



# Gwinnett County Public Library

## Proposed 2016 Budget

# FY2015 Stats

- ▣ Check-outs: 5,464,503
- ▣ Customer Visits: 2,646,468
- ▣ Electronic Visits: 4,718,385
- ▣ Program Attendance: 159,220
- ▣ Total Active Cards: 321,681
- ▣ Volunteers: 3,742



# FY2015 Highlights

## Programs

- ▣ S.T.E.A.M.
- ▣ Small Business Workshops
- ▣ MakerBot Camps
- ▣ LEGO Robotics
- ▣ Author Series
- ▣ Summer Reading
- ▣ Let's Talk



# FY2015 Highlights

## Noted Partnerships

- Gwinnett Chamber
- Gwinnett County Public Schools
- Gwinnett County Parks & Recreation
- Georgia Gwinnett College
- Foundation Center
- Gwinnett Technical College
- Therapy Dogs International
- Atlanta Regional Workforce
- Decatur Book Festival



## New Lilburn Branch Library

20,000 sq./ft. library will nearly double the size of existing branch

# Library System Hours

- ▣ Atlanta-Fulton

- ▣ 34 Branches

- ▣ 13 Locations open 7 days

- ▣ DeKalb

- ▣ 22 Branches

- ▣ 1 Location open 7 days

- ▣ Cobb

- ▣ 16 Branches

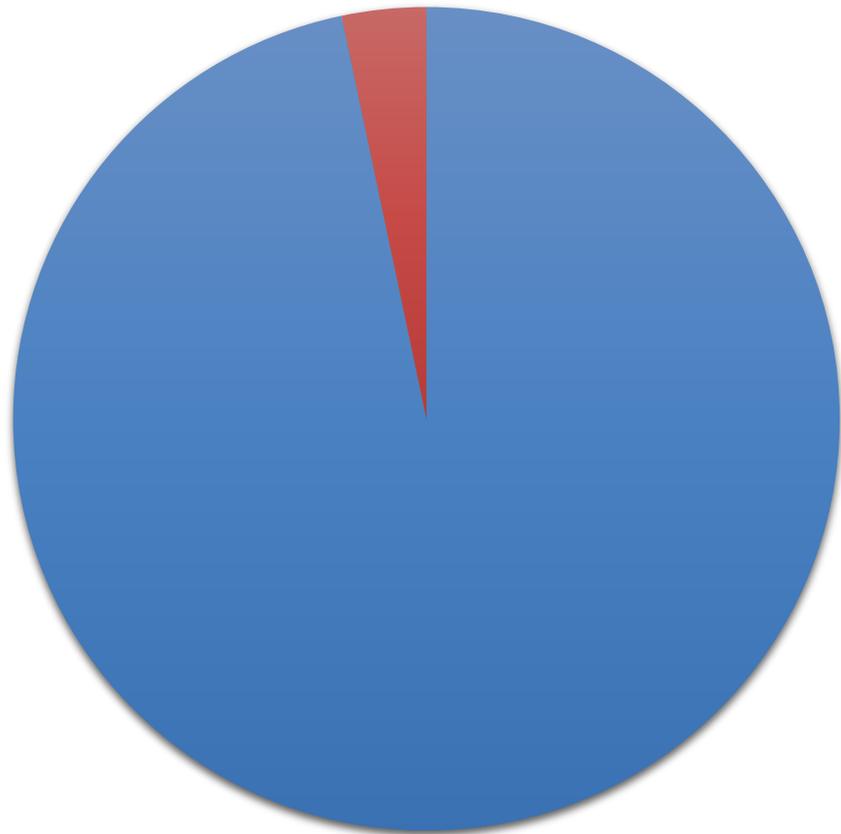
- ▣ 1 Location open 7 days

- ▣ **Gwinnett County Public Library**

- ▣ 15 Branches

- ▣ **All locations open 7 days**

# Library Has Two Budget Funds



■ Operating Budget    ■ Replacement Budget

- **Operating Budget – 98.9%**
  - Salaries & Benefits – 76.7%
  - Library books & materials – 11.0%
  - Everyday operations – 11.2%
  - Transfer to Asset Replacement Fund – 1.1%
- **Asset Replacement Budget**
  - Scheduled replacement of vehicles, computers systems & computer infrastructure

