

# 2021 Business Plan

## LAW DEPARTMENT

Michael P. Ludwiczak  
County Attorney



# 2019-2020 YTD RECAP

## Accomplishments

- Assisted with completion of Service Delivery Strategy
- Assisted with creation of The Exchange at Gwinnett Tax Allocation District
- Assisted with COVID-19 orders and policies
- Assisted with Gwinnett Transit Referendum
- Prevailed in approximately 90% of lawsuits



# 2019-2020 YTD RECAP

## Challenges

- Staff acclimation to new technology during pandemic
- Capacity to utilize law school interns
- Obtaining Continuing Education hours

# DEPARTMENT SNAPSHOT

## External Dependencies

- Board of Commissioners
- County Departments
- Current events
- Local and Federal Laws

# NOTABLE METRICS/TRENDS

- Litigation matters received -37%
- Litigation matters completed -11%
- Assignments completed +25%
- Critical path matters received +19%
- Critical path matters completed +30%



# IDENTIFIED CONSTRAINTS & OPPORTUNITIES

- Availability of County specific legal expertise
- Scheduling delays in court system
- Open Records initiative
- Adoption of new technology

# OPERATIONAL DECISIONS

- Improve teleworking capabilities
- Implement Open Records initiative
- Improve legal calendaring
- Increase use of law student interns

# COUNTY INITIATIVES

## Key Initiatives

- Service Delivery Strategy
- Gwinnett Transit Referendum
- Water Innovation Center
- Gwinnett Entrepreneur Center
- Airport Redevelopment Plan

## Law Involvement

- Assisted with agreements
- Assisted with Transit options for Referendum
- Assisted with agreements
- Assisted with agreements
- Participated in Study Committee



# 2021 OPERATIONAL BUDGET CHANGES

## Base Budget Changes

- 35% increase in Office-FF&E in the Administrative Support Fund for intern workstations
- \$85,019 increase over revised adopted budget in License Support in the Administrative Support Fund for the GovQA Open Records Software

# TOTAL BUDGET

<b>2020 Budget</b>	\$2,766,292
<b>Changes to Base</b>	\$12,600
<b>2021 Base</b>	\$2,778,892
<b>Decision Package</b>	-
<b>Total 2021 Budget</b>	\$2,778,892