



Gwinnett County Board of Commissioners

Tuesday, March 3, 2009 - 2:00 PM

Business Session - Agenda

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes: Public Hearing: February 24, 2009

V. Announcements

VI. Consent Agenda

A. New Business

1. Commissioners

2009-0329 Approval to accept the resignation of Jay Puckhaber - Industrial Developer Representative and Jennifer Peterson - Gwinnett Comprehensive Plan Coordinating Representative from the Development Advisory Committee. Term Expires December 31, 2009.

2. Multiple Departments

2009-0292 Award BL138-08, purchase of groceries on an annual contract, (March 07, 2009 through March 06, 2010), Department of Community Services, Department of Corrections, and Sheriff's Department, per attachment A, base bid \$2,706,500.00. (Staff Recommendation: Award)

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A. New Business

3. Community Services/Phil Hoskins

2009-0302 Approval/authorization for Chairman to execute easement agreement between Walton EMC and Gwinnett County Board of Commissioners in association with the Yellow River Pavilion and Restroom Building construction project. (Staff Recommendation: Approval)

4. County Administration

2009-0300 Approval/authorization of a Resolution designating Gangnam District, Seoul, Republic of Korea, as a Sister Community for Gwinnett County. (Staff Recommendation: Approval)

2009-0301 Approval/authorization of a Resolution to reinstate the \$1.00 mail-in fee for the purchase of license plates or revalidation decals. (Staff Recommendation: Approval)

2009-0317 Approval/authorization of renewal of Service Provider Contract with McKenna Long & Aldridge, LLP for base amount of \$120,000.00, plus expenses (Staff Recommendation: Approval)

5. Financial Services/Maria Woods

2009-0304 Approval Tax Digest corrections, changes to the digest, in-additions, deletions and errors discovered in the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. (Staff Recommendation: Approval)

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A. New Business

6. Fire Services/Steve Rolader

2009-0274 Approval to accept donation of CPAP (continuous positive airway pressure) equipment from Gwinnett Hospital System and Emory Eastside Medical Center. Each hospital will donate \$16,000 of equipment for a total of \$32,000. The hospitals will also be required to swap out circuits (disposable pressure tubing) with the ambulance. This equipment will be placed on each medical unit within the Department. (Staff Recommendation: Approval)

7. Information Technology Services/John Matelski

2009-0295 Award OS055, purchase and implementation of SAP/Netweaver upgrade, Department of Information Technology Services, to SAP Public Services, Inc., \$473,861.66 and Redwood Software, Inc., \$25,000.00, amount not to exceed \$498,861.66. Authorization to delegate authority to the Information Technology Services Department Director (or a designated representative) for executing statement of work and all forms and documents associated with subsequent changes to statement of work. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

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A. New Business

8. Law Department/Karen Thomas

2009-0220 Approval/authorization for Project Five Forks Trickum Road Widening, Project #M-0440 for Declaration of Taking procedures for condemnation proceedings regarding the property of Aga Khan Foundation U.S.A., Citimortgage, Inc., as successor in interest by merger to ABN AMRO Mortgage Group, Inc. S/B/M Atlantic Mortgage & Investment Group, Hospital Authority of Gwinnett County d/b/a Gwinnett Medical Center, located in Land Lot 21 of the 5th District of Gwinnett County, Georgia , consisting of 4,191.52 square feet of required right of way (Parcel 27), 12,044.80 square feet of required permanent easement for construction and maintenance of slopes (Parcel 27), 3,616.53 square feet of required permanent easement for construction and maintenance of drainage (Parcel 27), 495.00 square feet of required temporary easement for construction of driveway (Parcel 27, Tract 1), 583.20 square feet of required temporary easement for construction of driveway (Parcel 27, Tract 2), 7,909.80 square feet of required permanent easement for construction and maintenance of slopes (Parcel 30), 258.38 square feet of required temporary easement for construction of driveway (Parcel 30), Parcel 27/30, Zoning R-100, \$59,950.00, Commission District 3/Beaudreau. (Staff Recommendation: Approval)

2009-0258 Approval/authorization for Project No Business Creek Tunnel, Project F-0138-02 (5699) for Declaration of Taking procedures for condemnation proceedings regarding the property of C. P. Collins located in Land Lot 035 of the 6th District consisting of 2,979 square feet of permanent sub-surface sanitary sewer tunnel easement. Parcel 6-035-005, Zoning R-100, Amount \$900.00. Comm. District 3/Beaudreau (Staff Recommendation: Approval)

