

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



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**Business Session Agenda
Tuesday, September 20, 2011 - 2:00 PM**

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes: **Public Hearing:** August 23, 2011
Executive Session: September 20, 2011

V. Announcements

VI. Consent Agenda

A. New Business

I. Commissioners

2011-0794 Approval of appointment to the Hospital Authority.
Term Expires September 30, 2014. District 2/Howard
Appointment

2011-0795 Approval of appointment to the Hospital Authority.
Term Expires September 30, 2014. District 2/Howard
Appointment

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VI. Consent Agenda

A. New Business

2. County Administration

2011-0803 Approval/authorization for the Chairman to execute an amendment to the March 23, 2010, Settlement and Release Agreement between Gwinnett County and the five residential solid waste and recovered materials service providers, reassigning 667 residential service units from Republic Services, Inc., and Waste Pro of Georgia, Inc., to Advanced Disposal Services, Inc., subject to review and approval by the Law Department. (Staff Recommendation: Approval)

3. Fire Services/Bill Myers

2011-0719 Approval/authorization to accept two \$100.00 gas cards from GEMA and British Petroleum Corporation (BP). BP donated \$100.00 gas cards to the State of Georgia to help defray some of the costs experienced by government organizations in response to the severe weather and tornadoes that impacted our state on April 27 and 28, 2011. In light of the mutual aid our county provided to impacted jurisdictions (Gwinnett Fire personnel assisted in Catoosa County), our county is being provided two of these \$100.00 gas cards. The cards will be placed on vehicles which may provide mutual aid and be away from the county fuel stations. (Staff Recommendation: Approval)

2011-0758 Approval/authorization to accept a donation in the amount of \$2,700.00 from Gwinnett Medical Center Foundation for Physio-Control's LIFENET software to be installed on the 9 new LifePak 15s Fire & Emergency response units. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

4. Information Technology Services/John Matelski

2011-0766 Approval to renew OS025, Tivoli storage manager software maintenance on an annual contract, (October 01, 2011 through September 30, 2012), Department of Information Technology Services, with International Business Machines Corporation (IBM), base amount \$295,593.80. This project is funded 95.4% by the General Fund, 3.2% by the Water & Sewer Operating Fund, .78% by the Storm Water Operating Fund, .31% by the Recreation Fund and .31% by the Fleet Management Fund. (Staff Recommendation: Approval)

2011-0767 Approval to renew OS016, support and maintenance contract for FileNet, (October 01, 2011 through September 30, 2012), Department of Information Technology Services, International Business Machine Corporation (IBM), total base amount \$209,263.11 (negotiated cost savings of approximately \$20,926.31). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This project is funded 97.27% by the General Fund and 2.73% by the Water & Sewer Operating Fund. (Staff Recommendation: Approval)

2011-0774 Approval of statement of work addendum to master agreement no. SE2002.148 for licensed software, hardware and services, Department of Information Technology Services, with Manatron, Inc., amount not to exceed \$111,800.00. Authorization for Chairman to execute statement of work addendum subject to approval by the Law Department. Statement of work addendum to follow approval. This will allow the development of programming changes and web tools to ensure compliance with the changes mandated by Senate Bill 346. This is funded 100% by the Capital Project Fund. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

4. Information Technology Services/John Matelski

2011-0785 Approval of change order no. 2, to OS075, provision of International Business Machines (IBM) hardware, software and maintenance, on a multi-year contract, (October 01, 2011 through December 31, 2011), Department of Information Technology Services, to IBM Corporation, Lessor IBM Credit LLC, change order amount for 2011 shall not exceed \$45,450.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2011 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed until such time as forty-eight (48) months expire. The total change order amount shall not exceed \$515,100.00, increasing the overall value of the contract to \$2,960,481.00 and shall be renewed under the same terms and conditions as provided for in the contractual agreement, unless the agreement has been previously terminated. This contract shall terminate, wholly on July 31, 2014. Authorization for the Chairman to execute contract subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Approval)

5. Planning & Development/Bryan Lackey

2011-0771 Approval/authorization for the Chairman to execute a resolution allowing for the use of collected bond funds from unfinished developments.

VI. Consent Agenda

A. New Business

6. Support Services

2011-0806 Approval to grant a Right of Entry for Tower Consultants, Inc., its employees, contractors and subcontractors to enter upon property owned by the Gwinnett County Water and Sewerage Authority, Tax Parcel 6215 174, with a term of sixty (60) days for a fee of \$25,000.00, to stage steel components for increasing the height of an adjacent communications tower and to be used as a location for a construction winch. District 2/Howard (Staff Recommendation: Approval)

2011-0679 Approval/authorization for the Chairman to execute a Warranty Service Station Agreement with General Motors (GM) authorizing Fleet Management to perform warranty repairs on GM products and seek reimbursement from GM for services provided; and authorization for Financial Services to establish a separate bank account required within the agreement. Total estimated cost avoidance in excess of \$100,000.00. Documents subject to review and approval by the Law Department. (Staff Recommendation: Approval)

