

Board of Commissioners

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Shirley Fanning Lasseter, District 1
Lynette Howard, District 2
Mike Beaudreau, District 3
John Heard, District 4



**Business Session Agenda
Tuesday, January 4, 2011 - 2:00 PM**

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

IV. Approval of Minutes: **Executive Session:** December 14, 2010
 Business Session: December 14, 2010
 Public Hearing: December 14, 2010

V. Announcements

- **Resolution of Recognition:** Radon Action Month in Gwinnett County

VI. Consent Agenda

A. New Business

I. Commissioners

2011-0058 Approval of appointment of Vice Chairman for the Board of Commissioners for 2011.

2011-0060 Approval to accept the resignation of Charlotte Nash from the Recreation Authority. Term Expires December 31, 2012. District 3/Beaudreau

2011-0065 Approval of appointment to the Airport Authority. Term Expires December 31, 2014. District 4/Heard

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VI. Consent Agenda

A. New Business

I. Commissioners

2011-0066 Approval of appointments to the Board of Construction Adjustments and Appeals. Planning & Development Recommendations - General Contractor - Mark Richardson; Registered Fire Protection Engineer - Michael Banham; Registered Mechanical Engineer - Jiles Singleton; Registered Structural Engineer - Roger Lingerfelt. Terms Expire December 31, 2012. All Districts

2011-0067 Approval of appointment of Louise Radloff to the Board of Health. Term Expires December 31, 2016. All Districts

2011-0068 Approval of appointments to the Development Advisory Committee. Planning & Development Recommendations - Architect - Scott Zanardo; Home Builder - Glenn Wellborn; Multi-family Developer - Mark Richardson; Office Developer - Jennifer DeWeese; Register Engineer - Taylor Anderson and Utilities Coordinating Representative - Terri Rosamond. Terms Expire December 31, 2012. All Districts

2011-0072 Approval of appointment David Crews to the Gwinnett County Public Employees Retirement System - Retirement Plans Management Committee. Term Expires December 31, 2014. All Districts

2011-0074 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Term Expires December 31, 2014. District 4/Heard

2011-0077 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Term Expires December 31, 2014. District 2/Howard

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VI. Consent Agenda

A. New Business

I. Commissioners

2011-0079 Approval to accept the resignation of J.W. Benefield from the Gwinnett Convention & Visitors' Bureau. Term Expires December 31, 2011. All Districts

2011-0080 Approval of appointment to fill the unexpired term of J.W. Benefield to the Gwinnett Convention and Visitors' Bureau. Term Expires December 31, 2011. All Districts

2011-0081 Approval of appointment to the Gwinnett Convention & Visitors' Bureau. Term Expires December 31, 2012. All Districts

2011-0084 Approval of appointment to the Merit Board. Term Expires December 31, 2014. District 2/Howard

2011-0088 Approval of appointment to the Recreation Authority. Term Expires December 31, 2014. District 4/Heard

2011-0090 Approval of appointment to the Tree Advisory Committee - Planning & Development Recommendation - Registered Landscape Architect - Terry Baker. Term Expires December 31, 2012. All Districts

2011-0091 Approval of appointment to the Tree Advisory Committee. Term Expires December 31, 2012. District 1/Lasseter

2011-0092 Approval of appointment to Tree Advisory Committee. Term Expires December 31, 2012. District 3/Beaudreau

2011-0094 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2011. District 2/Howard

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VI. Consent Agenda

A. New Business

I. Commissioners

2011-0095 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2011. District 3/Beaudreau

2011-0097 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard

2011-0098 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 2/Howard

2011-0099 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 4/Heard

2011-0100 Approval of appointment to the Municipal-Gwinnett Planning Commission. District 4/Heard

2. Community Services/Phil Hoskins

2011-0030 Award RP037-10, design and construction document development for the Harbins Community Park, Department of Community Services, to the highest scoring firm Lose and Associates, Inc., amount not to exceed \$409,800.00. This will be funded by the 2005 sales tax program. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. Commission District 3/Beaudreau. (Staff Recommendation: Award)

