



**Business Session Minutes**  
**Tuesday, September 20, 2011 - 2:00 PM**

**I. Call To Order, Invocation, Pledge to Flag**

**II. Opening Remarks by Chairman**

**III. Approval of Agenda**

{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**IV. Approval of Minutes:**

**Public Hearing:** August 23, 2011

**Executive Session:** September 20, 2011

{Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**V. Announcements**

**VI. Consent Agenda**

**A. New Business**

**I. Commissioners**

**2011-0794 Approval** of appointment to the Hospital Authority. Term Expires September 30, 2014. District 2/Howard Appointment {Action: Approved – Appoint Gay Wiley Shook Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0795 Approval** of appointment to the Hospital Authority. Term Expires September 30, 2014. District 2/Howard Appointment {Action: Approved – Appoint S. Scott Batterton, DDS Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **2. County Administration**

**2011-0803 Approval/authorization** for the Chairman to execute an amendment to the March 23, 2010, Settlement and Release Agreement between Gwinnett County and the five residential solid waste and recovered materials service providers, reassigning 667 residential service units from Republic Services, Inc., and Waste Pro of Georgia, Inc., to Advanced Disposal Services, Inc., subject to review and approval by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

#### **3. Fire Services/Bill Myers**

**2011-0719 Approval/authorization** to accept two \$100.00 gas cards from GEMA and British Petroleum Corporation (BP). BP donated \$100.00 gas cards to the State of Georgia to help defray some of the costs experienced by government organizations in response to the severe weather and tornadoes that impacted our state on April 27 and 28, 2011. In light of the mutual aid our county provided to impacted jurisdictions (Gwinnett Fire personnel assisted in Catoosa County), our county is being provided two of these \$100.00 gas cards. The cards will be placed on vehicles which may provide mutual aid and be away from the county fuel stations. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0758 Approval/authorization** to accept a donation in the amount of \$2,700.00 from Gwinnett Medical Center Foundation for Physio-Control's LIFENET software to be installed on the 9 new LifePak 15s Fire & Emergency response units. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

## **VI. Consent Agenda**

### **A. New Business**

#### **4. Information Technology Services/John Matelski**

**2011-0766 Approval** to renew OS025, Tivoli storage manager software maintenance on an annual contract, (October 01, 2011 through September 30, 2012), Department of Information Technology Services, with International Business Machines Corporation (IBM), base amount \$295,593.80. This project is funded 95.4% by the General Fund, 3.2% by the Water & Sewer Operating Fund, .78% by the Storm Water Operating Fund, .31% by the Recreation Fund and .31% by the Fleet Management Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0767 Approval** to renew OS016, support and maintenance contract for FileNet, (October 01, 2011 through September 30, 2012), Department of Information Technology Services, International Business Machine Corporation (IBM), total base amount \$209,263.11 (negotiated cost savings of approximately \$20,926.31). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This project is funded 97.27% by the General Fund and 2.73% by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0774 Approval** of statement of work addendum to master agreement no. SE2002.148 for licensed software, hardware and services, Department of Information Technology Services, with Manatron, Inc., amount not to exceed \$111,800.00. Authorization for Chairman to execute statement of work addendum subject to approval by the Law Department. Statement of work addendum to follow approval. This will allow the development of programming changes and web tools to ensure compliance with the changes mandated by Senate Bill 346. This is funded 100% by the Capital Project Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

## **VI. Consent Agenda**

### **A. New Business**

#### **4. Information Technology Services/John Matelski**

**2011-0785 Approval** of change order no. 2, to OS075, provision of International Business Machines (IBM) hardware, software and maintenance, on a multi-year contract, (October 01, 2011 through December 31, 2011), Department of Information Technology Services, to IBM Corporation, Lessor IBM Credit LLC, change order amount for 2011 shall not exceed \$45,450.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2011 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed until such time as forty-eight (48) months expire. The total change order amount shall not exceed \$515,100.00, increasing the overall value of the contract to \$2,960,481.00 and shall be renewed under the same terms and conditions as provided for in the contractual agreement, unless the agreement has been previously terminated. This contract shall terminate, wholly on July 31, 2014. Authorization for the Chairman to execute contract subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

#### **5. Planning & Development/Bryan Lackey**

**2011-0771 Approval/authorization** for the Chairman to execute a resolution allowing for the use of collected bond funds from unfinished developments. {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **6. Support Services**

