Camp Aide Position Description-2017

Camp is June 5 – July 28
No camp July 3- July 7

Camp Locations:
Bogan Park CRC-Buford
2723 North Bogan Road
Beth sobocinski@gwinnettcounty.com

Dacula Activity Building-Dacula
2735 Old Auburn Ave
Beth sobocinski@gwinnettcounty.com

George Pierce Park-Suwanee
55 Buford Hwy
Pam.hoffman@gwinnettcounty.com

Rhodes Jordan Park CRC-Lawrenceville
100 E Crogan Street
Elaine.powell@gwinnettcounty.com

Mountain Park Activity Building-Stone Mountain
1063 Rockbridge Road
Kerri.okeley@gwinnettcounty.com

Mountain Park Depot-Lilburn
5050 Five Forks Trickum Road
Kerri.okeley@gwinnettcounty.com

Pinckneyville Park CRC-Norcross
4650 Peachtree Industrial Blvd.
Melissa.day@gwinnettcounty.com

Please email or hand-deliver completed application to the desired work location by March 31, 2017. Late applications will not be accepted. A separate application is required for each location.

Location supervisors will conduct interviews and participants will be selected after a thorough interview process.
Interviews will take place April 10- May 5, 2017
Mandatory location specific training to be determined by site supervisor.

Summary: The Camp Aide is a non-paid position that reports to the Camp Director and Counselors as well as Recreation Center Staff. This position is responsible for aiding in the supervision of all camp participants and activities. Camp Aides will be responsible for assisting the Counselors in daily administration of the Camp Program.

Requirements:
- Must have parent or guardian explicit permission
- Must be at least 14 – 18 years, by May 1
- Must be able to participate in swimming activities
- Must be available to work Mondays – Fridays, 7:30am – 6:00pm
- Must be able to attend training at specific locations
- Must be willing and able to perform duties assigned with and without accommodations

Fees (2 t-shirts and program administration): $21 fee for a minimum of two weeks, includes $1 processing fee.

Positions Responsibilities Include:
- Assist counselors in leading various camp activities; participate in song leading, skits, swimming, arts & crafts, and nature projects. Participate in, perform, or lead activities such as skits, songs, competitive and non-competitive games
- Brainstorm new and innovative activities and games with fellow staff members
- Assist in ensuring that campers are supervised at all times, as well as, maintain a safe and enjoyable camp environment.
- Help enforce regulations pertaining to the health and safety of camp participants
- Help to ensure participants are safe (properly hydrated, applying sunscreen, play areas are free of hazards, etc.)
- Follow all protocol found in camp handbook
- Help maintain integrity of the camp rooms and assist with set-up/clean-up of camp area.
- Transport/keep track of the activity supplies throughout campus, as well as, off site

Skills Requires: Game leading, assisting with arts & crafts, ability to socialize with all age groups of campers, ability to swim, ability to understand and follow instructions.

The above listed tasks do not state or imply that these are the only duties to be performed by this participant. He/She will be required to follow other instructions and to perform other duties requested by his/her supervisor including cleaning duties (i.e. kitchen, rooms and restrooms) and trash detail.
Camp Locations:
Bogan Park CRC-Buford
2723 North Bogan Road
beth.sobocinski@gwinnettcounty.com

George Pierce Park CRC-Suwanee
55 Buford Hwy
Pam.hoffman@gwinnettcounty.com

Mountain Park Activity Building-Stone Mountain
1063 Rockbridge Road
Deliver applications to Bethesda Park Senior Center or email to:
kerri.okelley@gwinnettcounty.com

Pinckneyville Park CRC-Norcross
4650 Peachtree Industrial Blvd.
Deliver applications to PPCRC or email to:
melissa.day@gwinnettcounty.com

Dacula Activity Building-Dacula
2735 Old Auburn Ave
beth.sobocinski@gwinnettcounty.com

Rhodes Jordan Park-Lawrenceville
100 East Crogan Street
elaine.powell@gwinnettcounty.com

Mountain Park Depot-Lilburn
5050 Five Forks Trickum Road
Deliver applications to Bethesda Park Senior Center or email to
kerri.okelley@gwinnettcounty.com

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CONTACT INFORMATION

Name __________________________ Date of Application ______________

Date of Birth _______________ email ______________________________

Parent/Guardian Name __________________________

Street Address ________________________________

Parent email __________________________ City ____________ State ______ Zip ______

Primary Phone __________________ Secondary Phone __________________

Emergency Contact __________________________ Relation __________________

Emergency Contact Phone __________________________

Location: (A separate application required for each location, copies are accepted) __________________________

Medical Alerts/Allergies __________________________

EDUCATION

School Year: __________________________ School: __________________

Course of Study: __________________________

 Applicant Signature __________________________

Parent/Guardian Signature __________________________
Camp Aide Application Supplemental Questions

Answer the following questions completely and carefully. Return this form with the application.

Name: ____________________________ Date of application: __________________________

Desired location: ________________________________________________________________

Have you attended the TILT program with Gwinnett County Parks & Recreation? YES/NO (circle one)
If Yes, last year you participated: __________________________________________________

Do you have experience as a Camp Aide with another program? YES/NO (circle one)
If Yes, where and when? __________________________________________________________

List qualities an exceptional Teen volunteer should have:
____________________________________________________________________________
____________________________________________________________________________

List your volunteer experience:
____________________________________________________________________________
____________________________________________________________________________

Do you have a special skill or interest that you could share or teach during summer camp? Describe:
____________________________________________________________________________
____________________________________________________________________________

IF ACCEPTED: I, ____________________________, agree to serve as a volunteer Camp Aide for
a minimum of two (2) weeks with the Gwinnett County Parks & Recreation Department.

In order of your preference, please rank the following weeks of camp (no camp July 3 – July 7):

___ June 5 – June 9
___ June 12 – June 16
___ June 19 – June 23
___ June 26 – June 30
___ July 10 – July 14
___ July 17 – July 21
___ July 24 – July 28

Additional information: _____________________________________________________________________________________

________________________________________________________________________________________

T-Shirt Size (circle one):
Adult Small    Adult Medium    Adult Large    Adult XL    Adult XXL