2011-0024 Approval/authorization for the Chairman/Vice Chairman to sign an affidavit and any additional documents necessary to facilitate the County's certification of the Board of Voter Registration and Elections appointment of Joey Chapman as the fifth board member. Subject to review and approval by the Law Department. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

3. Financial Services/Maria Woods

2011-0019 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Total adjustments amount to \$31.4 million of assessed value for tax years 2004-2010. (Staff Recommendation: Approval)

2011-0014 Approval/authorization by the Chairman/Vice Chairman for the Gwinnett County Board of Commissioners to execute an agreement for commercial solid waste collection and disposal with MBA Waste Services, LLC for unincorporated Gwinnett County. Subject to approval by the Law Department. The term of this agreement will expire on December 31, 2011. (Staff Recommendation: Approval)

4. Fire Services/Bill Myers

2011-0010 Approval/authorization to accept a \$20,000.00 grant from the Georgia Emergency Management Agency (GEMA) as part of the Fiscal Year 2010 Homeland Security Grant Program and for the Chairman/Vice Chairman or designee to sign grant agreement and any other necessary grant documents subject to legal review. The \$20,000.00 will be used to purchase replacement equipment for the Georgia Search and Rescue (GSAR) truck. There is no expected impact to the Operating Budget from the acceptance of this grant. (Staff Recommendation: Approval)

2011-0011 Approval/authorization to accept a \$20,000.00 grant from the Georgia Emergency Management Agency (GEMA) as part of the Fiscal Year 2010 Homeland Security Grant Program and for the Chairman/Vice Chairman or designee to sign grant agreement and any other necessary grant documents subject to legal review. The \$20,000.00 will be used to purchase hazardous materials suits, books, etc., for the Department's Hazardous Materials Team. There is no expected impact to the Operating Budget from the acceptance of this grant. (Staff Recommendation: Approval)

VI. Consent Agenda

A. New Business

4. Fire Services/Bill Myers

2011-0013 Approval/authorization to accept a \$12,274.00 grant from the Georgia Trauma Care Network Commission, to be administered by the Georgia Association of EMS and for the Chairman/Vice Chairman or designee to sign grant agreement and any other necessary grant documents subject to legal review. The \$12,274.00 will be used to purchase replacement IO needles. There is no expected impact to the Operating Budget from the acceptance of this grant. (Staff Recommendation: Approval)

2011-0012 Approval/authorization to accept a donation from Hale Pump of a Cut Away Pump. This pump is valued at approximately \$15,000 to \$20,000. The pump will be utilized to assist in training personnel in our Relief Driver program on the workings of the pump as well as any maintenance checks that they can perform. During the ISO inspection, points are awarded if the department possesses such a training tool. The only expected impact to the budget is approximately \$500 to have the pump shipped to our facility from Hale Pump. (Staff Recommendation: Approval)

5. Transportation/Brian Allen

2011-0009 Award BL113-10, Bush Road (Lou Ivy Road-Summertree Court) pedestrian safety improvements project, Department of Transportation, to low bidder CMES, Inc., amount not to exceed \$544,815.00. Authorization for Chairman/Vice Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded by the 2009 sales tax program. Commission District 2/Howard (Staff Recommendation: Award)

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VI. Consent Agenda

A. New Business

5. Transportation/Brian Allen

2011-0008 Approval to renew BL136-08, purchase of guardrail and fencing on an annual contract, (February 08, 2011 through February 07, 2012), Department of Transportation, with Martin-Robbins Fence Co., Inc., base bid \$325,850.00 (negotiated cost savings of approximately \$16,292.50). (Staff Recommendation: Approval)

