

Board of Commissioners

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Charlotte J. Nash, Chairman
Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



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Business Session Agenda Tuesday, November 15, 2011 - 2:00 PM

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes: Public Hearing: October 25, 2011 Special Called Meeting: November 1, 2011

V. Announcements

- **Resolution of Recognition:** 2011 America Recycles Day in Gwinnett County
- **Award Presentation:** 2011 EXCEL Class Graduation
- **Special Presentation:** Commending Gwinnett County's Returning Heroes

VI. Consent Agenda

A. New Business

I. Commissioners

2011-1019 Approval to accept the resignation of Rebecca Peed from the Municipal-Gwinnett Planning Commission. District 2/Howard

2011-1025 Approval/authorization of a Resolution authorizing a Referendum to allow Gwinnett County to permit and regulate package sales on Sundays by retailers of package malt beverages and wine and amending certain provisions of the Alcoholic Beverage Ordinance relating to package sales on Sunday, subject to review and approval by the Law Department.

VI. Consent Agenda

A. New Business

2. Multiple Departments

2011-0936 Award RP015-II, provision of inmate healthcare on an annual contract, (January 01, 2012 through December 31, 2012), Department of Corrections and Sheriff's Department, to the highest scoring firm, Corizon Health, Inc., base amount \$6,651,336.00 this represents an 8.66% decrease over the previous contract. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. (Staff Recommendation: Award)

3. Community Services/Phil Hoskins

2011-0941 Award BL105-II, Bay Creek Park and George Pierce Park artificial turf installation, Department of Community Services, to low bidder, AstroTurf, LLC, amount not to exceed \$1,449,415.90. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 SPLOST Program. District 1/Laseter & District 3/Beaudreau (Staff Recommendation: Award)

2011-0918 Approval/authorization for Chairman to sign Supplemental Agreement No. 3 with Foresite Group, Inc. for additional work that resulted in an increase of \$34,270.00 and a decrease of \$6,380.00 for work associated with Rhodes Jordan Park Construction Document Development. This project is funded by the 2005 SPLOST program. District 4/Heard (Staff Recommendation: Approval)

4. County Administration

2011-0955 Award RP030-II, audit services on an annual contract, Office of the County Administrator, to highest scoring firm, Experis Finance US, LLC, base amount \$132,880.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

VI. Consent Agenda

A. New Business

4. County Administration

2011-0933 Approval to renew RP033-09, on-demand printing services on an annual contract, (January 06, 2012 through January 05, 2013), Office of the County Administrator, to the highest scoring firms as follows: On the Way to Paradise, Inc., d/b/a Alphagraphics, More Business Solutions, Printing Trade Company, Inc., and Digital Xpress Printing, Inc., base amount \$250,000.00 (cost savings of approximately \$11,836.00). (Staff Recommendation: Approval)

2011-0940 Approval/authorization of a one year renewal for the commercial solid waste haulers that have applied and meet the requirements of Gwinnett County Solid Waste Collection and Disposal Services Ordinance of 2010. If approved, the renewals will be for the period beginning January 1, 2012 and ending on December 31, 2012. All agreements are subject to approval by the Law Department. Contracts to follow approval. (Staff Recommendation: approval)

5. District Attorney/Daniel Porter

2011-0970 Approval/authorization for Chairman to accept grant funds from the Victims of Crime Act (VOCA) grant program through the Criminal Justice Coordinating Council (CJCC). The funding will partially pay for two victim advocate positions. The total budget requested is \$57,129.00 (\$45,703.00 Federal Funds and \$11,426.00 Local Funds). Approval and authorization for the Chairman, or her designee, to execute all related grant documents per the attached Action List. Subject to review and approval by the Law Department.

VI. Consent Agenda

A. New Business

6. Financial Services/Maria Woods

2011-0921 Approval of a Resolution of the Gwinnett County Board of Commissioners authorizing the Chairman to execute any and all documents necessary for the collection and payment of ad valorem taxes, fees and special assessments on tangible property other than motor vehicles, subject to review and approval by the Law Department. (Staff Recommendation: Approval)

2011-0949 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to an increase of value in the amount of \$625,000.00, a decrease in value of \$2.082 million, for a net total adjustment of (\$1.5 million) for tax years 2007 thru 2011. (Staff Recommendation: Approval)

7. Fire Services/Bill Myers

2011-0935 Award RP014-11, emergency medical patient billing services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Fire and Emergency Services, to the highest scoring firm, Digitech Computer, Inc., base amount \$621,116.00 (negotiated cost savings of approximately \$47,258.81). Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Award)

