

Board of Commissioners

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Charles E. Bannister, Chairman
Shirley Fanning Lasseter, District 1
Bert Nasuti, District 2
Mike Beaudreau, District 3
Kevin Kenerly, District 4



**Work Session Agenda
Tuesday, March 16, 2010 - 10:00 AM**

I. Call To Order

II. New Business

I. Commissioners

2010-0221 Approval of appointment of Christy Hinson to the Region Three MH/DD/AD Board. Term Expires July 31, 2012. All Districts

2. Multiple Departments

2010-0214 Approval to renew BL022-08, purchase of janitorial supplies on an annual contract, (April 01, 2010 through March 31, 2011), Department of Community Services, Department of Corrections, Department of Fire and Emergency Services, Department of Police Services, Sheriffs Department, Department of Support Services, and Department of Water Resources, with Gainesville Janitor Supply and Calico Industries, Inc., base bid \$180,430.56 (negotiated cost savings of approximately \$17,000.00). (Staff Recommendation: Approval)

3. Community Services/Phil Hoskins

2010-0204 Award BL018-10, construction of Duncan Creek park football field, Department of Community Services, to low bidder East Tennessee Turf and Landscape, amount not to exceed \$835,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by 2005 SPLOST. Commission District 3/Beaudreau (Staff Recommendation: Award)

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II. New Business

3. Community Services/Phil Hoskins

2010-0203 Approval/authorization for Chairman to execute temporary construction easement to Gwinnett County Water & Sewerage Authority for the Marshes Glen sanitary sewer rehabilitation project through a portion of recreation setaside parcel 6-225-356, subject to approval by the Law Department. Gwinnett County Department of Water Resources has paid the appraised value of \$58 for the temporary construction easement. Commission District 2/Nasuti (Staff Recommendation: Approval)

2010-0224 Approval/authorization for the Chairman to sign the second amendment to agreement between Gwinnett County and Georgia Fine Restaurants, Inc. to re-define the property subject to the agreement, know as the Vines Botanical Gardens. Commission District 3/Beaudreau (Staff Recommendation: Approval)

2010-0228 Approval/authorization for the Chairman to execute necessary documents between Gwinnett County and the Atlanta Regional Commission for the award of grants for Senior Services Title III, SSBG, CBS, NSIP and Alzheimers programs in the Fiscal Year 2011 beginning July 1st 2010. This contract represents the fourth year of a four year commitment to use federal and state funds for the provision of services for seniors in Gwinnett County. Funding is anticipated to be \$654,703 Federal, \$304,625 State and \$73,695 Local Match for a total amount of \$1,033,023. Request authorization for Chairman to appoint and designate the Director of Financial Services to approve and execute amendments as necessary. Also, request approval/authorization for two full-time unallocated positions within Senior Services, a Program Assistant, B21(1) and a Resource and Marketing Specialist-Volunteer, B25(1). Funds for these requested positions are entirely grant funded. Should there be a loss of grant funding, these positions would be eliminated. *All Districts. (Staff Recommendation: Approval)

4. County Administration

2010-0176 Approval/authorization for the Chairman to execute a Resolution approving the creation of the Lilburn Community Improvement District.

II. New Business

4. County Administration

2010-0256 Approval/authorization of renewal of Service Provider Contract with McKenna Long & Aldridge, LLP for base amount of \$90,000.00, plus expenses. (This represents a 25% reduction from the previous contract.) (Staff Recommendation: Approval)

5. Financial Services/Aaron Bovos

2010-0212 Award RP036-09, financial advisory services on a multi-year contract, Department of Financial Services, to the highest scoring firm, Public Financial Management, Inc., the initial term of this contract shall be March 17, 2010 through December 31, 2010, base amount \$18,000.00, this contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2010 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for four additional twelve-month terms, for a total lifetime contract term of five years, total base amount of \$90,000.00, upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for the Chairman to execute contract subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