**2011-0806 Approval** to grant a Right of Entry for Tower Consultants, Inc., its employees, contractors and subcontractors to enter upon property owned by the Gwinnett County Water and Sewerage Authority, Tax Parcel 6215 174, with a term of sixty (60) days for a fee of \$25,000.00, to stage steel components for increasing the height of an adjacent communications tower and to be used as a location for a construction winch. District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0679 Approval/authorization** for the Chairman to execute a Warranty Service Station Agreement with General Motors (GM) authorizing Fleet Management to perform warranty repairs on GM products and seek reimbursement from GM for services provided; and authorization for Financial Services to establish a separate bank account required within the agreement. Total estimated cost avoidance in excess of \$100,000.00. Documents subject to review and approval by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0746 Approval/authorization** for Chairman to sign Change Order No. 2 & Final to the Contract with PRO Building Services for the construction of the Senior Services Center Phase I, Swanson Drive, Lawrenceville. The change order decreases the Contract amount by (\$26,747.23) from \$1,582,845.23 to \$1,556,098.00. This project is 100% funded by grant awards from the U.S. Department of Housing and Urban Development, with no County matching funds required. (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **7. Transportation/Brian Allen**

**2011-0743 Approval/authorization** for Chairman to execute Change Order No. 3 with Skanska Infrastructure Development, Inc. for Ronald Reagan Parkway extension, no cost associated. District 1/Lasseter & District 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0747 Approval/authorization** for Chairman to execute Supplemental Agreement No. 1-Final with Gary's Grading and Pipeline Co., Inc. for Hope Hollow Road (Hope Hollow Lane to Plantation Run Drive), M-0559, total increase \$6,684.99, total reduction \$176,472.66, revised contract amount \$853,100.38. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0748 Approval/authorization** for Chairman to execute Supplemental Agreement No. 1-Final with Gary's Grading and Pipeline Co., Inc. for Old Peachtree Road at Hurricane Shoals Road, M-0056-01, total reduction \$262,104.66, revised contract amount \$1,097,688.50. This project is funded by the 2009 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0749 Approval/authorization** for Chairman to execute Supplemental Agreement No. 2-Final with Strickland & Sons Pipeline, Inc. for Gwinnett University Area Improvement, F-0651 and F-0775-01, total increase \$2,550.00, total reduction \$198,756.85, revised contract amount \$2,131,660.11 (\$1,487,367.02 for F-0651 and \$644,293.09 for F-0775-01). These projects are funded by the 2005 and 2009 SPLOST Programs. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

## **VI. Consent Agenda**

### **A. New Business**

#### **7. Transportation/Brian Allen**

**2011-0750 Approval/authorization** for Chairman to execute Supplemental Agreement No. I-Final with The Dickerson Group, Inc. for Pate Road at Old Loganville Road, M-0359 and Bethany Church Road (SR 124 to Centerville Library), F-0592, total increase \$10,426.56, total reduction \$224,993.45, revised contract amount \$913,755.96. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0751 Approval/authorization** for Chairman to execute Supplemental Agreement No. I-Final with The Dickerson Group, Inc. for Rosebud Road at Knight Circle, M-0576; Centerville Rosebud Road (1,400' east of SR 124), M-0578 and Brushy Fork Road (Grace Snell Middle School), F-0625, total reduction \$536,587.18, revised contract amount \$1,590,216.81. These projects are funded by the 2005 and 2009 SPLOST Programs. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0754 Approval/authorization** to accept revenue from Gwinnett Place Community Improvement District for Pleasant Hill Road (Venture Drive - Satellite Boulevard, F-0609-01 and increase the appropriation, total revenue \$217,834.48. This is funded by the 2005 SPLOST Program. District 1/Lasseter (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0757 Approval/authorization** for Chairman to execute Right of Way Agreement and any and all related documents with the Georgia Department of Transportation for Sugarloaf Parkway Extension, Phase I, Section 3B (West Campbell Road to SR 316). This project is funded in the 2005 and 2009 SPLOST Funds. District 3/Beaudreau (Staff Recommendation: Approval) {Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**VI. Consent Agenda**