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8. Law Department/Karen Thomas

2009-0286 Approval/authorization for Project Old Suwanee Road at Secret Cove Drive, Project No. M-0394 for Declaration of Taking procedures for condemnation proceedings regarding the property of James L. Ackiss and Mortgage Electronic Registration Systems, Inc., as nominee for Wachovia Mortgage Corporation, located in Land Lot 257 of the 7th District of Gwinnett County, Georgia, consisting of 2,559.65 square feet of required right of way and 933.19 square feet of permanent construction easement, Parcel 6A, Zoning RS-150, Amount \$6,055.00, Commission District 4/Kenerly. (Staff Recommendation: Approval)

9. Police Services/Charlie Walters

2009-0297 Award RP038-08, pre-disaster hazard mitigation plan for Gwinnett County, Department of Police Services, to the highest scoring firm, Beck Disaster Recovery, Inc., total amount \$103,158.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

10. Sheriff/R. L. Conway

2009-0260 Approval to approve purchase of one (1) 2009 Chevrolet Tahoe specifically designated and equipped for K-9 use to be paid from Special Operations Fund 065, with a total estimated purchase expenditure of \$40,000. Estimated repair, maintenance and fuel costs of \$4,500 for 2009 to be paid from current allocations in the Sheriff's Department General Fund Operating Budget.

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A. New Business

11. Support Services/Steve North

2009-0271 Award RP001-09, lease of mail management system on a multi-year contract, Department of Support Services, to highest scoring firm, Alternative Mailing and Shipping Systems, Inc. The initial term of this contract shall be March 30, 2009 through December 31, 2009, \$14,361.12. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2009 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, \$119,268.84, upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award.

2009-0282 Award RP035-08, purchase of class 8 trucks on an annual contract, (March 04, 2009 through March 03, 2010) Department of Support Services, to Peach State Ford Truck Sales, Inc., base amount \$1,871,944.53. (Staff Recommendation: Award)

2009-0238 Approval to renew RP010-06, provide a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract, (April 01, 2009 through March 31, 2010), Department of Support Services, Genuine Parts Co., d/b/a NAPA Auto Parts, base amount \$3,200,000.00.(Staff Recommendation: Approval)

2009-0239 Approval to declare surplus/salvage the attached list of equipment and vehicles to be disposed of as determined by Fleet Management. Means of disposal could include but is not limited to internet auction, public auction, 3rd party auction company and sealed bid. All Commission Districts (Staff Recommendation: Approval)

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11. Support Services/Steve North

2009-0277 Approval of a twenty year lease agreement between Gwinnett County and Creative Enterprises, Inc. at an annual rate of \$1.00 for premises known as Parks and Rec Warehouse, 701 Hi-Hope Lane, Lawrenceville, Georgia, for a non profit organization to provide training and employment programs for people with disabilities. District 4/Kenerly (Staff Recommendation: Approval)

12. Transportation/Brian Allen

2009-0281 Award BL008-09, Indian Trail at Jackson Creek Bridge and Lawrenceville Hwy at Indian Trail Road Bridge and intersection improvements, Department of Transportation, to low bidder, E.R. Snell Contractors, Inc., amount not to exceed \$5,695,437.15. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Commission District 2/Nasuti. (Staff Recommendation: Award)

2009-0293 Award BL022-09, environmental mitigation services, Department of Transportation, to lowest responsive bidders, Foxwater, LLC, \$15,000.00 and Legacy Farms Stream Bank, LLC, \$93,618.00, total amount \$108,618.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. Commission Districts 2/Nasuti and 3/Beaudreau.