2010-0207 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Total adjustments amount \$6.9 million of assessed value for years 2002 - 2009. (Staff Recommendation: Approval)

2010-0223 Approval to rescind the award for GCID 20100062, RP030-09, automated traffic enforcement program on a multi-year contract, Department of Police Services, from the highest scoring firm, American Traffic Solutions, Inc., base bid \$140,530.00 first term, and a total lifetime contract base bid of \$727,090.00 for a five year term. The specifications will be revised and re-solicited at a later date. (Staff Recommendation: Approval)

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5. Financial Services/Aaron Bovos

2010-0182 Approval/authorization to submit to the U.S. Department of Housing and Urban Development amended Action Plans for FY 2006-2009. These amendments will reallocate funds with the Community Development Block Grant (CDBG) and the HOME grant programs. Approval and Authorization to implement the programs as on the attached Action List; and for the Chairman, or designee, to sign any necessary grant document subject to Law Department approval. (Staff Recommendation: Yes)

6. Information Technology Services/John Matelski

2010-0213 Approval to renew RP040-07, desktop computer hardware leasing, (March 31, 2010 through March 30, 2011), Department of Information Technology Services, with Dell Marketing, L.P., base amount \$1,238,155.00. Leases are maintained from year to year until scheduled for replacement which occurs every four years. Authorization to delegate authority to the Information Technology Services Department Director (or a designated representative) for executing all lease schedules, statements of work, and all forms and documents associated with subsequent changes to statements of work. (Staff Recommendation: Approval)

7. Law Department/Karen Thomas

2010-0173 Approval/authorization for Project Sugarloaf Parkway Extension, Phase I, Section 3A, Project F-0270-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of Robert G. Nesmith and Bank of America, N.A., lying and being in the 5th District of Gwinnett County, Georgia, consisting of 3,917 square feet of permanent construction easement and 3,235 square feet of 24-month temporary driveway easement, Parcel 124, Zoning R-100, Amount \$38,400.00, Commission District 4/Kevin Kenerly.

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II. New Business

7. Law Department/Karen Thomas

2010-0209 Approval/authorization for Project Sugarloaf Parkway Extension, Phase I, Section 3A, Project No. F-0270-01, for Declaration of Taking procedures for condemnation proceedings regarding the property of 20 Loaf Partners, LLC, and High Trust Bank, as Successor to Southern Horizon Bank by name change, located in Land Lot 236 of the 5th District consisting of 2,818 square feet of required right of way, 14,409 square feet of permanent drainage easement, 6,613 square feet of permanent drainage and sewer easement, 7,360 square feet of temporary construction easement (36 months), and 17,840 square feet of temporary construction of sediment basin easement (36 months), Parcel 51A, Zoning RA-200, Amount \$12,700.00. Comm. District 3/Beaudreau.

2010-0263 Approval/authorization for Project Sugarloaf Parkway Extension, Phase I, Section 3A, Project No. F-0270-01, for Declaration of Taking procedures for condemnation proceedings regarding the property of W. P. Perdue located in Land Lot 235 of the 5th District consisting of 25,865 square feet of required right of way, 14,534 square feet of permanent drainage easement, and 860 square feet of 36-month temporary driveway easement, Parcel 109, Zoning R-100, Amount \$98,600.00. Comm. District 4/Kenerly.

8. Police Services/Charlie Walters

2010-0180 Approval/authorization to enter into an annual contract (renewal) with the Gwinnett Sexual Assault Center (GSAC) for forensic examination and collection of evidence for sexual assault cases. Total cost for this period, \$257,971.00, which includes a prorated credit of \$9,971.00 pending to GSAC from the 2008 contract. (District: All) (Staff Recommendation: Approve)

2010-0194 Approval/authorization to accept donations provided to the Gwinnett County Police Departments, Animal Welfare & Enforcement Unit in the amount of \$1,005.00. The donation funding will be used to purchase three Universal Microchip Scanners and two Medical Woods Lamps. (District: All) (Staff Recommendation: Approve)

