

Policy For Custom Traffic Signs

(Revised November 2004)

The Gwinnett County Department of Transportation may permit a duly constituted **maintaining authority** the right to erect and maintain custom street signage within designated subdivisions.

In the case of residential subdivisions, the **maintaining authority** will be the developer and a legally constituted homeowners association mandated by the restrictive covenants.

The **maintaining authority** is granted the permission to erect and maintain signs of the following types:

_____ Street Name Signs _____ Stop Signs and Yield Signs
_____ Other Regulatory Signs _____ Other Warning Signs

The **maintaining authority** is granted this permit with the following stipulations:

- No cost to Gwinnett County shall arise from the maintenance of these custom signs.
- The **maintaining authority** agrees to indemnify Gwinnett County of any liability incurred by these signs.
- In the case of residential subdivisions, the **maintaining authority** will be the developer and a legally constituted homeowners association mandated by the restrictive covenants.
- The restrictive covenants shall contain an express provision referencing the association's responsibility to erect and maintain signage within the subdivision in accordance with the permit.
- The final plat will contain a notice signed by the developer that notifies all property owners of their responsibility for erecting and maintaining signage in the subdivision in accordance with this permit.
- Installation of Street Name Signs.

All street name sign blades shall be installed on top of traffic control signs (Stop, Yield, etc.) – NO EXCEPTIONS.

- 6" Maximum clearance from top of traffic control sign to the bottom of first street name sign.
- 3" Maximum clearance between street name sign blades.
- 3" Maximum clearance between top street name blade and No Outlet blade.

- Installation of All Other Signs
 - 7' Minimum height from bottom of sign to an extended line from the nearest edge of pavement.
 - 6' Minimum setback from curb to shoulder.
A border, ½" maximum width, and frame may be built to encase signs. The border shall not cover any part of the traffic control sign or street name sign and shall be the same shape as the sign.

See Diagrams A, B, C & D for details.

- Standard sign blades must be used. These will be supplied by Gwinnett County Department of Transportation at current developer prices minus the costs of signs posts and installation.
- Sign poles shall be of “breakaway” design which meets the requirements of Section 7 of the American Association of State Highway and Transportation Officials (AASHTO) “Standard Specifications for Structural Supports for Highway Signs, Luminaries and Traffic Signals” (a list of supports which meet these standards is maintained by the Atlanta office of the Federal Highway Administration – 404.562.3689).
- Sign construction and installation must meet current **MUTCD** and State specifications.
- A detailed drawing showing typical installation, pole construction, sign size and frame construction must be approved and on file for each sign type being maintained.
- All site placements of signs are to be in the Gwinnett County right-of-way and approved by the Gwinnett County Department of Transportation. Gwinnett County may require placements at any location within the subdivision.
- **After installation is completed, the Gwinnett County Department of Transportation must be contacted for inspection and final approval. Failure to contact Gwinnett DOT will void contract.**
- No sign, regulatory or otherwise, is to be removed by the **maintaining authority** without immediately installing a replacement of the same type. No additional signs will be added without approval from Gwinnett County.
- Maintenance may only be granted for the entirety of a subdivision. A list will be maintained by the Gwinnett County Department of Transportation of locations of maintained signs.

- Maintenance of signs:

Stop signs, if not replaced within one day, will be replaced by the Gwinnett County Department of Transportation (Gwinnett County sign and post).

Other regulatory signs must be replaced within one (1) week.

All other signs must be replaced within three (3) weeks.

Gwinnett County may at any time make inspections for substandard signs. If substandard signs are found, the maintaining authority will be notified, in writing, which signs need to be replaced. Signs may need to be replaced for many reasons including vandalism, theft, motor accidents, loss or reflectivity and others.

Any custom sign requiring replacement, and not replaced within the required time limit, will be replaced by Gwinnett County. The current developer cost will be assessed to the **maintaining authority**.

Any custom sign replaced by Gwinnett County may not be removed and replaced without first contacting the Gwinnett County Department of Transportation.