# 2016 Operating Budget

\$18.2 million

*4.8% less than FY2015 Budget*

# Budget Highlights

- Personnel Budget Reduced      1.7%      \$244,000
- Operations Budget Reduced      18.2%      \$453,000
- Replacement Fund Transfer      \$214,000
  - Due to transition to calendar year, spread annual amount over 18 months

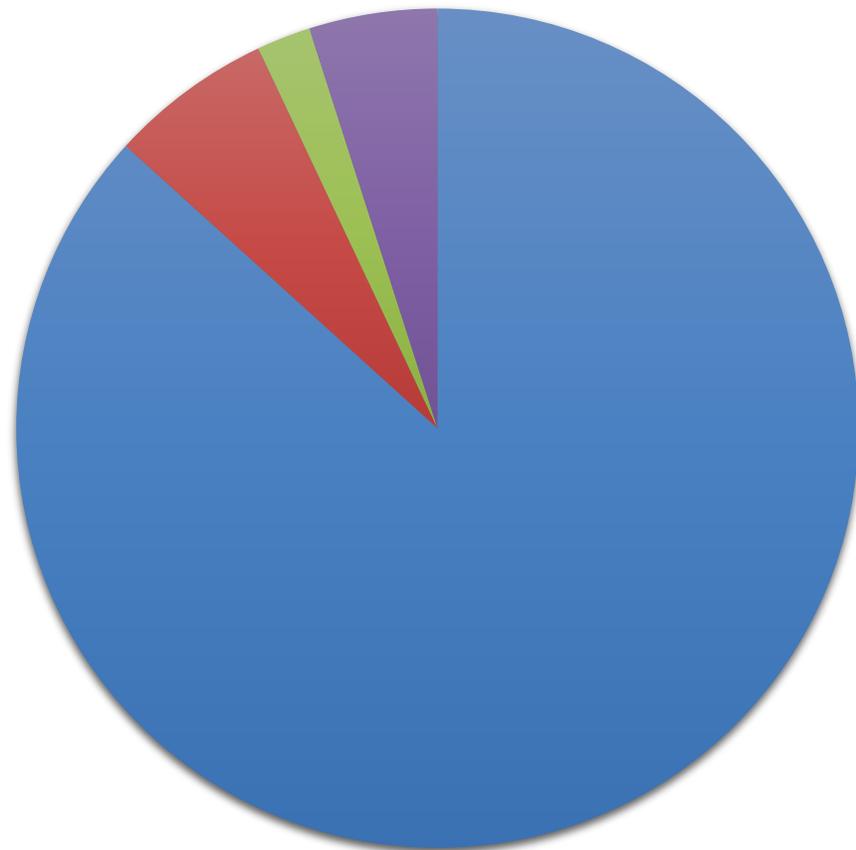
# 2016 Library Funding Request

*2015 County Subsidy \$15,593,068*

## ▣ Decision Package

- ▣ Increase in Teachers Retirement System Rate - \$159,000
- ▣ Increase in Health Rate - \$113,000
- ▣ Compensation increase - \$224,000
- ▣ Create uniform branch hours - \$775,000

# Source of Operating Funds - \$18.2 million



■ County   ■ State   ■ GTC   ■ Self Generated

■ **13.3%** - \$2.4 million funded by:

