



GWINNETT COUNTY HUMAN RESOURCES

CREDIT CARD AUTHORIZATION FORM

Please send your completed form and documentation to the Department of Human Resources by fax at 770.822.7775 or mail to: Gwinnett County Department of Human Resources – Attn: Pam Taylor · 75 Langley Drive · Lawrenceville, GA 30046.



Name of insured

Card Holder Name	
------------------	--

Card Holder Billing Address	
-----------------------------	--

--	--

Card Holder Phone	
-------------------	--

Payment Amount		Payment type	<input type="checkbox"/> Monthly** <input type="checkbox"/> Annually
----------------	--	--------------	--

**PAYMENTS MADE ON MONTHLY BASIS WILL BE DEDUCTED ON FIRST DATE OF EACH MONTH.

Credit Card Type	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Discover
------------------	-------------------------------	-------------------------------------	-----------------------------------

Credit Card Number	Expiration date	
--------------------	-----------------	--

Card Holder Signature	Date	
-----------------------	------	--

Insured Signature	Date	
-------------------	------	--

Disclaimer: In order to protect your account information and to be in compliance with the Payment Card Industry Data Security Standards, Gwinnett County will not retain your full account number information. Once the County has completed the setup of a recurring payment for you, the full account number and any other account identifying information will be destroyed. Any account changes must be reported immediately.

Please return the completed form to the attention of Pam Taylor.
 Fax to: 770.822.7775
 Or mail to:
 Gwinnett County
 Attn: Pam Taylor, HR
 75 Langley Dr.
 Lawrenceville, GA 30046