

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



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**Business Session Minutes
Tuesday, June 7, 2011 - 2:00 PM**

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

IV. Approval of Minutes: Public Hearing: May 24, 2011
Executive Session: June 7, 2011

{Action: Approved Motion: Beaudreau Second: Heard Vote: 5-0}

V. Announcements

- **Resolution of Recognition: 2011 Relay for Life**

{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VI. Consent Agenda

A. New Business

I. Community Services/Phil Hoskins

2011-0448 Approval/authorization for Chairman to execute the Georgia Power Easement, Underground Distribution Construction Agreement, and Overhead Distribution Construction Agreement, with Georgia Power Company for providing power services to Bryson Park. Commission District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VI. Consent Agenda

A. New Business

I. Community Services/Phil Hoskins

2011-0450 Approval/authorization for Chairman to sign Intergovernmental Agreement with City of Lawrenceville for the County's 50% share of the construction costs for rebuilding Henson Street in Rhodes Jordan Park, subject to approval by the Law Department. Amount of County share is \$46,000. Commission 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0482 Approval/authorization for Chairman to execute agreement between Gwinnett County and GRN Community Service Board in the reinstated total amount of \$768,297 to be included in the 2011 budget. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0449 Ratification of work task authorizations No. 2011-09 through 2011-16 for Jacobs Project Management Company for program management services associated with the Parks and Recreation 2005 and 2009 SPLOST capital programs, in the amount of \$344,500. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2. Financial Services/Maria Woods

2011-0475 Approval to renew BL039-09, purchase of office supplies on an annual contract, (June 19, 2011 through June 18, 2012), Department of Financial Services, with Office Depot, Inc., base amount \$390,000.00 (negotiated cost savings of approximately \$6,000.00). (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VI. Consent Agenda

A. New Business

2. Financial Services/Maria Woods

2011-0486 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Total adjustments amount to \$1.2 million of assessed value for tax years 2002 thru 2010. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

3. Fire Services/Bill Myers

2011-0484 Award RP035-10, purchase of type I-ad, class I ambulances on an annual contract, (June 07, 2011 through June 06, 2012), Department of Fire and Emergency Services, to the highest scoring firm, Life Line Emergency Vehicles, amount not to exceed \$2,010,260.79. This project is funded by the 2005 and 2009 SPLOST. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0485 Award OS088, purchase of LifePak 15 defibrillators, Department of Fire and Emergency Services, to Physio-Control, Inc., amount not to exceed \$269,962.70. This purchase is funded by 80 percent Federal Emergency Management Agency (FEMA) and Department of Homeland Security (DHS) Grant (\$215,970.16) and 20 percent SPLOST (\$53,992.54). (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0468 Approval to accept a donation from Atlanta Supply Co. for 41 smoke detectors, valued at \$1,135.84. These smoke detectors will be issued to citizens of Gwinnett County, based on a needs assessment survey conducted by the Community Risk Reduction-Education section. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

VI. Consent Agenda

A. New Business

3. Fire Services/Bill Myers

2011-0474 Approval of change order number two to extend RP027-07, emergency medical patient billing services on an annual contract for six (6) months, (June 10, 2011 through December 7, 2011), Department of Fire and Emergency Services, with Advanced Data Processing, Inc., dba Intermedix Technologies, Inc., base amount \$436,445.00. Authorization for Chairman to execute change order subject to approval by the Law Department. Change order to follow award. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

4. Information Technology Services/John Matelski

2011-0472 Award OS005, ESRI GIS software license and maintenance on a multi-year contract, (June 05, 2011 through December 31, 2014), Department of Information Technology Services, with Environmental Systems Research Institute, Inc. The initial term of this contract shall be June 05, 2011 through December 31, 2011, base amount \$131,250.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2011 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for three additional twelve-month terms, for a total lifetime contract term of four years, total base amount \$806,250.00 (cost savings of approximately \$652,520.00), upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for the Chairman to execute contract subject to approval by the Law Department. Contracts for follow award. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

VI. Consent Agenda

A. New Business

4. Information Technology Services/John Matelski

2011-0358 Approval to extend OS039, Microsoft Enterprise agreement and true-up on an annual contract, (June 07, 2011 through December 31, 2011), Department of Information Technology Services, with Dell, Inc., amount not to exceed \$659,531.82 (negotiated cost savings of approximately \$60,196.40); and the ratification of contract (May 01, 2011 through June 06, 2011). Using the State of Georgia negotiated agreement, the County will have the advantage of the State of Georgia purchasing volume. Dell, Inc. is the channel partner that manages this agreement for the State of Georgia. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

2011-0473 Approval to renew BL067-09, purchase of Cisco hardware on an annual contract, (June 17, 2011 through June 16, 2012), Department of Information Technology Services, with Presidio Networked Solutions, Inc., base bid \$900,000.00. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

5. Sheriff/R. L. Conway

2011-0464 Award BL034-II, purchase of a whole body imager, Sheriffs Department, to low responsive bidder, L-3 Communications Security and Detection Systems, \$174,468.00. This purchase is funded by the Sheriff Special Operations fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}**