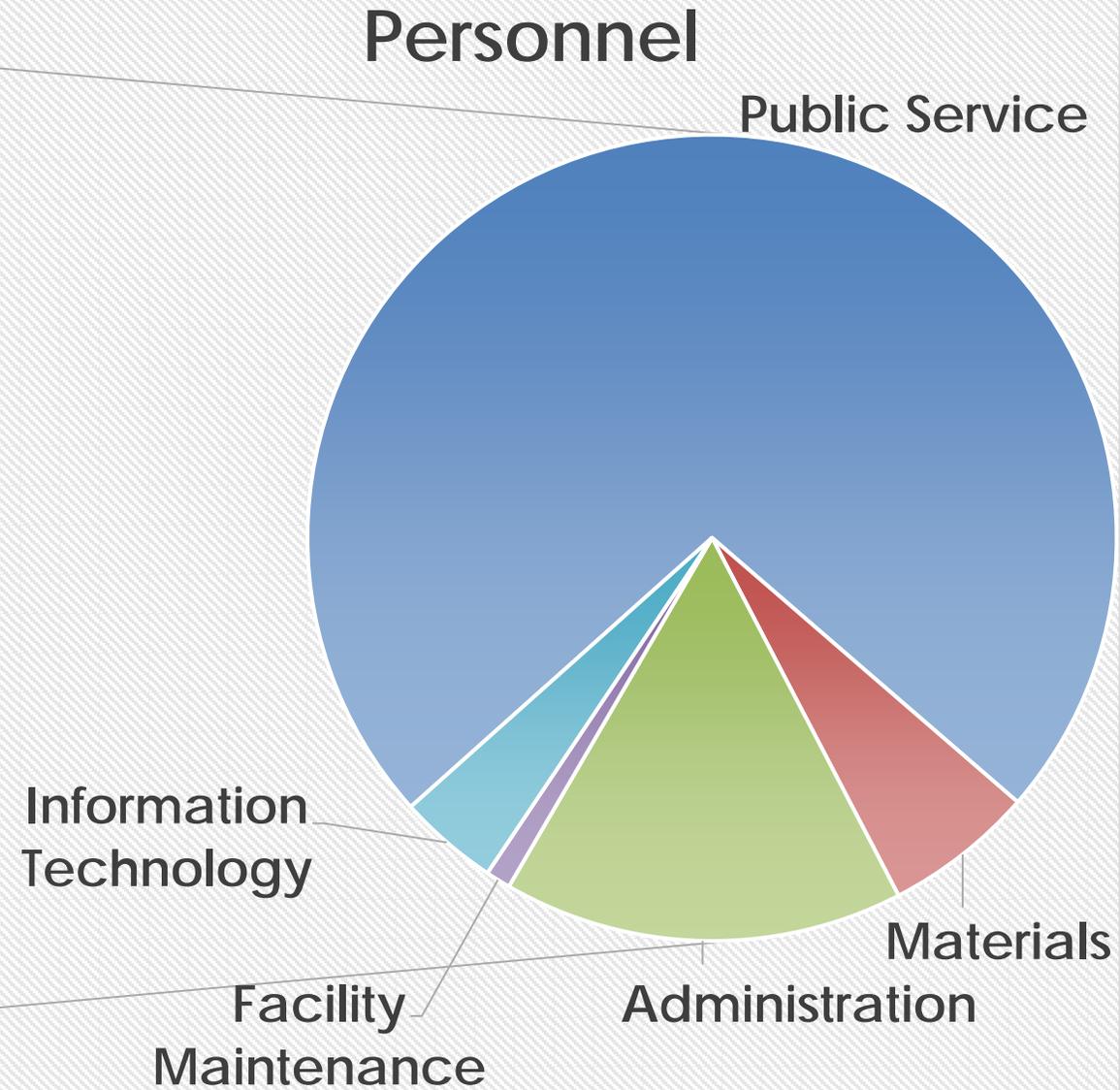