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12. Transportation/Brian Allen

2009-0294 Award BL009-09, traffic signal and ITS demand services on a multi-year contract, Department of Transportation, section 1 to low responsive bidder, Over and Under Contractors, Inc., section 2 to low bidder, Comtrac Services, Inc., section 3 to low bidder, and section 4 to low responsive bidder, North Cherokee Electrical, Inc., section 5 to low responsive bidder, The ComTran Group, Inc. The initial term of this contract shall be March 12, 2009 through December 31, 2009, base bid of \$405,258.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2009 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for two additional twelve-month terms, for a total lifetime contract term of three years, total base bid of \$1,215,774.00, upon the same terms and conditions as provided for in this agreement, unless previously terminated. (Staff Recommendation: Award)

2009-0251 Approval to incorporate into the Gwinnett County Street Lighting District one subdivision: Kenvilla Court Units 1&2 - estimated revenue: \$1,252.65 - estimated operating costs: \$1,226.81 (includes payment of electrical bills and Georgia Power fees) - Commission District 2/Nasuti (Staff Recommendation: Approval)

2009-0305 Approval/authorization for Chairman to execute Supplemental Agreement No. 1 with E R Snell Contractor, Inc. for Pleasant Hill Road (Old Norcross Road to Buford Highway), PN F-0546 (4102) and Old Norcross Road at Shetley Creek, PN F-0045 (4335) - increase: \$416,995.00 - revised contract amount: \$8,787,868.10 - 2001 and 2005 Sales Tax Programs - Commission Districts 1/Lasseter and 2/Nasuti

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13. Water Resources/Lynn Smarr

2009-0199 Award BL140-08, purchase of water meter repair parts, fittings, and meter boxes on an annual contract, (March 03, 2009 through March 02, 2010), Department of Water Resources, per attachment A, total base bid \$375,000.00. (Staff Recommendation: Award)

2009-0310 Approval/authorization for the Chairman to execute Memorandum of Understanding with the Georgia Department of Transportation for work associated with the SR20 Ozora Road to Brand Road Utility Relocation Project. Commission District: 3/Beaudreau (Staff Recommendation: Approval)

2009-0311 Approval/authorization for the Chairman to execute change order #2 to the contract with Excel Electrical Technologies, Inc., in the amount of (\$432,552.00) and extend contract completion time by 120 days for work associated with the Raw Sewage Pump Station SCADA System Upgrade. The contract amount is adjusted from \$7,699,857.90 to \$7,267,305.90. Commission Districts: All (Staff Recommendation: Approval)

VII. Old Business

1. Commissioners

2008-2526 Approval Formerly 2008-0611, of appointment to fill the unexpired term of Carol Hassell from the Tree Advisory Committee. Term Expires December 31, 2009. District 4/Kenerly (Tabled on 02/17/2009)

2009-0063 Approval of appointment to Recreation Authority - Chairman's Appointment - Term Expires December 31, 2012 (Tabled on 02/17/2009)

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VIII. New Business

1. Financial Services/Maria Woods

2009-0298 Approval and adoption of the Fiscal Year 2009 Operating and Capital Budgets and preliminary approval of the 2009 - 2014 Capital Improvement Plan for Gwinnett County, Georgia. (Staff Recommendation: Approve)

2. Support Services/Steve North

2009-0275 Approval of a lease amendment no. 1 between Gwinnett County and SVN Oakbrook I-V, LLC for premises known as Village CID, 5555 Oakbrook Parkway, Suite 650, Norcross, Georgia, for use by the Quality of Life Unit. The two (2) optional one year extensions at 90% current market rate are being modified by the amendment to (5) optional one year extensions starting April 1, 2010 and ending on March 31, 2015 at more favorable rates, with the same provisions of the original lease. District 1/Lasseter (Staff Recommendation: Approval)

3. Transportation/Brian Allen

2009-0262 Approval to renew RP048-04, project management professional services for the Gwinnett County Transportation improvement program, (May 24, 2009 through May 23, 2010), Department of Transportation, with Moreland Altobelli Associates, Inc., base amount \$7,500,000.00 (negotiated cost savings of approximately \$75,000.00). (Staff Recommendation: Approval)

2009-0306 Ratification of various Work Authorizations with Moreland Altobelli Associates, Inc. - total cost: \$1,159,918.83 - 2001 & 2005 Sales Tax Programs and General Government Capital Project Fund - All Commission Districts (Staff Recommendation: Approval)

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4. Water Resources/Lynn Smarr

2009-0312 Approval/authorization for the Chairman to execute the Gwinnett County 2009 Water and Sewer Rate Resolution, no funding required. Commission Districts: All (Staff Recommendation: Approval)

IX. Comments from Audience

X. Adjournment