**A. New Business**

**8. Water Resources/Lynn Smarr**

**2011-0764 Award BL083-II**, inventory and condition assessment services for critical water and sewer crossings on an annual contract, (September 21, 2011 through September 20, 2012), Department of Water Resources, to low bidder, Woolpert, Inc., base bid \$360,860.00. This contract is funded by the Water and Sewer Renewal and Extension Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0769 Award BL082-II**, water system instrumentation and monitoring phase II, to low bidder, Site Engineering, Inc., amount not to exceed \$1,062,570.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by Water & Sewer Renewal & Extension Fund. (Staff Recommendation: Award) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0763 Approval** to renew OS053, debt collection services for aged accounts receivable on an annual contract, (November 05, 2011 through November 04, 2012), Department of Water Resources, with Penn Credit Corporation, base amount \$150,000.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**

**2011-0779 Approval/authorization** for the Chairman to execute change order no. 1-final to the contract with The Dickerson Group, Inc., in the amount of (\$122,001.97) for work associated with the Mohawk Drive/Cherokee Trail Water Main Replacement project. The contract amount is adjusted from \$420,001.80 to \$297,999.83. This project is funded by the Water & Sewer Renewal & Extension Fund. District I/Lasseter (Staff Recommendation: Approval) **{Action: Approved Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}**



## **VII. Old Business**

### **I. Commissioners**

**2011-0698 Approval** of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment - **Appoint Dr. Wayne Wallis** {Action: Approved Motion: Nash Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0699 Approval** of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (**Tabled on 09/20/2011**) (**Tabled to 09/27/2011**) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0700 Approval** of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment - **Appoint Elizabeth Burgner** {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0701 Approval** of appointment to the Gwinnett County Animal Task Force. District 1/Lasseter's Appointment (**Tabled on 09/20/2011**) (**Tabled to 09/27/2011**) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0702 Approval** of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (**Tabled on 09/20/2011**) (**Tabled to 09/27/2011**) {Action: Tabled Motion: Beaudreau Second: Howard Vote: 4-0 (Lasseter Absent)}

**2011-0703 Approval** of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment - **Appoint Solveigh Evans** {Action: Approved Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0705 Approval** of appointment to the Gwinnett County Animal Task Force. District 3/Beaudreau's Appointment (**Tabled on 09/20/2011**) (**Tabled to 10/04/2011**) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 4-0 (Lasseter Absent)}

**2011-0707 Approval** of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (**Tabled on 09/20/2011**) (**Tabled to 09/27/2011**) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**VII. Old Business**

**I. Commissioners**

**2011-0708 Approval** of appointment to the Gwinnett County Animal Task Force. District 4/Heard's Appointment (Tabled on 09/20/2011) (Tabled to 09/27/2011) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0709 Approval** of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 09/20/2011) (Tabled to 10/04/2011) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0710 Approval** of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Cat Rescue Representative (Tabled on 09/20/2011) (Tabled to 10/04/2011) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0712 Approval** of appointment to the Gwinnett County Animal Task Force. Veterinarian Representative (Tabled on 09/20/2011) (Tabled to 10/04/2011) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0741 Approval** of appointment to the Gwinnett County Animal Task Force. Animal Related Business Representative (Tabled on 09/20/2011) (Tabled to 10/04/2011) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0742 Approval** of appointment to the Gwinnett County Animal Task Force. Gwinnett Municipal Association Representative (Tabled on 09/20/2011) (Tabled to 10/04/2011) {Action: Tabled Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0744 Approval** of designation of the Chairman of the Gwinnett County Animal Task Force. - Appoint Joel Taylor {Action: Approved Motion: Beaudreau Second: Nash Vote: 4-0 (Lasseter Absent)}

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**VII. Old Business**

**2. County Administration**

**2011-0677 Approval/authorization** of renewal of Service Provider Contract with Cornerstone Communications Group, Inc., for base amount of \$112,752.00, plus expenses, for legislative liaison services at the state level. (Tabled on 09/20/2011) (Tabled to 10/25/2011) (Staff Recommendation: Approval) {Action: Tabled Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**VIII. New Business**

**I. Commissioners**

**2011-0792 Approval** of appointment to the Board of Tax Assessors. Term Expires September 24, 2017. District 4/Heard Appointment (Tabled on 09/20/2011) (Tabled to 09/27/2011) {Action: Tabled Motion: Heard Second: Nash Vote: 4-0 (Lasseter Absent)}

**2011-0793 Approval** of appointment to the Hospital Authority. Term Expires September 30, 2014. District 1/Lasseter Appointment (Tabled on 09/20/2011) (Tabled to 09/27/2011) {Action: Tabled Motion: Howard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2. Community Services/Phil Hoskins**