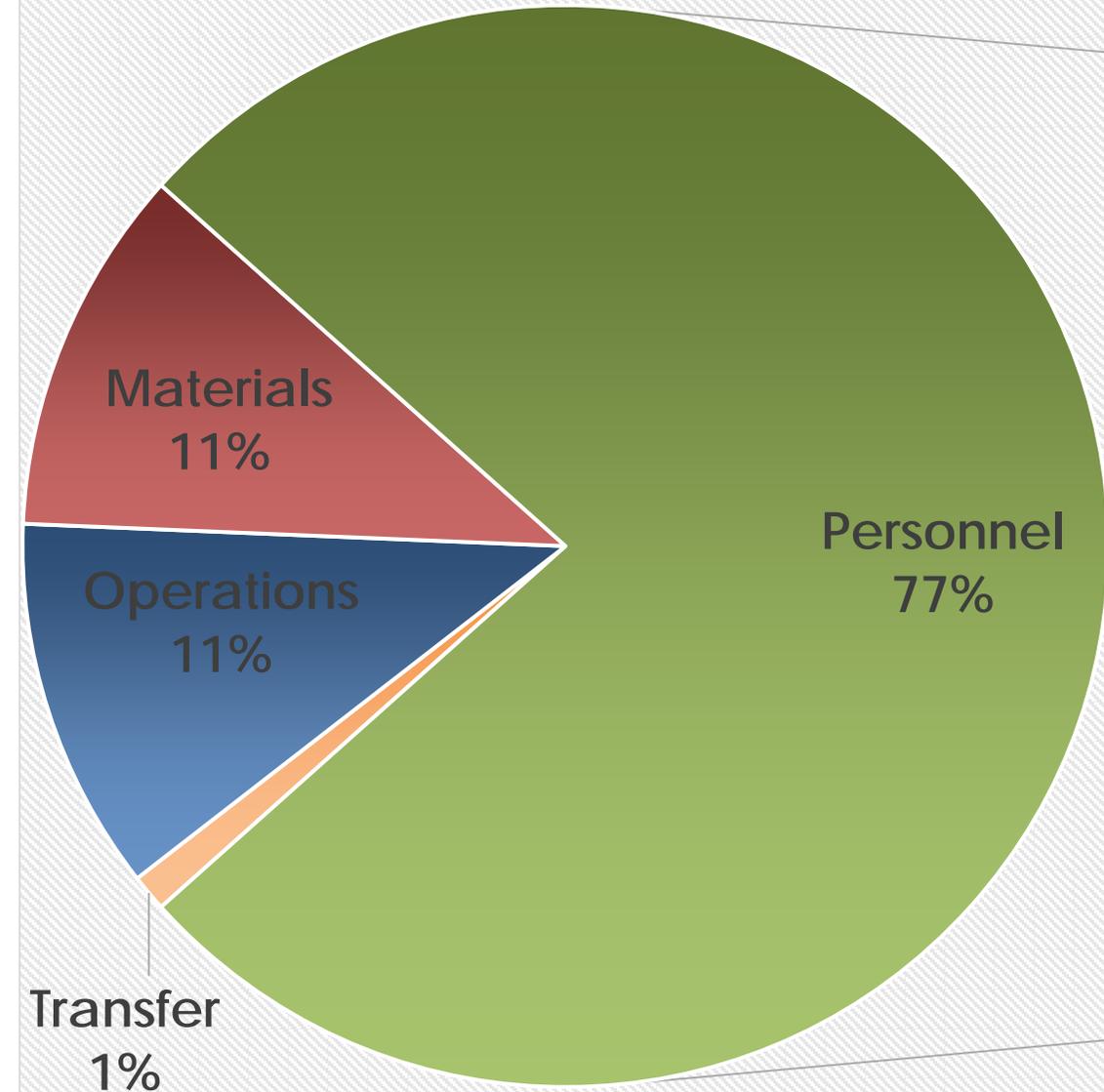
■ Library User fines/fees