8. Information Technology Services/John Matelski

2011-0906 Approval to renew OS023, support and maintenance for Sustain software, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, with Sustain Technologies, Inc., \$173,719.00. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

8. Information Technology Services/John Matelski

2011-0907 Approval to renew OS014, software support and maintenance for SAP, SAP Adobe forms, and SAP central process scheduling on an annual contract, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, SAP Public Services, Inc., base amount \$727,901.06. (Staff Recommendation: Approval)

2011-0908 Approval to renew OS035, annual maintenance of telephone systems at various locations on an annual contract, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, with Siemens Enterprise Communications, Inc., base amount \$72,033.00. (Staff Recommendation: Approval)

2011-0924 Approval to renew OS018, support and maintenance for Manatron tax system, (January 01, 2012 through December 31, 2012), Department of Information Technology Services, with Manatron, Inc., \$542,358.75. Authorization for Chairman to execute contracts subject to approval of the Law Department. Contracts to follow award. (Staff Recommendation: Approval)

2011-0938 Approval to renew RP020-10, provide geographic information systems (GIS) base map update on an annual contract, (January 10, 2012 through January 09, 2013), Department of Information Technology Services, with The Sanborn Map Company, Inc., amount not to exceed \$449,000.00. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

9. Law Department/Van Stephens

2011-0927 Approval/authorization for Project SR 20/Cumming Hwy., Project #F-0019-01 for Declaration of Taking procedures for condemnation proceedings regarding the property of K.W. Adcox, Buford Finance Company, Inc., OneWest Bank, Jerry Henry, Kristy Henry, and Rhett Nowell, located in Land Lot 306 of the 7th District of Gwinnett County, Georgia, consisting of 0.350 acres of required right of way and 0.045 acres of 24-month temporary demolition easement, Parcel 146, Zoning GB, Amount \$157,460.00. This project is 100% funded by the 2005 SPLOST Grant Program. District 4/Heard.

2011-0928 Approval/authorization for Project Pleasant Hill Road Widening from Buford Highway to Howell Ferry Road, Phase II, Project #F-0830 for Declaration of Taking procedures for condemnation proceedings regarding the property of 3480 Pleasant Hill Road, LLC, First Citizens Bank & Trust Company by Merger to Ironstone Bank and Holliday Ventures, Incorporated, located in Land Lots 291 and 292 of the 6th District of Gwinnett County, Georgia, consisting of 0.029 acres of permanent construction easement, 0.056 acres of permanent drainage easement and 0.012 acres of 36-month temporary driveway easement, Parcel 23, Zoning C-2, Amount \$17,750.00. This project is 100% funded by the 2005 SPLOST Program. District 1/Lasseter.

10. Police Services/Charlie Walters

2011-0798 Approval to renew RP014-10, digital intersection safety camera solution program on an annual contract, (January 01, 2012 through December 31, 2012), Department of Police Services, with American Traffic Solutions, Inc., base amount \$292,308.00. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

II. Support Services

2011-0895 Approval to declare as surplus/salvage the attached list of equipment and vehicles to be disposed of such as determined by Fleet Management. Means of disposal could include but is not limited to, Internet Auction, 3rd Party Auction Company, and Sealed Bid. (Staff Recommendation: Approval)

2011-0931 Approval to renew BL105-10, HVAC system maintenance services for various County facilities on an annual contract, (January 01, 2012 through December 31, 2012), Department of Support Services, with United Maintenance, Inc., \$318,095.00. This contract is funded 96% by the General Fund, 2% by the Fleet Management Fund and 2% by the Airport Operating Fund. (Staff Recommendation: Approval)

2011-0953 Approval of the Gwinnett County Appraiser List for 2012. (Staff Recommendation: Approval)

2011-0961 Approval/authorization for the Chairman to execute a new Ground Lease Agreement between Gwinnett County and Associated Credit Union (ACU) for an ATM kiosk machine located in the parking lot of the Government Annex at 750 South Perry Street in Lawrenceville (Tax Parcel 5142 070). The annual rent will be \$2,500.00 and the ACU will also pay for utilities. The term of the agreement is one year with automatic renewals for up to nine additional years for a maximum ten years. The agreement will also contain a sixty day cancellation clause for either party. Subject to approval by the Law Department. Commission District 4/Heard (Staff Recommendation: Approval)

2011-0963 Approval/authorization for Chairmans signature of Change Order No. 1 to contract with Capital City Mechanical Services, Inc. for Construction of Animal Welfare and Enforcement Center HVAC Improvements. The Change Order increases the contract amount by \$7,657.70, from \$99,300.00 to \$106,957.70. (Staff Recommendation: Approval)