II. New Business

8. Police Services/Charlie Walters

2010-0196 Approval/authorization for the Chairman to execute a Memorandum of Understanding between the State of Georgia, Georgia Emergency Management Agency (GEMA), Georgia Bureau of Investigations (GBI) and Gwinnett County which authorizes the Georgia Bureau of Investigations to expend Homeland Security Grant Funding on Gwinnett County's behalf for the Automated Fingerprint Identification System (AFIS) Replacement Project valued at approximately \$6,000.00. This Project will expand the services and functionality of the current AFIS system and will increase officer and public safety. (District: All) (Staff Recommendation: Approve)

2010-0201 Ratification by the Gwinnett County Board of Commissioners of the existing Grant Award from the Department of Homeland Security (DHS) and the Georgia Emergency Management Agency (GEMA) for enhancements to the Gwinnett County Police Departments K-9 Unit in the amount of \$12,500.00. Also approval for the Chairman to designate the Department of Financial Services Director to execute grant documents and any other necessary documents, subject to review by the Law Department. (Staff Recommendation: Approve)

9. Support Services/Steve North

2010-0210 Award RP003-10, provide a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract, (April 01, 2010 through March 31, 2011), Department of Support Services, to sole proposing firm, Genuine Parts Company, base amount \$3,200,000.00 (this represents a 2 percent decrease from the previous contract). (Staff Recommendation: Award)

2010-0231 Approval to exercise the first lease option beginning April 1, 2010 through March 31, 2011 in accordance with the Lease Agreement between Equity One, Inc. and Gwinnett County, Georgia for premises located at Market Place Shopping Center, 6135 Peachtree Parkway, Space 201B, Norcross, Georgia 30092 known as Peachtree Corners Tag Office. District 2/Nasuti (Staff Recommendation: Approval)

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II. New Business

10. Tax Commissioner/Katherine Meyer

2010-0197 Approval Allowance of the Gwinnett County Tax Commissioner's 2010 Insolvent List for tax years 1997-2003.

11. Transportation/Brian Allen

2010-0205 Award BL008-10, Peachtree Industrial Blvd. (Medlock Bridge Road to Pinckneyville Park) construction contract for a pedestrian safety project, Department of Transportation, to low bidder, ISC, Inc., amount not to exceed \$882,518.50. Authorization for chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by 2001 and 2009 sales tax. Commission District 2/Nasuti. (Staff Recommendation: Award)

2010-0211 Award BL013-10, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract, (March 17, 2010 through March 16, 2011), Department of Transportation, to low responsible bidders, ACS Landscape Management, Inc., North and South Sections, base bid \$215,731.79, and Pebblestone Landscape Group, Ronald Reagan Parkway, base bid \$19,710.00, total base bid \$235,441.79. (Staff Recommendation: Award)

2010-0218 Award BL011-10, Buford Hwy. at Woodward Mill Road intersection improvements project, Department of Transportation, to low bidder, Strickland and Sons Pipeline, Inc., amount not to exceed \$1,218,908.80. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Funded by 2005 sales tax program. Commission Districts 1/Lasseter and 4/Kenerly. (Staff Recommendation: Award)

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11. Transportation/Brian Allen

2010-0225 Award BL017-10, resurfacing of County roads on a contract, (March 17, 2010 through November 30, 2010), Department of Transportation, North section to low bidder, C.W. Matthews Contracting Co., Inc., amount not to exceed \$2,539,821.95. Northwest section to low bidder, C.W. Matthews Contracting Co. Inc., amount not to exceed \$3,048,516.50, Southwest section to low bidder, C.W. Matthews Contracting Co. Inc., amount not to exceed \$3,290,787.05, for a total of \$8,879,125.50. This project is funded by 2005 and 2009 SPLOST. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. (Staff Recommendation: Award)