■ State funding for Librarians

■ Gwinnett Technical College payment for Library Services

■ **86.7%** - \$15.8 million funded by Gwinnett County

# Use of Operating Funds - \$18.2 million



# Personnel Budget Highlights

- ▣ **2016 Budget - \$13,995,688 – 1.7% decrease \$244,332**
  - ▣ Decrease due to net effect:
    - ▣ Eliminated 6 vacant positions
    - ▣ Reclassified position – MLS to Early Education Associates
    - ▣ Vacancies budgeted/filled at minimum salary level
    - ▣ Health & TRS rate increases
      - ▣ Rate increases are included in County decision package
    - ▣ No 2015 Salary increase
- ▣ **Personnel Budget does not include 2016 salary increase**
  - ▣ Contingent on County Funding

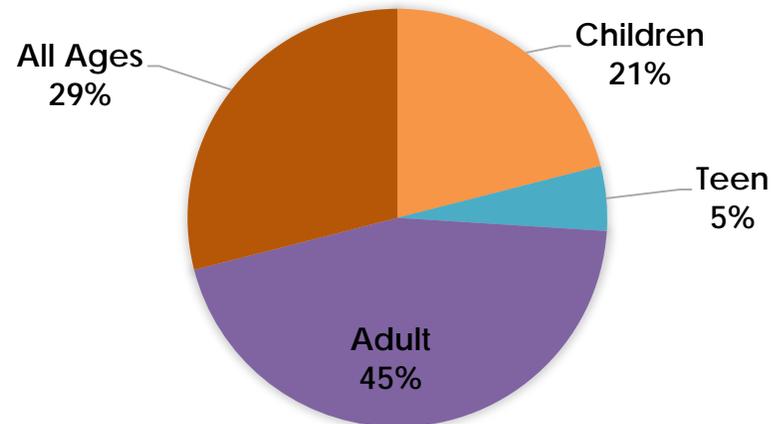
# Materials Budget Highlights

## 2016 Budget \$2,000,000

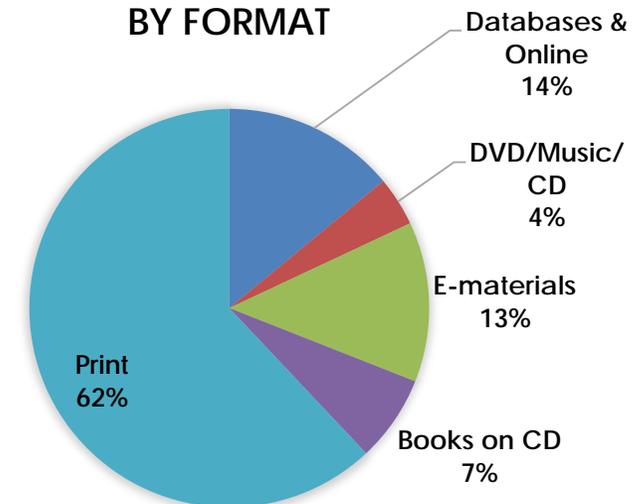
- Maintaining same level

- Additional allocation to the All Ages Electronic Resources and eMedia (eBooks, eAudio, etc.) collections. This will increase availability of collection resources beyond branch open hours.

2016 MATERIALS BUDGET,  
BY AUDIENCE/AGE GROUP



MATERIALS BUDGET  
BY FORMAT



# Operation Budget Highlights

## ▣ 2016 Budget \$2,040,405 – 18.2% decrease

### ▣ Streamlined Department Budgets

#### ▣ New initiatives not in budget

#### ▣ Wait for receipt of e-rate reimbursements

### ▣ New Lilburn Branch expected to open late 2016

#### ▣ Doubling square footage while sharing facility with City Hall

#### ▣ Future additional costs:

#### ▣ Replacement Costs for additional computers, Wi-Fi access Annual Maintenance for Material Handler

#### ▣ Utilities – anticipate efficiencies, slight increase in cost

#### ▣ Staffing – no increase

# Asset Replacement Fund

- ▣ **2016 Replacement Budget - \$614,000**

- ▣ RFID Infrastructure - System wide Replacement – Public Self check-out & Staff check-in stations, Branch RFID gates
- ▣ Branch/Staff Scheduled Computer Replacements

- ▣ Annual transfer from the Operating Budget sustains Replacement Fund

- ▣ **2016 Transfer - \$200,000**

- ▣ *Purpose of Replacement Fund – to provide the resources for the future replacement of the Library's technology infrastructure, equipment and vehicles*

# 2016 Budget – *Alternatives if not Funded*

- ▣ **Health & TRS rate increases - \$257,000**
  - ▣ *Future funds for operations will be reduced*
- ▣ **Compensation increases - \$224,000**
  - ▣ *Library may not give merit raises*
  - ▣ *Increased turnover & difficulty to fill positions*
- ▣ **Create uniform branch hours - \$775,000**
  - ▣ *Current hours will continue*

# FY2015 Financial Highlights

## ▣ **Additional \$698,000 Grant Funding Received in 2015**

- ▣ \$318,706 State Funding for Facilities Maintenance passed along to County
- ▣ \$120,070 State Funding for Technology Items for Customer Use
- ▣ \$232,000 E-rate Funding reimbursement for Telecommunication Services reduced the use of fund balance for operations
- ▣ \$20,000 Federal Funding for STEM materials for Customer Use
- ▣ \$6,900 Total of smaller grants

## ▣ **Personnel Budget – efficiently managed hiring lag; achieving \$300,000 in budget/salary savings**

## ▣ **Aligning Fiscal Year with County – 2016**

# Budget Summary – 2016 Operating

- ▣ Balanced Budget
  - ▣ Expenses = Revenues
  - ▣ Maintaining 3 month reserve as recommended by the County
  
- ▣ Looking towards the future...
  - ▣ To maintain our current level of quality service, and deal with increasing fixed costs, the Library will need increased funding from the County in future budget years

# Budget Summary – 2016 Operating

Questions?