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VI. Consent Agenda

A. New Business

12. Transportation/Kim Conroy

2011-0959 Award BL100-11, pavement marking services on an annual contract, (January 01, 2012 through December 31, 2012), Department of Transportation, to low bidder, Peek Pavement Marking, LLC, base bid \$267,450.00. (Staff Recommendation: Award)

2011-0943 Approval/authorization to implement transit system fare policy and pricing changes effective January 30, 2012, subject to approval by the Law Department - Transit Operating Fund - All Commission Districts (Staff Recommendation: Approval)

2011-0944 Approval/authorization for Chairman to execute a Purchase and Sale Agreement with Daniel Sullivan for 0.231, more or less, acres fee simple right of way and 0.299, more or less, acres permanent construction easement on the SR 20 (Peachtree Industrial Boulevard to Chattahoochee River), F-0019-01, total cost \$258,000.00. Approval for Chairman to execute any and all related documents. Subject to Approval by Law Department. This purchase is 100% funded by the 2005 SPLOST Grant Program. Commission District 4/Heard (Staff Recommendation: Approval)

2011-0945 Approval/authorization for Chairman to execute Supplemental Agreement No. 3 with Gwinnett Village Community Improvement District for Jimmy Carter Boulevard at Singleton Road project, M-0671. Total revenue \$1,220,000.00. This project is funded by the 2009 SPLOST Program. Subject to Approval by Law Department. District 1/Lasseter & District 2/Howard (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

12. Transportation/Kim Conroy

2011-0946 Approval/authorization for Chairman to execute a Resolution and Certification of Funds and any and all related documents with Georgia Department of Transportation for Jimmy Carter Boulevard at Singleton Road project, M-0671-Total Revenue \$400,000.00, Total Local Match \$422,288.19. This project is funded by the 2009 SPLOST Program. Subject to approval by Law Department. District 1/Laseter & District 2/Howard (Staff Recommendation: Approval)

13. Water Resources/Lynn Smarr

2011-0904 Award OS090, maintenance agreement for the rebuild of JWC grinders on an annual contract, (January 01, 2012 through December 31, 2012), Department of Water Resources, to sole provider, JWC Environmental, LLC, base amount \$292,500.00. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Award)

2011-0950 Award BL091-11, DWR Central parking resurfacing project, Department of Water Resources, to low bidder, I S C, Inc., amount not to exceed \$372,750.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water and Sewer Renewal and Extension Fund. District 4/Heard (Staff Recommendation: Award)

VI. Consent Agenda

A. New Business

13. Water Resources/Lynn Smarr

2011-0951 Award BL096-II, Graystone Parkway water main replacement project, Department of Water Resources, to low bidder, The Dickerson Group, Inc., amount not to exceed \$251,975.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water and Sewer Renewal and Extension Fund. District 3/Beaudreau (Staff Recommendation: Award)

2011-0952 Award BL058-II, Hog Mountain No. 1 and Dacula Road Pump Stations odor control projects, Department of Water Resources, to low bidder, Southern Champion Construction, Inc., amount not to exceed \$440,884.00. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the Water and Sewer Renewal and Extension Fund. District 3/Beaudreau (Staff Recommendation: Award)

2011-0958 Award BL102-II, purchase of ductile iron pipe and fittings on an annual contract, (December 15, 2011 through December 14, 2012), Department of Water Resources, to low bidders, Ferguson Enterprises, Inc., HD Supply Waterworks, Hayes Pipe Supply, Inc., Southern Pipe & Supply Company, Inc. and Vellano Brothers, Inc., per attached bid tabulation, base bid \$259,233.15. This contract is funded by the Water and Sewer Operating Fund. (Staff Recommendation: Award)

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VI. Consent Agenda

A. New Business

13. Water Resources/Lynn Smarr

2011-0905 Approval to renew BL098-09, purchase of liquid cationic polymer on an annual contract, (November 19, 2011 through November 18, 2012), Department of Water Resources, to low bidder, Polydyne, Inc., base bid \$128,672.42. This contract is funded by the Water & Sewer Operating Fund. (Staff Recommendation: Approval)

VII. Old Business

I. Commissioners

2011-0699 Approval of appointment to the Gwinnett County Animal Task Force. Chairman's Appointment (Tabled on 10/25/2011)

2011-0702 Approval of appointment to the Gwinnett County Animal Task Force. District 2/Howard's Appointment (Tabled on 10/25/2011)

2011-0709 Approval of appointment to the Gwinnett County Animal Task Force. Not-for-Profit Large Animal Rescue Representative (Tabled on 10/25/2011)

2011-0712 Approval of appointment to the Gwinnett County Animal Task Force. Veterinarian Representative (Tabled on 10/25/2011)