2011-0017 Approval to renew BL012-10, purchase of hot asphaltic patch mix on an annual contract, (March 03, 2011 through March 02, 2012), Department of Transportation, with Blount Construction, Inc., C.W. Matthews Contracting Co., Inc. (Plant 05 Suwanee), C.W. Matthews Contracting Co., Inc. (Plant 58 Lithonia), C.W. Matthews Contracting Co., Inc. (Plant 60 Norcross), E.R. Snell Contractor, Inc., and Metro Materials, Inc., base bid \$275,000.00. (Staff Recommendation: Approval)

2011-0018 Approval to renew BL013-10, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract, (March 17, 2011 through March 16, 2012), Department of Transportation, with ACS Landscape Management, Inc., and Pebblestone Landscape Group, base bid \$235,441.79. (Staff Recommendation: Approval)

VII. Old Business

I. Commissioners

2009-0696 Approval of appointment to the Family and Children Services Board. Term expires June 30, 2014. District 4/Heard (Tabled on 09/07/2010)

2010-0791 Approval of appointment to the Hospital Authority. Term Expires September 30, 2013. District 4/Heard (Tabled on 09/21/2010)

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VIII. New Business

I. Commissioners

2011-0064 Approval of appointment to the Airport Authority. Term Expires December 31, 2014. District 2/Howard

2011-0069 Approval of appointment to the Development Advisory Committee. Term Expires December 31, 2012. District 2/Howard

2011-0070 Approval of appointment to the Development Advisory Committee. Term Expires December 31, 2012. District 4/Heard

2011-0073 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Term Expires December 31, 2014. District 2/Howard

2011-0075 Approval of appointment to the Gwinnett County Transit System Advisory Board. Term Expires December 31, 2014. District 2/Howard

2011-0076 Approval of appointment to the Gwinnett County Transit System Advisory Board - Term Expires December 31, 2014. District 4/Heard

2011-0078 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Term Expires December 31, 2014. District 4/Heard

2011-0082 Approval of appointment to the Gwinnett Convention and Visitors' Bureau (Shall be a Member of the Board of Commissioners). Term Expires December 31, 2013. All Districts

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VIII. New Business

I. Commissioners

2011-0083 Approval of appointment to the Gwinnett Convention and Visitors' Bureau (Shall be a Member of the Board of Commissioners). Term Expires December 31, 2013. All Districts

2011-0085 Approval of appointment to the Merit Board. Term Expires December 31, 2014. District 4/Heard

2011-0086 Approval of appointment to the Recreation Authority. Term Expires December 31, 2014. District 2/Howard

2011-0087 Approval of appointment to the Recreation Authority. Term Expires December 31, 2014. District 2/Howard

2011-0089 Approval of appointment to the Recreation Authority. Term Expires December 31, 2014. District 4/Heard

2011-0093 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2011. District 1/Laseter

2011-0096 Approval of appointment to the Water & Sewerage Authority. Term Expires December 31, 2011. District 4/Heard

2011-0107 Approval/authorization for staff to draft a Resolution creating a study committee to review the current certification and plan review process related to issuance of County permits. This draft resolution will be placed on the Board's January 25, 2011 agenda for review and possible adoption and should include, among other language, provision for each Commissioner to appoint two individuals with experience in this area.

2. County Administration

2011-0028 Approval and adoption of the fiscal year 2011 Operating, Capital and Grant budgets, and preliminary approval of the 2012 - 2016 Capital Improvement Plan.

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VIII. New Business

3. Fire Services/Bill Myers

2011-0029 Award IWQ-1010FTP, completion of a pod steel storage building, Department of Fire and Emergency Services, to low bidder Security Builders, Inc., amount not to exceed \$46,723.00. This award will complete the construction of this building. The original contract for \$68,716.62 was terminated due to the inability of the contractor to perform. The total project cost is \$115,439.62. (Staff Recommendation: Award)

4. Water Resources/Lynn Smarr

2011-0016 Approval to renew BL010-10, provide grounds maintenance at various Department of Water Resources facilities on an annual contract, (March 03, 2011 through March 02, 2012), Department of Water Resources, with North Georgia Landscape Group, base bid \$203,860.00. (Staff Recommendation: Approval)

IX. Comments from Audience

X. Adjournment