2010-0262 Award BL021-10, Russell Road (Calvin Davis Circle-SR20) road safety and alignment improvements SR20 at Azalea Drive (Woodward Mill ES) pedestrian safety improvements project, Department of Transportation, to low bidder Baldwin Paving Co., Inc., amount not to exceed \$1,725,625.82. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Funded by 2005 and 2009 sales tax. Commission District 4/Kenerly (Staff Recommendation: Award)

2010-0198 Approval to renew BL027-09, provide, install, mark, repair, and remove speed humps on an annual contract, (April 22, 2010 through April 21, 2011), Department of Transportation, with A and S Paving, Inc., base amount \$197,160.00 (negotiated cost savings of approximately \$29,574.00). This contract is funded by operating budget and 2005 sales tax. (Staff Recommendation: Approval)

2010-0208 Approval/authorization for Chairman to execute Contract with the Georgia Department of Transportation for Local Assistance to Road Program (LARP) projects C38431-09-000-0; State portion: \$1,142,188.92, County portion: \$753,472.97, total: \$1,895,661.89. Subject to approval by the Law Department. 2009 Sales Tax Programs. All Commission Districts (Staff Recommendation: Approval)

II. New Business

12. Water Resources/Lynn Smarr

2010-0216 Award BL006-10, multiple tanks, standpipe, and pump stations demolition, Department of Water Resources, to low responsive bidder Tristar of America, Inc., amount not to exceed \$149,000.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Commission Districts 1/Laseter, 2/Nasuti, 4/Kenerly. (Staff Recommendation: Award)

2010-0219 Award BL129-09, Nob Hill Millerbrook subdivision water main replacement, Department of Water Resources, to low bidder Po Boys Plumbing, Inc., amount not to exceed \$959,825.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Commission District 3/Beaudreau. (Staff Recommendation: Award)

2010-0220 Award BL009-10, purchase of fire hydrant and fire hydrant repair parts on an annual contract, (March 17, 2010 through March 16, 2011), Department of Water Resources, to low bidders, Consolidated Pipe & Supply Co., Inc., Delta Municipal Supply Co., Ferguson Enterprises, Inc., Hydraflo, Inc., Mainline Supply Co. of Atlanta, LLC, U.S. Pipe Valve & Hydrant Division, LLC, and Vellano Bros., Inc., per attachment A, total base bid \$203,500.49. (Staff Recommendation: Award)

2010-0215 Approval to renew BL041-09, purchase of magnesium hydroxide slurry (MgO) on an annual contract, (April 21, 2010 through April 20, 2011), Department of Water Resources, with Premier Chemicals, LLC, base bid \$1,496,812.00 (negotiated cost savings of approximately \$74,840.60). This product is used for odor and corrosion control in our collection system and pump stations. (Staff Recommendation: Approval)

2010-0217 Approval to renew BL044-07, disposal of grit and screenings on an annual contract, (April 14, 2010 through April 13, 2011), Department of Water Resources, with Allied Waste, Inc. and Evergreen Waste, LLC, base bid \$147,816.00 (negotiated cost savings of approximately \$10,353.00). (Staff Recommendation: Approval)

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III. Old Business

I. Commissioners

2009-1107 Approval of appointment to the Hospital Authority. Term Expires September 30, 2012. District 1/Laseter (Tabled on 01/19/2010)

2010-0125 Approval of appointment to the Zoning Board of Appeals. Term Expires February 28, 2011. Laseter/District 1 (Tabled on 02/16/2010)

2. Planning & Development/Bryan Lackey

2010-0192 SUP2010-00012, Applicant: Dawn Johnson, Owner: Dawn Johnson, for a Special Use Permit in an R-75 zoning district to Allow A Home Occupation (Hair Salon), District 5 Land Lot 053 Parcel 230, 4100 Block of Vicksburg Drive, 0.36 acres, District 3/Beaudreau (Tabled on 02/23/2010)(Public hearing was held)[Planning Department Recommendation: Approve with Conditions][Planning Commission Recommendation: Approve with Conditions]

IV. Adjournment