2011-0746 Approval/authorization for Chairman to sign Change Order No. 2 & Final to the Contract with PRO Building Services for the construction of the Senior Services Center Phase I, Swanson Drive, Lawrenceville. The change order decreases the Contract amount by (\$26,747.23) from \$1,582,845.23 to \$1,556,098.00. This project is 100% funded by grant awards from the U.S. Department of Housing and Urban Development, with no County matching funds required. (Staff Recommendation: Approval)

7. Transportation/Brian Allen

2011-0743 Approval/authorization for Chairman to execute Change Order No. 3 with Skanska Infrastructure Development, Inc. for Ronald Reagan Parkway extension, no cost associated. District 1/Lasseter & District 2/Howard (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

7. Transportation/Brian Allen

2011-0747 Approval/authorization for Chairman to execute Supplemental Agreement No. 1-Final with Gary's Grading and Pipeline Co., Inc. for Hope Hollow Road (Hope Hollow Lane to Plantation Run Drive), M-0559, total increase \$6,684.99, total reduction \$176,472.66, revised contract amount \$853,100.38. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval)

2011-0748 Approval/authorization for Chairman to execute Supplemental Agreement No. 1-Final with Gary's Grading and Pipeline Co., Inc. for Old Peachtree Road at Hurricane Shoals Road, M-0056-01, total reduction \$262,104.66, revised contract amount \$1,097,688.50. This project is funded by the 2009 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval)

2011-0749 Approval/authorization for Chairman to execute Supplemental Agreement No. 2-Final with Strickland & Sons Pipeline, Inc. for Gwinnett University Area Improvement, F-0651 and F-0775-01, total increase \$2,550.00, total reduction \$198,756.85, revised contract amount \$2,131,660.11 (\$1,487,367.02 for F-0651 and \$644,293.09 for F-0775-01). These projects are funded by the 2005 and 2009 SPLOST Programs. District 4/Heard (Staff Recommendation: Approval)

2011-0750 Approval/authorization for Chairman to execute Supplemental Agreement No. 1-Final with The Dickerson Group, Inc. for Pate Road at Old Loganville Road, M-0359 and Bethany Church Road (SR 124 to Centerville Library), F-0592, total increase \$10,426.56, total reduction \$224,993.45, revised contract amount \$913,755.96. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

7. Transportation/Brian Allen

2011-0751 Approval/authorization for Chairman to execute Supplemental Agreement No.1-Final with The Dickerson Group, Inc. for Rosebud Road at Knight Circle, M-0576; Centerville Rosebud Road (1,400' east of SR 124), M-0578 and Brushy Fork Road (Grace Snell Middle School), F-0625, total reduction \$536,587.18, revised contract amount \$1,590,216.81. These projects are funded by the 2005 and 2009 SPLOST Programs. District 3/Beaudreau (Staff Recommendation: Approval)

2011-0754 Approval/authorization to accept revenue from Gwinnett Place Community Improvement District for Pleasant Hill Road (Venture Drive - Satellite Boulevard, F-0609-01 and increase the appropriation, total revenue \$217,834.48. This is funded by the 2005 SPLOST Program. District 1/Laseter (Staff Recommendation: Approval)

2011-0757 Approval/authorization for Chairman to execute Right of Way Agreement and any and all related documents with the Georgia Department of Transportation for Sugarloaf Parkway Extension, Phase I, Section 3B (West Campbell Road to SR 316). This project is funded in the 2005 and 2009 SPLOST Funds. District 3/Beaudreau (Staff Recommendation: Approval)

8. Water Resources/Lynn Smarr

2011-0764 Award BL083-11, inventory and condition assessment services for critical water and sewer crossings on an annual contract, (September 21, 2011 through September 20, 2012), Department of Water Resources, to low bidder, Woolpert, Inc., base bid \$360,860.00. This contract is funded by the Water and Sewer Renewal and Extension Fund. (Staff Recommendation: Award)

VI. Consent Agenda

A. New Business

8. Water Resources/Lynn Smarr

2011-0769 Award BL082-11, water system instrumentation and monitoring phase II, to low bidder, Site Engineering, Inc., amount not to exceed \$1,062,570.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award)

2011-0763 Approval to renew OS053, debt collection services for aged accounts receivable on an annual contract, (November 05, 2011 through November 04, 2012), Department of Water Resources, with Penn Credit Corporation, base amount \$150,000.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval)

2011-0779 Approval/authorization for the Chairman to execute change order no. 1-final to the contract with The Dickerson Group, Inc., in the amount of (\$122,001.97) for work associated with the Mohawk Drive/Cherokee Trail Water Main Replacement project. The contract amount is adjusted from \$420,001.80 to \$297,999.83. This project is funded by the Water & Sewer Renewal & Extension Fund. District 1/Lasseter (Staff Recommendation: Approval)

VII. Old Business

I. Commissioners

2011-0698 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 08/23/2011)

2011-0699 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 08/23/2011)

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VII. Old Business

I. Commissioners

2011-0700 Approval of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment (Tabled on 08/23/2011)