2011-0741 Approval of appointment to the Gwinnett County Animal Task Force. Animal Related Business Representative (Tabled on 10/25/2011)

2011-0742 Approval of appointment to the Gwinnett County Animal Task Force. Gwinnett Municipal Association Representative (Tabled on 10/25/2011)

VII. Old Business

1. Commissioners

2011-0934 Approval/authorization for the Chairman to execute an Ordinance to amend the Code of Ordinances of Gwinnett County by repealing Sections 60-26 through Section 60-40 entitled Code of Ethics in their entirety; and adopting new Sections 60-26 through 60-43. Subject to review and approval by the Law Department. All Commission Districts (Tabled on 10/25/2011)

2. County Administration

2011-0846 Approval to realign the Solid Waste & Recovered Materials Division from the Department of Financial Services to the Department of Support Services. This item was included as part of GCID Number 2011-0760, which was considered by the Board of Commissioners on September 20, 2011, and tabled to November 15, 2011. (Staff Recommendation: Approval)

3. Multiple Departments

2011-0800 Award BL079-11, purchase of three remotely operated vehicles, Department of Police Services and Sheriff's Department, to low bidder, ICOR Technology, Inc., \$320,114.55. This project is funded 64% by Grant Funds and 36% by the Sheriff Special Treasury Fund. (Tabled on 10/04/2011) (Staff Recommendation: Award)

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VIII. New Business

1. Commissioners

2011-1020 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard

2. Community Services/Phil Hoskins

2011-0932 Award BL094-11, construction of the Vines Park rehabilitation project, Department of Community Services, to low bidder, Rescom of Georgia, LLC, amount not to exceed \$1,072,906.77. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2005 SPLOST Program. District 3/Beaudreau (Staff Recommendation: Award)

2011-0925 Approval to set qualifying fees for County offices to be filled through the election process in 2012 as required by O.C.G.A. 21-2-131 and approval to set qualifying fees for the City of Peachtree Corners Council members in 2012. (Staff Recommendation: Approval)

2011-0929 Approval to name a picnic pavilion located in Pinckneyville Park in memory of Mr. Danny Cochran, long-time youth athletic association volunteer. The Recreation Authority received the request from the Norcross Youth Baseball/Softball Association and recommends approval of the naming of the pavilion. There is no cost to Gwinnett County as all costs will be incurred by the Youth Association. District 2/Howard(Staff Recommendation: Approval)

3. Planning & Development/Bryan Lackey

2011-0890 Approval/authorization to amend the Gwinnett County Development Regulations, Article 8, Subsection 10, and replace in its entirety with Article 8, Subsection 10 proposed, related to Stormwater Management Redevelopment Requirements, Subject to Approval by the Law Department.

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VIII. New Business

3. Planning & Development/Bryan Lackey

2011-1004 Approval/authorization of a Resolution to modify portions of the Gwinnett County land development and other services fee schedule previously approved by the Board of Commissioners.

4. Support Services

2011-0939 Award OS091, sole source purchase and installation of the HVAC controls replacement at Gwinnett Justice & Administration Center, Department of Support Services, with Honeywell Building Solutions, \$147,794.00. This project is funded by the Capital Project Fund. District 4/Heard (Staff Recommendation: Award)

2011-1003 Approval/authorization to transfer title for the property located at 685 Sterling Oaks Drive, (PIN 6148 189), Lilburn, GA 30047 from Gwinnett County to Gwinnett County Water and Sewerage Authority. Authorization for Chairman to execute any and all documents necessary to effectuate said transaction. District 2/Howard (Staff Recommendation: Approval)

5. Transportation/Kim Conroy

2011-0960 Award BL104-11, Pleasant Hill Road at Howell Ferry Road intersection improvement & Pleasant Hill Road (Buford Highway at Howell Ferry Road) major roadway improvement projects, Department of Transportation, to low bidder, C.W. Matthews Contracting Co., Inc., amount not to exceed \$6,598,201.24. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 SPLOST Program. District 1/Lasseter (Staff Recommendation: Award)

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VIII. New Business

5. Transportation/Kim Conroy

2011-0942 Approval to apply and accept, if awarded, Three (3) State Airport Improvement Grants from the State of Georgia, Department of Transportation, Approval/authorization for Chairman, or her designee, to execute any and all related documents, subject to approval by Law Department, total cost \$1,000,000.00. The airport grant applications will support upgrades to existing airport infrastructure to provide additional benefits for existing airport tenants. This project is funded 97.5% by the Airport R&E Grants fund and 2.5% by the Airport R&E fund. District 4/Heard (Staff Recommendation: Approval)

IX. Comments from Audience

X. Adjournment