

Gwinnett County Government

UNCLAIMED CHECK(S)

FREQUENTLY ASKED QUESTIONS (FAQ):

What is an unclaimed fund or property? What is “escheatment”? Unclaimed property consists of funds or checks that are uncashed or uncollected by the owner for more than 90 days. The process of reporting property to the state of Georgia is referred to as “escheatment”.

Why am I just receiving notification? Georgia law requires that we remit to the State all unclaimed funds after five(5) years. We are attempting to locate and notify the payee of the check, giving the payee the opportunity to establish their rightful ownership, prior to remitting the funds to the state of Georgia.

...but I never received the check(s) It is possible that this original check has been left uncashed because it was lost in the mail, it had an incorrect address, or it was misplaced upon receipt. This notification is the County’s attempt to locate the owner and deliver these funds.

What is this check regarding? Unfortunately, due to the age of the check, specific information is not always available. The information presented contains the information that is readily available relating to the check(s) listed. For additional information, please contact Gwinnett County Treasury Division at 770-822-7872.

Please note your written response is required to prevent this check from being escheated (reported to the State of Georgia). Therefore, to ensure that this property is not reported to the State, responses must be received in writing to the address listed prior to the deadline indicated.

How do I complete the form if my name changed? If your name has changed, please send evidence documenting the name change. Examples include, but are not limited to: Marriage Certificate, Divorce Decree or Adoption records.

The payee is a business, how do I complete the form? Please provide your name and title when responding on behalf of your provider or business. If you are requesting an address change, please provide documentation, such as letterhead or a business card attached to this completed form.

The payee has since deceased. How do I complete the form? If the payee is deceased, we will reissue the payment to the “Estate of” the payee. Otherwise, you will need to submit a copy of the Death Certificate and a copy of the document that indicates the responder has been assigned the authority to act on behalf of the deceased. Bring the reissued check along with the documentation that identifies you as the beneficiary or executor who has the right to manage these funds, to your bank. You should also bring a certified copy of the Death Certificate and a copy of one or more of the following documents: Will, Trust, Probate Order, Power of Attorney or Affidavit. If there is no Estate, an affidavit can be obtained from your local Probate Court office.

If you fail to respond to this letter by the stipulated due date, the funds will be escheated to the state. Some states charge a fee for you to reclaim your money. For more information regarding escheat compliance regulations, please consult the Georgia Department of Revenue website, unclaimed property www.etax.dor.ga.gov/ or visit www.naupa.org/.