2011-0701 Approval of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment (Tabled on 08/23/2011)

2011-0702 Approval of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (Tabled on 08/23/2011)

2011-0703 Approval of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (Tabled on 08/23/2011)

2011-0705 Approval of appointment to the Gwinnett County Animal Task Force. District 3/Beaudreau's Appointment (Tabled on 08/23/2011)

2011-0707 Approval of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (Tabled on 08/23/2011)

2011-0708 Approval of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (Tabled on 08/23/2011)

2011-0709 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 08/23/2011)

2011-0710 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Cat Rescue Representative (Tabled on 08/23/2011)

2011-0712 Approval of appointment to the Gwinnett County Animal Task Force. Veterinarian Representative (Tabled on 08/23/2011)

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VII. Old Business

I. Commissioners

2011-0741 Approval of appointment to the Gwinnett County Animal Task Force. Animal Related Business Representative (Tabled on 08/23/2011)

2011-0742 Approval of appointment to the Gwinnett County Animal Task Force. Gwinnett Municipal Association Representative (Tabled on 08/23/2011)

2011-0744 Approval of designation of the Chairman of the Gwinnett County Animal Task Force. (Tabled on 08/23/2011)

2. County Administration

2011-0677 Approval/authorization of renewal of Service Provider Contract with Cornerstone Communications Group, Inc., for base amount of \$112,752.00, plus expenses, for legislative liaison services at the state level. (Tabled on 08/16/2011) (Staff Recommendation: Approval)

VIII. New Business

I. Commissioners

2011-0792 Approval of appointment to the Board of Tax Assessors. Term Expires September 24, 2017. District 4/Heard Appointment

2011-0793 Approval of appointment to the Hospital Authority. Term Expires September 30, 2014. District 1/Lasseter Appointment

VIII. New Business

2. Community Services/Phil Hoskins

2011-0768 Approval/authorization for the Chairman to sign Youth Athletic Association Agreements between Gwinnett County and 27 individual, non-profit Youth Athletic Associations (see Attachment I). Gwinnett County desires to have these Associations provide youth sports programming on facilities owned by the County and the 27 Youth Associations desire to provide such programs. These Agreements are also subject to the terms and conditions contained in the County's most current Athletic Association Manual and any Facility Permit issued per season by the County in conjunction with this Agreement. The effective date for these Agreements will be January 1, 2012. (Staff Recommendation: Approval)

3. County Administration

2011-0760 Approval/authorization of a Resolution implementing voluntary department reductions and amending the fiscal year 2011 budget by reducing appropriations within the Solid Waste Enterprise Fund in the amount of \$203,047.00; amending the reporting structure of the Solid Waste and Recovered Materials Division including a realignment of staffing resources; and authorizing a billing and collection process. (Staff Recommendation: Approval)

4. Financial Services/Maria Woods

2011-0784 Approval/authorization for the Commissioners to execute a Resolution in support of preserving federal funding for the Housing and Urban Development (HUD) entitlement programs. (Staff Recommendation: Approval)

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VIII. New Business

5. Planning & Development/Bryan Lackey

2011-0689 Approval of Waiver of Time Lapse Requirement for Rezoning. The applicant, Jonathan P. Dugan, requests waiver of the twelve month time lapse requirement for rezoning. The prior case, RZC2011-00004, was acted upon by the Board of Commissioners in January 2011. The applicant is seeking October 2011 hearing dates for a proposed Change in Conditions and a Special Use Permit for outdoor sales and storage (CIC2011-00019 and SUP2011-00057). The property is located in Land Lot 208 of the 5th Land District, at 659 Airport Road. District 4/Heard

6. Sheriff/R. L. Conway

2011-0715 Approval/authorization for the Sheriff to enter into an Agreement with the United Way of Metropolitan Atlanta and the Regional Commission on Homelessness to provide homeless individuals released from the Gwinnett County Jail with shelter, substance abuse treatment, job skills training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding donation to United Way of Metropolitan Atlanta in the amount of \$100,000.00 each calendar year for three (3) years, provided funds are available, for a total of \$300,000.00. Subject to approval by Law Department.

7. Support Services

2011-0775 Approval to increase RP021-06, underground storage tank program management services base amount on an annual contract, Department of Support Services, to low bidder, S & ME, Inc., increase base amount from \$39,000.00 to \$163,950.00. (Staff Recommendation: Approval)

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VIII. New Business

8. Water Resources/Lynn Smarr

2011-0780 Approval/authorization for the Chairman to execute change order no. 1-final to the contract with Oscar Renda Contracting, Inc., in the amount of \$167,237.43 with 67 additional days time extension for work associated with the Reuse Pipeline and Diffuser to Lake Lanier - Contract 3. The contract amount is adjusted from \$25,085,000.00 to \$25,252,237.43. This project is funded 26% by the Water & Sewer Renewal & Extension Fund and 74% by the 2009 Water & Sewer Bond Fund. District 4/Heard (Staff Recommendation: Approval)

IX. Comments from Audience

X. Adjournment