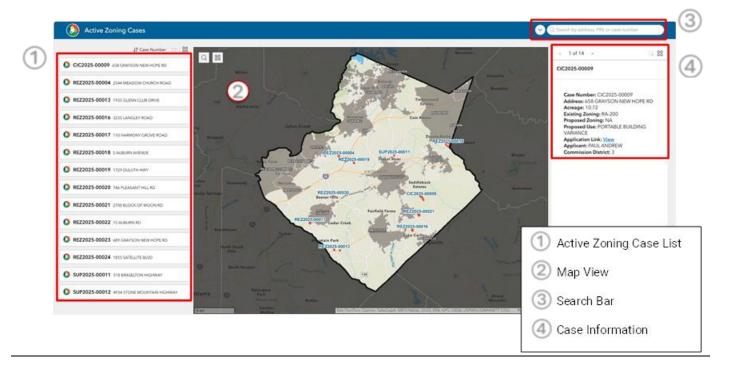


# ACTIVE ZONING CASES DASHBOARD HELP GUIDE

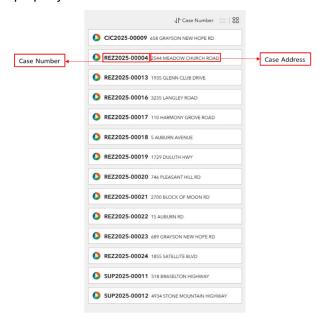
This guide provides step-by-step instructions to help users navigate the Gwinnett County Active Zoning Cases Dashboard. It outlines how to use the interactive, map-based tool to learn about zoning cases in the county. By following these instructions, users can efficiently use this tool as a reference for reliable information.

## **Dashboard Overview**

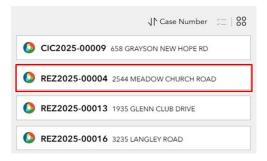


#### **Active Zoning Cases List**

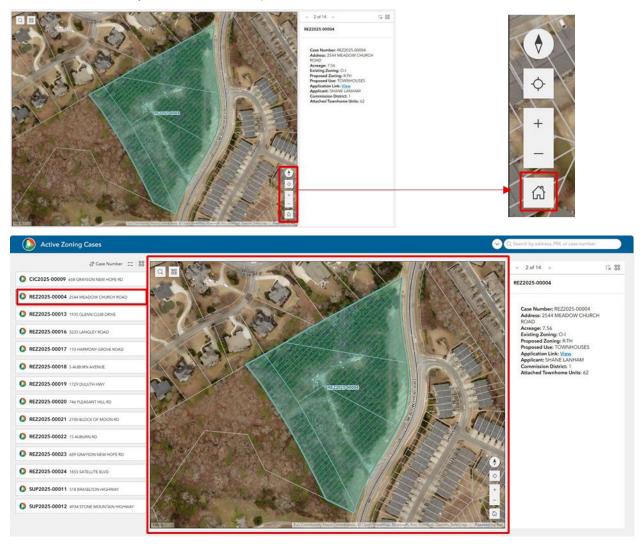
1. The Active Zoning Cases List includes all cases that are currently active and awaiting a monthly Gwinnett County Board of Commissioners hearing. Cases are organized by case number and display the address of the associated property.



2. Selecting a record from the list prompts the Map Viewer to zoom to the boundary of the selected case. Aerial imagery, parcel lines, and case details will be displayed.

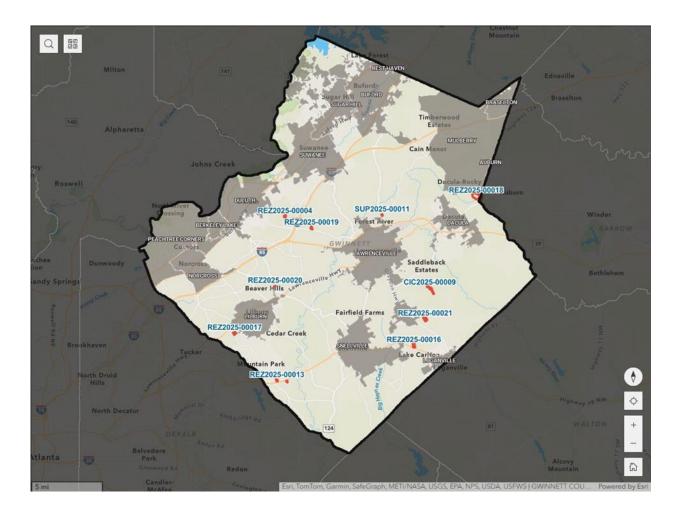


3. To return to the countywide view in the Map Viewer, select the Home icon or reselect the record from the list.

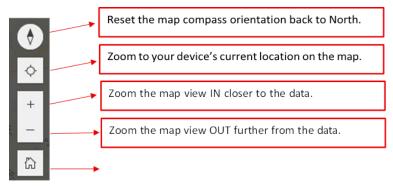


## **Map Viewer**

4. The Map Viewer displays case information spatially, including property boundaries, parcels, and aerial imagery. Active cases are marked in blue, with boundaries shown in orange.

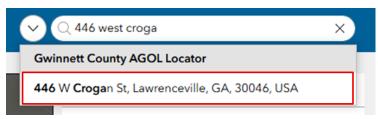


5. Navigation tools are located in the bottom right corner of the Map Viewer.



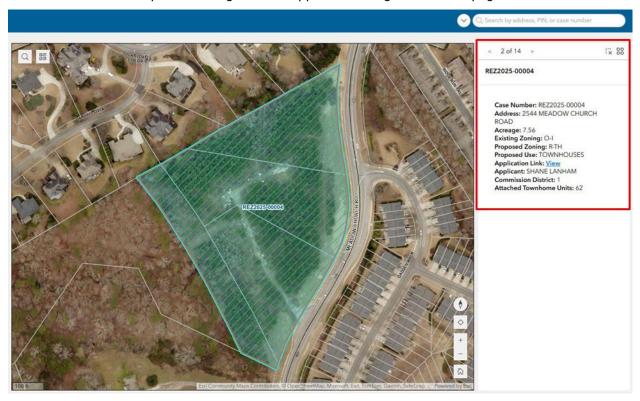
#### **Search Bar**

- 6. The Search Bar is located in the top right corner of the dashboard. Users can search by address, PIN, or zoning case number.
- 7. As text is entered, suggested matches will appear. Selecting a result prompts the Map Viewer to zoom to the corresponding location.

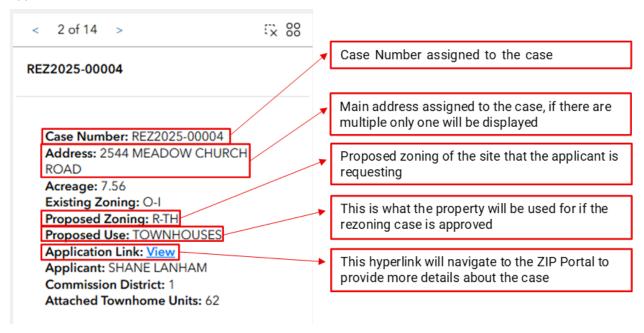


## **Case Information**

8. Case Information for a specific zoning case will appear on the right side of the page.



9. The summary includes the case number, primary address, proposed zoning, proposed use, a link to the application, and other details.



10. Selecting "View" on the application link line opens the Gwinnett County ZIP Portal, which provides a more detailed summary of the Case Information than the Active Zoning Cases Dashboard.