- If the **maintaining authority** fails to maintain the custom signs, Gwinnett County may assume maintenance for all signs in the subdivision. The **maintaining authority** will be notified at its stated permanent address, by written letter, that the permit to erect and maintain custom signs has been revoked. Once maintenance is returned to Gwinnett County, all custom signs will be removed and replaced with standard Gwinnett County signs at the cost of the **maintaining authority**.
- If the **maintaining authority** wishes to stop maintenance of signs, it must contact the Gwinnett County Department of Transportation first in writing.
- If Gwinnett County is to assume responsibility of traffic signs the **maintaining authority** must bear the current developer cost to remove the custom signs and replace them with standard County signs.
- **Gwinnett County will not install or maintain custom signs, all replacements will be with Standard Gwinnett County signs and posts.**

The Gwinnett County Department of Transportation may be contacted at:
Traffic and Operations Division
75 Langley Drive
Lawrenceville, Georgia 30045
770.822.7400

The **maintaining authority** understands that periodically signs are damaged, vandalized, stolen, or otherwise rendered non-functional and that the **maintaining authority** will be required to replace or repair signs to current Gwinnett County standards. It is recommended that the **maintaining authority** keep some pre-fabricated signs on hand for Stop Sign replacements. **The maintaining authority does not have the authority to remove or install any sign except for the purpose of maintenance.**

