,000,000.00, revised revenue amount \$39,000,000.00, 2005 SPLOST and 2005 Grant Programs, Commission District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**

#### **10. Water Resources/Lynn Smarr**

**2011-0227 Award BL011-11**, purchase of soft copper tubing, Department of Water resources, to low bidder, MSC Waterworks Co. Inc., \$178,500.00. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}**



## **VI. Consent Agenda**

### **A. New Business**

#### **10. Water Resources/Lynn Smarr**

**2011-0154 Approval** to renew BL004-10, emergency repair services for water and sewer mains on an annual contract, (March 03, 2011 through March 02, 2012), Department of Water Resources, with John D. Stephens, Inc., base amount \$70,000.00 (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

**2011-0218 Approval** to renew BL009-10, purchase of fire hydrant and fire hydrant repair parts on an annual contract, (March 17, 2011 through March 16, 2012), Department of Water Resources, to the low bidders as follows: Consolidated Pipe and Supply Co., Inc., Delta Municipal Supply Co., Ferguson Enterprises, Inc., Hydraflo, Inc., U.S. Pipe Valve and Hydrant Division, LLC, and Vellano Bros., Inc., base amount \$135,150.00 (negotiated cost savings of approximately \$7,601.09). (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0}

## **VII. Old Business**

### **I. Community Services/Phil Hoskins**

**2011-0176 Approval/authorization** for Chairman to execute Agreement with Gwinnett Umpires Association, Inc. for Umpire/Referee and Scorekeeper Services {Action: Removed Motion: Heard Second: Beaudreau Vote: 4-0}

## **VII. Old Business**

### **2. Planning & Development/Bryan Lackey**

**2011-0112 Approval/authorization** of PMO-2011, to amend the Code of Ordinances of Gwinnett County by repealing Article VIII, "Building Numbering", and Article X, "Property Maintenance", of Chapter 14 of the Code of Ordinances of Gwinnett County in their entirety and replacing them with a new Article X of Chapter 14, entitled "Property Maintenance" and to amend the Department of Planning and Development's Fee Schedule to add fees for certain new permits. (Tabled on 03/01/2011) (Tabled to 03/15/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 4-0}

## **VIII. New Business**

### **I. Support Services/Steve North**

**2011-0223 Approval/authorization** to grant a right of entry to the City of Dacula, its employees, contractors and subcontractors to enter upon property in the City of Dacula owned by Gwinnett County, tax parcel 5269 068, to monitor Hopkins Creek for levels of fecal coliform. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Heard Vote: 4-0}

## **IX. Comments from Audience**

## **X. Adjournment**