



## Single Family and Townhome Plan Submittal Form

Drawings are required for Townhomes & Single Family Dwellings that are 7,500 Sq. Ft. or greater in total floor area or more than 3 stories above grade in height and shall be prepared by registered design professional, per Gwinnett County Construction Code Section 107.3.4.3.

All drawings must be submitted in person. Please do not send plans by mail, delivery service or courier drop-off of any kind.

DATE: \_\_\_\_\_

Two (2) sets of Plans required – consisting of foundation, floor, wall sections, elevations, floor and roof framing plans, Code Edition with GA Amendments. Drawings will be reviewed within five (5) business days. Contact Alex Shiao, Chief Building Inspector, with questions at 678-518-6056 or alex.shiao@gwinnettcounty.com.

### **Plans must be signed and sealed by an Architect or Engineer**

Company Name: \_\_\_\_\_

Project/Subdivision Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_