**2011-0768 Approval/authorization** for the Chairman to sign Youth Athletic Association Agreements between Gwinnett County and 27 individual, non-profit Youth Athletic Associations (see Attachment 1). Gwinnett County desires to have these Associations provide youth sports programming on facilities owned by the County and the 27 Youth Associations desire to provide such programs. These Agreements are also subject to the terms and conditions contained in the County's most current Athletic Association Manual and any Facility Permit issued per season by the County in conjunction with this Agreement. The effective date for these Agreements will be January 1, 2012. (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**VIII. New Business**

**3. County Administration**

**2011-0760 Approval/authorization** of a Resolution implementing voluntary department reductions and amending the fiscal year 2011 budget by reducing appropriations within the Solid Waste Enterprise Fund in the amount of \$203,047.00; amending the reporting structure of the Solid Waste and Recovered Materials Division including a realignment of staffing resources; and authorizing a billing and collection process. (Staff Recommendation: Approval) {Action I: Approved with Change – Reduce the 2011 budget within the Solid Waste Fund by \$203,047.00; Approve a reorganization to eliminate/minimize the use of temporary agency employees and fill with permanent and part-time employees; and, Authorize the billing and collections process outside of the annual tax fill. Motion: Beaudreau Second: Heard Vote: 4-0 (Lasseter Absent)}

{Action2: Tabled to 2011-0846 (Tabled on 09/20/2011) (Tabled to 11/15/2011) – Realignment of the Solid Waste and Recovered Materials Division Motion: Beaudreau Second: Heard Vote: 4-0 (Lasseter Absent)}

**4. Financial Services/Maria Woods**

**2011-0784 Approval/authorization** for the Commissioners to execute a Resolution in support of preserving federal funding for the Housing and Urban Development (HUD) entitlement programs. (Tabled on 09/20/2011) (Tabled to 10/18/2011) (Staff Recommendation: Approval) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 4-0 (Lasseter Absent)}

**VIII. New Business**

**5. Planning & Development/Bryan Lackey**

**2011-0689 Approval** of Waiver of Time Lapse Requirement for Rezoning. The applicant, Jonathan P. Dugan, requests waiver of the twelve month time lapse requirement for rezoning. The prior case, RZC2011-00004, was acted upon by the Board of Commissioners in January 2011. The applicant is seeking October 2011 hearing dates for a proposed Change in Conditions and a Special Use Permit for outdoor sales and storage (CIC2011-00019 and SUP2011-00057). The property is located in Land Lot 208 of the 5th Land District, at 659 Airport Road. District 4/Heard {Action: Approved Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**2011-0715 Approval/authorization** for the Sheriff to enter into an Agreement with the United Way of Metropolitan Atlanta and the Regional Commission on Homelessness to provide homeless individuals released from the Gwinnett County Jail with shelter, substance abuse treatment, job skills training, crime prevention education, and case management assistance as an overall collaborative effort to reduce recidivism. Funding donation to United Way of Metropolitan Atlanta in the amount of \$100,000.00 each calendar year for three (3) years, provided funds are available, for a total of \$300,000.00. Subject to approval by Law Department. (Tabled on 09/20/2011) (Tabled to 10/18/2011) {Action: Tabled Motion: Beaudreau Second: Heard Vote: 4-0 (Lasseter Absent)}

**7. Support Services**

**2011-0775 Approval** to increase RP021-06, underground storage tank program management services base amount on an annual contract, Department of Support Services, to low bidder, S & ME, Inc., increase base amount from \$39,000.00 to \$163,950.00. (Tabled on 09/20/2011) (Tabled to 10/04/2011) (Staff Recommendation: Approval) {Action: Tabled Motion: Nash Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**VIII. New Business**

**8. Water Resources/Lynn Smarr**

**2011-0780 Approval/authorization** for the Chairman to execute change order no. 1-final to the contract with Oscar Renda Contracting, Inc., in the amount of \$167,237.43 with 67 additional days time extension for work associated with the Reuse Pipeline and Diffuser to Lake Lanier - Contract 3. The contract amount is adjusted from \$25,085,000.00 to \$25,252,237.43. This project is funded 26% by the Water & Sewer Renewal & Extension Fund and 74% by the 2009 Water & Sewer Bond Fund. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Heard Second: Beaudreau Vote: 4-0 (Lasseter Absent)}

**IX. Comments from Audience**

**X. Adjournment**