

**Department of Planning and Development**

446 West Crogan Street • Lawrenceville, GA 30046-2440  
(tel) 678.518.6000  
www.gwinnettcountry.com



**gwinnettcountry**

**DISCLOSURE STATEMENT FOR OWNER/CONTRACTOR AFFIDAVIT**

1. I understand that as the homeowner/builder I must comply with all Gwinnett County construction codes and zoning/development ordinances in effect at the time of permit application.

Initial \_\_\_\_\_

2. I hold title to the property, plan to reside there as my primary residence, will not sell for twenty-four (24) months and will conform to all Gwinnett County code/ordinances and State of Georgia construction codes per (O.C.G.A. 43-41-17.h)

Initial \_\_\_\_\_

3. I, the homeowner, confirm that the in-law suite being finished will be for personal family use and will not be used for rental purposes.

Initial \_\_\_\_\_

4. I, the homeowner, authorize \_\_\_\_\_ to obtain this permit on my behalf.

Initial \_\_\_\_\_

Signed

\_\_\_\_\_  
Owner/Contractor Signature

\_\_\_\_\_  
Owner/Contractor Printed Name

**For notary use only**

Subscribed and sworn before me on

this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date my commission expires

SEAL

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Official Code of Georgia  
Secretary of State  
*Section 43-41-17-H*

The State of Georgia has mandated that all residential contractors be licensed effective on or after July 1, 2008. However, there is an exemption to this law that allows you, as the property owner to act as your own contractor without a license, provided the construction is intended for your own use or occupancy and you have not sold a building or structure that you constructed and acted as contractor within the prior 24- months. In acting as your own contractor, you are responsible for the supervision and management of all work that is not performed by a license contractor. All work must conform with all applicable laws, ordinances, building codes and zoning regulations.

Please familiarize yourself with the appropriate codes and laws to insure that all work will be done properly. In the event that you should feel you are unable to comply with the requirements as stated, it will be necessary for you to hire a licensed contractor to complete the job in compliance with all building codes and ordinances in effect.

By signing this statement, you are acknowledging that you have received a copy of this exemption and have read and agreed to the restrictions.

(H) Nothing in this chapter shall preclude any person from constructing a building or structure on real property owned by such person which is intended upon completion for use or occupancy solely by that person and his or her family, firm, or corporation and its employees, and not for use by the general public and not offered for sale or lease. In so doing, such person may act as his or her own contractor personally providing direct supervision and management of all work not performed by licensed contractors. However, if, under this subsection, the person or his or her family, firm, or corporation has previously sold or transferred a building or structure which had been constructed by such person acting without a licensed residential or general contractor within the prior 24 month period, starting from the date on which a certificate of occupancy was issued for such building or structure, then such person may not, under this subsection, construct another separate building or structure without having first obtained on his or her own behalf an appropriate residential or general contractor license or having engaged such a duly licensed contractor to perform such work to the extent required under this chapter, or it shall be presumed that the person, firm, or corporation did not intend such building solely for occupancy by that person and his or her family, firm, or corporation. Further, such person may not delegate the responsibility to directly supervise and manage all or any part of the work relating thereto to any other person unless that person is licensed under this chapter and the work being performed is within the scope of that person's license. In any event, however, all such work must be done in conformity with all other applicable provisions of this title, the rules and regulations of the board and division involved, and any applicable county or municipal resolutions, ordinances, codes, permitting, or inspection requirement.

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