

**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
QUARTERLY EXPENDITURES AND PROGRESS REPORT**

**SECTION I: GENERAL INFORMATION**

Recipient Name: Gwinnett County Grant Number: 08-ns-5063 Report No: 28 Quarter End: 2/28/2016 Final Report? No  
 Contact Person: Matthew Elder Telephone Number: 678-518-6053 E-mail: Matthew.Elder@gwinnettcountry.com

**SECTION II: FINANCIAL INFORMATION**

A. Activity Number	B. Amount Revised Budgeted	C. Cumulative Amount Drawdown	D. Cumulative Balance (B - C)	E. Expended This Quarter	F. Obligated End of Quarter	G. Cumulative Expended to Date	H. Cumulative Obligated to Date	I. Cumulative Total to Date (G + H)	J. Cumulative Percentage
001-B-H	682,960.50	467,679.93	215,280.57	533.00	0.00	562,763.02	0.00	562,763.02	82.40%
001-B-I	2,036,663.15	2,036,370.65	292.50	0.00	0.00	2,036,663.15	0.00	2,036,663.15	100.00%
013-A-H	67,500.00	0.00	67,500.00	0.00	22,500.00	45,000.00	22,500.00	67,500.00	100.00%
013-A-I	90,000.00	45,000.00	45,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00%
14-A-B-H	245,657.73	115,429.45	130,228.28	0.00	42,980.90	198,701.17	42,980.90	241,682.07	98.38%
14A-B-I	544,477.14	448,393.03	96,084.11	0.00	0.00	544,477.14	0.00	544,477.14	100.00%
21A	234,079.67	58,511.39	175,568.28	1,182.08	0.00	227,783.94	0.00	227,783.94	97.31%
<b>Totals</b>	<b>3,901,338.19</b>	<b>3,171,384.45</b>	<b>729,953.74</b>	<b>1,715.08</b>	<b>65,480.90</b>	<b>3,705,388.42</b>	<b>65,480.90</b>	<b>3,770,869.32</b>	<b>96.66%</b>

**SECTION III: CONTRACTS AND SUBCONTRACTS FOR THIS QUARTER**

Contractor/ Subcontractor Name	Address	City, State, Zip	Prime Contractor ID Number	Sec 3	Sub Contractor ID Number	Sec 3	Total Amt. of Contract/ Subcontract	CDBG Part Contract/ Subcontract	Trade/ Race Codes	Women Owned
				<input type="checkbox"/>		<input type="checkbox"/>				<input type="checkbox"/>
				<input type="checkbox"/>		<input type="checkbox"/>				<input type="checkbox"/>
				<input type="checkbox"/>		<input type="checkbox"/>				<input type="checkbox"/>
				<input type="checkbox"/>		<input type="checkbox"/>				<input type="checkbox"/>

Trade Codes: 1 = New Construction, 2 = Education/Training, 3 = Other      Racial/Ethnic Codes: 1 = White, 2 = Black, 3 = Native American, 4 = Hispanic, 5 = Asian

Total Contracts/Subcontracts: 0

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**SECTION IV: Work in Progress**

Use this section to provide a brief narrative description of work in progress during the reporting period. Use the Project Implementation Schedule included in your application as the basis for reporting.

The Gwinnett County Neighborhood Stabilization Program (NSP) acquired one property, but did not sell any properties during the reporting period (December 1, 2015 - February 29, 2016). The program also had two additional properties undergoing rehab during the reporting period.

The NSP program did not generate any program income during the reporting period, but expended a total of \$265.00 in program income. Gwinnett County has generated a total of \$3,736,127.86 in Program Income grant to date, and expended a total of \$3,736,128.00.

During this reporting period Gwinnett County had one low-income property listed for sale. To date, the program has acquired and rehabilitated 32 single-family and 23 multi-family housing units. It has also provided homebuyers assistance to 29 income-eligible program participants.

**SECTION V: Other Supporting Efforts**

Use this section to provide a description of all other supporting efforts that have begun, been partially implemented, or completed during this period. Use quantifiable data whenever possible. Use the information from DCA 8 (Budget Analysis) as the basis for reporting.

Due to the low grant balance, the NSP 1 grant is not currently acquiring new property. There are three properties that are now under rehab and once additional program income has been received, this grant will begin acquiring new property. In the meantime, the focus of the Gwinnett County NSP program will be on the NSP 3 grant.

**SECTION VI: Problems Encountered / Technical Assistance Needed**

Use this section to provide a brief description of any problems or delays encountered or anticipated, or any technical assistance needed from DCA.

There are not currently any issues that have been encountered by the Gwinnett County NSP staff. Staff has been working diligently with both the County's Finance Department and DCA to update draws and continue preparing for closeout by the end of the year.

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SECTION VIII: Performance Measurement

All Grants

LEVERAGE THIS GRANT

	Public	Private
This Quarter	<input type="text"/>	<input type="text"/>
Cumulative	<input type="text"/>	<input type="text"/>

CDBG and CDBG Stimulus - People

TOTAL PEOPLE THIS

	People	People L/M
This Quarter	<input type="text"/>	<input type="text"/>
Cumulative	<input type="text"/>	<input type="text"/>

CDBG and CDBG Stimulus - Housing

TOTAL HOUSING THIS

	Units Owner	Units Rental	Units Buyer	Total Units
This Quarter	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cumulative	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

CDBG and CDBG Stimulus - EIP Jobs (do not include ARRA jobs)

TOTAL F/T+FTE JOBS THIS

	Created	Created L/M	Retained	Retained L/M	Lost: Created	Lost: Retained
This Quarter	<input type="text"/>					
Cumulative	<input type="text"/>					

NSP - Housing / Projects

HOUSING ACCOMPLISHMENTS THIS

	Units Acquired	Units Rehab	Units Construct	Units Sold
This Quarter	<input type="text" value="1"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Cumulative	<input type="text" value="55"/>	<input type="text" value="55"/>	<input type="text" value="0"/>	<input type="text" value="52"/>

PROJECTS COMPLETED THIS

	Projects Completed
This Quarter	<input type="text" value="0"/>
Cumulative	<input type="text" value="52"/>

Temporary Jobs - All Grants

TEMPORARY JOBS THIS GRANT

	People
This Quarter	<input type="text"/>
Cumulative	<input type="text"/>

**PERFORMANCE CERTIFICATION**  
 This certifies that  
*All accomplishments for this quarter have been reported accurately.*

**GRANT ADMINISTRATOR**  
*This Quarterly Report is NOT complete.*  
 Date Completed: \_\_\_\_\_

**CERTIFICATION**

The signature of the Certifying Official below certifies that the data and other information provided in this Report (including Pages 1 and 2 of the Quarterly Report and the Project Activity and Completion as applicable), whether submitted in paper form or on-line, is correct, based on official accounting system and other records, and that expenditures and obligations shown have been made for the purpose of and in accordance with applicable Grant Terms and Conditions.

Signature of Certifying Official

*Mania Woods*

Title of Official

*CFO / Director of Financial Services*

Date

*3-23-16*