VI. Consent Agenda

A. New Business

6. Support Services/Steve North

2011-0467 Approval to renew RP003-10, provide a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract, (June 07, 2011 through March 31, 2012), Department of Support Services, to Genuine Parts Company, base amount \$2,650,000.00; and the ratification of contract (April 01, 2011 through June 06, 2011), base amount \$550,000.00 (negotiated cost savings of approximately \$16,000.00). (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0489 Approval to dispose of fixed assets associated with the old DOT paint shop at 612 Swanson Drive in front of the Fleet Management building. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0476 Approval/authorization to declare as surplus +/- 1.873 acres of land and associated improvements (Tax Parcel 5-245-030) and dispose of in accordance with O.C.G.A. 32-7-4; Authorization for the Chairman to execute any and all documents to effectuate said transaction. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

7. Tax Commissioner/Richard Steele

2011-0461 Approval Record in the County's minutes the appointment of J. Michael Sweigart to Chief Deputy of Tax Commissioner by Tax Commissioner, pursuant to OCGA 48-5-128.1 {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VI. Consent Agenda

A. New Business

8. Transportation/Brian Allen

2011-0469 Award BL048-11, Rockbridge Road (Lilburn Stone Mountain Road-Five Forks Trickum Road) pedestrian safety and Rockbridge Road (at Summer Cove Drive) road safety and alignment projects, Department of Transportation, to low bidder, E. R. Snell Contractor, Inc., amount not to exceed \$959,512.90. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 Sales Tax and Stormwater Renewal and Extension funds. Commission District 2/Howard and Commission District 3/Beaudreau (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0470 Award BL062-11, Old Suwanee Road (Lanier High School) school safety project, Department of Transportation, to low bidder, CMES, Inc., amount not to exceed \$203,328.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 sales tax program. Commission District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0477 Approval/authorization to accept revenue from City of Duluth for the Western Gwinnett Bikeway (Pleasant Hill Road - Rogers Bridge Road), F-0341-02 and increase the appropriation, total revenue \$34,567.00, 2005 Sales Tax Program, Commission District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VI. Consent Agenda

A. New Business

8. Transportation/Brian Allen

2011-0479 Approval/authorization for Chairman to execute Supplemental Agreement No.1 with Evermore CID for the US 78 at Yellow River Pedestrian Bridge, F-0558-02, total increase \$64,000.00, revised contract amount \$354,744.55, 2005 and 2009 Sales Tax Programs, Commission District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0481 Approval/authorization for Chairman to execute Agreement with Gwinnett Village Community Improvement District for the Buford Highway (Amwiler Road to Jimmy Carter Boulevard) streetscaping, no cost to County, Commission District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

9. Water Resources/Lynn Smarr

2011-0455 Approval/authorization for the Chairman to execute the agreement between Gwinnett County, Forsyth County, City of Gainesville and Hall County, Georgia for the Upper Chattahoochee Basin Group Lake Quality Monitoring. The cost is \$10,500 per year for six years totaling \$63,000.00. All Commission Districts (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

2011-0458 Approval/authorization for the Chairman to execute change order #1-final to the contract with John D. Stephens, Inc., in the amount of (\$111,426.40) for work associated with the Fox Hill Petition Sewer and East Jones Bridge Road Water Main Replacement projects. The contract amount is adjusted from \$1,800,915.00 to \$1,689,488.60. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 5-0}

VII. Old Business

2011-0367 Approval of appointment to the Water & Sewerage Authority - Terms Expires December 31, 2011. Chairman's Appointment {Action: Approved Motion: Nash Second: Beaudreau Vote: 5-0}. Appoint Laurie McClain

2011-0397 Approval of appointment to the Housing Authority. Term Expires April 22, 2016. District 4/Heard {Action: Approved Motion: Heard Second: Beaudreau Vote: 5-0}. Appoint Mr. Terry Green

VIII. New Business

I. Commissioners

2011-0446 Approval to fill the unexpired term of Derek Hart from the Recreation Authority. Term Expires December 31, 2012. District 1/Laseter (Tabled on 06/07/2011) (Tabled to 07/19/2011) {Action: Tabled Motion: Laseter Second: Howard Vote: 5-0}

2. Planning & Development/Bryan Lackey

2011-0466 Approval/authorization of a resolution of support for an application by Tanglewood FAC Limited Partnership and First Atlantic Capital, LLC, to the Georgia Department of Community Affairs (DCA) for a Low Income Housing Tax Credit and authorization for the Chairman to sign a Letter of Support to DCA. {Action: Approved Motion: Laseter Second: Howard Vote: 5-0}

3. Support Services/Steve North

2011-0463 Award BL043-11, renovation of police headquarters, Department of Support Services, to lowest qualified bidder, Cooper and Company General Contractors, Inc., amount not to exceed \$3,492,000.00. Authorization to dispose of assets associated with police headquarters project and for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 and 2009 SPLOST. Commission District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Nash Second: Heard Vote: 5-0}

VIII. New Business

4. Water Resources/Lynn Smarr

2011-0471 Award BL049-11, Lanier Filter Plant site drainage improvements project, Department of Water Resources, to low bidder, The Dickerson Group, Inc., amount not to exceed \$318,577.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. Commission District 4/Heard (Tabled on 06/07/2011) (Tabled to 06/21/2011) (Staff Recommendation: Award) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 5-0}

2011-0462 Approval to renew BL029-10, repair and replacement of water service lines and installation/replacement of new and existing water meters on an annual contract, (July 04, 2011 through July 03, 2012), Department of Water Resources, to the low bidders as follows: Section A with The Dickerson Group, Inc., \$1,293,525.57, and Section B with Metals and Materials Engineers, LLC, \$543,947.00, base bid \$1,837,472.57 (negotiated cost savings of approximately \$21,648.45). (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Beaudreau Vote: 5-0}

IX. Comments from Audience

X. Adjournment