

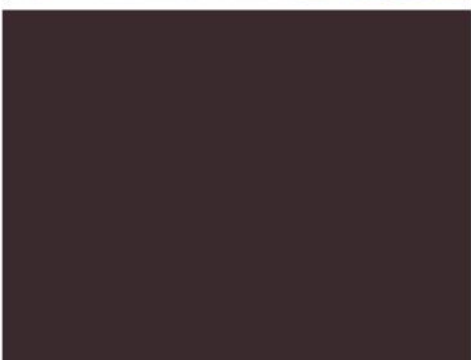
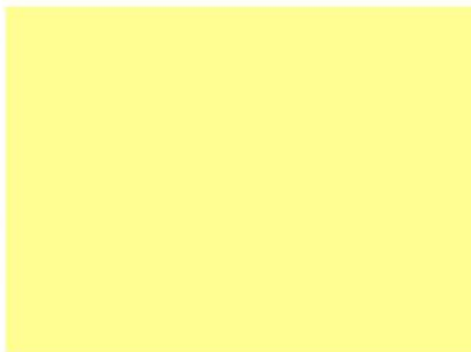
**gwinnett**county



Department of  
**Human Resources**



# Gwinnett County Public Employees Retirement System



# Governance and Administrative Structure

Retirement Plans Management Committee  
Trustees for DB, DC, 457, and OPEB Trust

Audit Committee

Investment Committee

Administration  
Human Resources  
Department

Legal Services

Fund Managers  
DB

Investment Advisor

Third Party  
Administrator  
DB, DC, 457

Custodial Bank  
DB and OPEB Trust

Actuary  
DB and OPEB

# Retirement Plans Management Committee (RPMC)

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Members	Names	Appointment Authority	Term	Term Limit Term Expires
Citizen (not member of system)	David Crews	Board of Commissioners	4 years	2 Dec. 31, 2014
County Administrator	Glenn Stephens	Ex Officio	Incumbent	N/A
County Employee Public Safety	Ken Chadwick	County Administrator	Initial 2 years, 4 thereafter	2 Dec. 31, 2012
County Employee General	Ashley Stinson	County Administrator	4 years	2 Dec. 31, 2014
Deputy County Administrator/CFO	Aaron Bovos	Ex Officio	Incumbent	N/A
Director of Human Resources	Kenneth Poe	Ex Officio	Incumbent	N/A
Appointee of County Administrator	Jim Underwood	County Administrator	Initial 3 years, 4 thereafter	2 Dec. 31, 2013

# Investment Committee

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Members	Names	Appointment Authority	Term	Term Limit Term Expires
Department Director	Phil Hoskins	County Administrator	3 years, rotates	1 Dec. 31, 2012
County Attorney or designee	Mike Ludwiczak	Ex Officio	Incumbent	N/A
Director or Deputy Director, Financial Services	Karen Karasinski	Ex Officio	Incumbent	N/A
Investment and Debt Manager, Financial Services	Bill Rodenbeck	Ex Officio	Incumbent	N/A
Treasury Division Director, Financial Services	Paul Turner	Ex Officio	Incumbent	N/A

# Audit Committee

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Members	Names	Appointment Authority	Term	Term Limit Term Expires
Appointed Member of RPMC	David Crews	RPMC	3 years, rotates	Dec. 31, 2012
Deputy Department Director	Tom Savage	County Administrator	3 years, rotates	Expires Dec. 31, 2012
Director or Deputy Director, Financial Services	Maria Woods	Ex Officio	Incumbent	N/A
Accounting Division Director, Financial Services	Buffy Alexzulian	Ex Officio	Incumbent	N/A
Deputy Director or Section Manager of Benefits and Retirement Plans, Human Resources	Debbi Davidson	Ex Officio	Incumbent	N/A



# Scope of Duties for RPMC

- Receive, hold, manage, sell, invest, and disburse assets in accordance with the plan and the trust agreements
- Appoint investment managers
- Assign assets to managers
- Monitor performance





# Scope of Duties for RPMC

- Terminate managers
- Select and directly contract with service providers including the plan actuary, custodial bank, investment advisor, and third-party administrator
- Maintain plan documents and enter into written agreements with County







# Scope of Duties for RPMC

- Pay necessary expenses
- Provide financial statements to County
- Keep minutes and records
  - Debbi Davidson, Benefits and Retirement Plans Manager, is the official clerk







# Scope of Duties for Investment Committee

- Develop and update *Investment and Funding Policies* for approval by RPMC
- Monitor and evaluate performance of investment managers
- Conduct searches for new and replacement investment managers





# Scope of Duties for Investment Committee

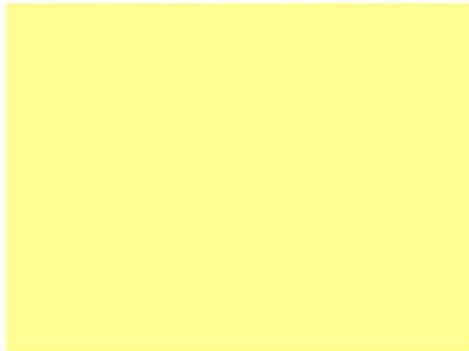
- Recommend the hiring and termination of investment managers to the RPMC
- Investment Committee Chairman will provide reports and recommendations at RPMC business meetings



# Scope of Duties for Audit Committee

- Oversee annual financial audit of the Trust Fund by County's outside auditor
- RPMC representative will report results at RPMC business meetings





# Questions? Call 770.822.7915