A

RESIDENTIAL SUBDIVISION

Stop & Yield Sign Placement

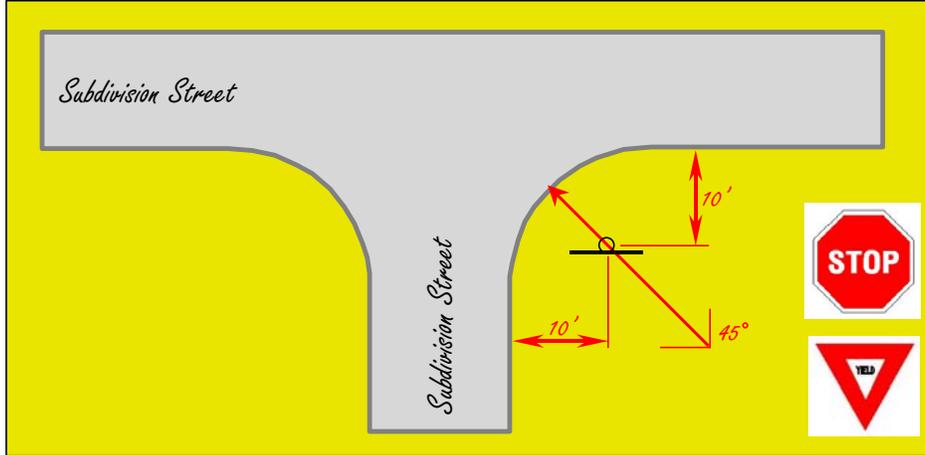


Illustration 1 – Setback Requirements

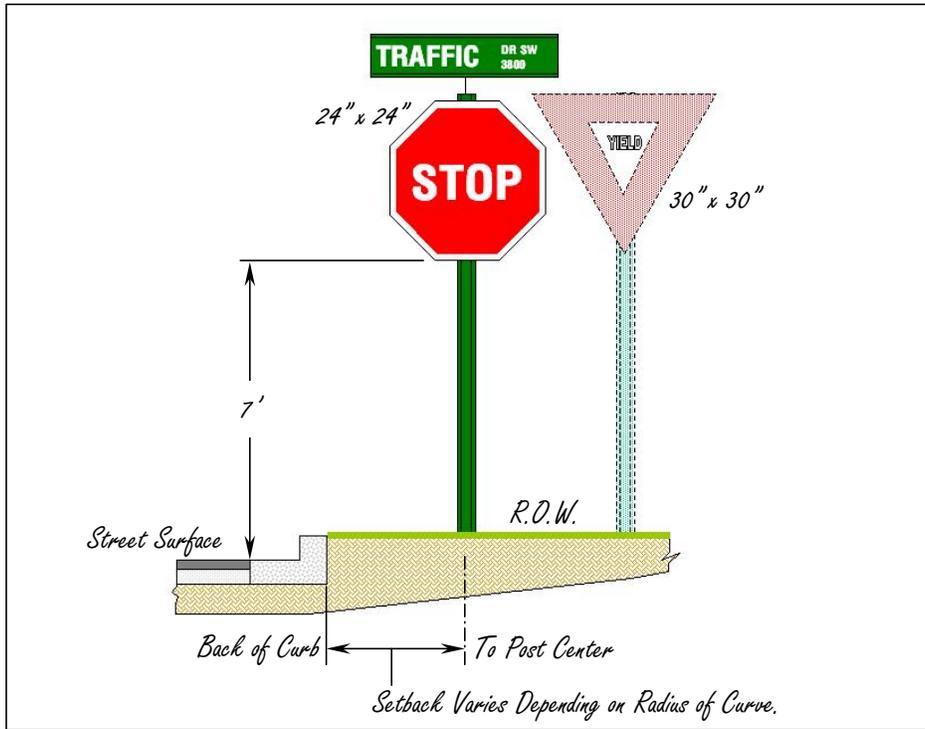


Illustration 2 – Height Requirements

Gwinnett County Department of Transportation, Lawrenceville, Georgia

B

RESIDENTIAL SUBDIVISION Control Sign Placement

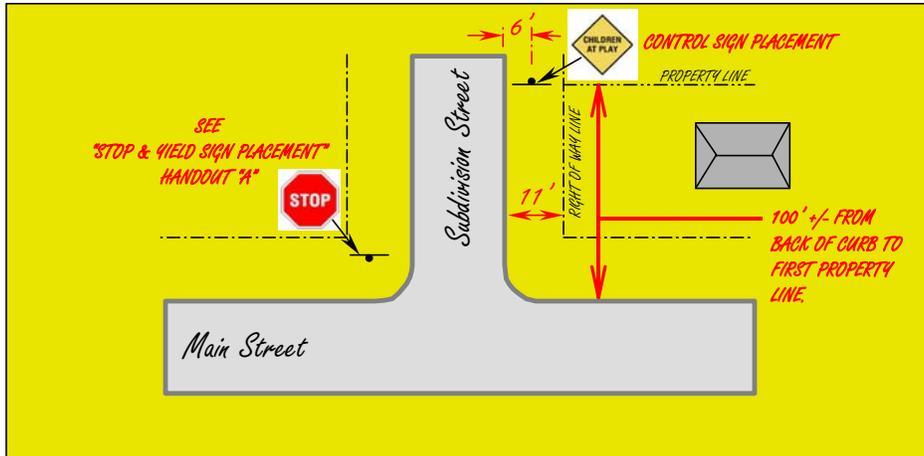


Illustration 1 – Setback Requirements

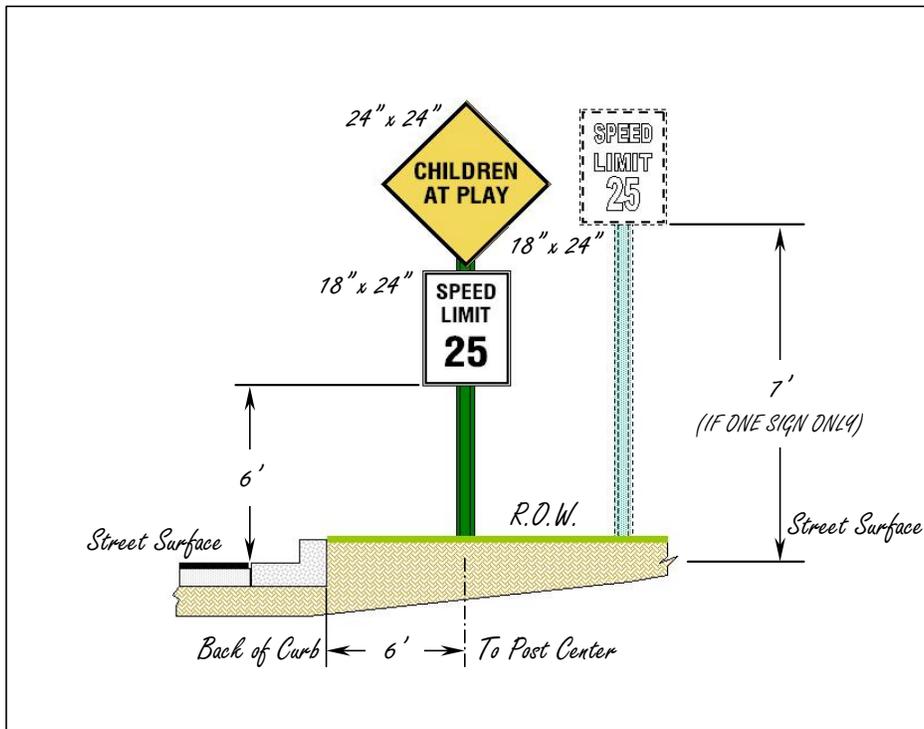


Illustration 2 – Height Requirements

Gwinnett County Department of Transportation, Lawrenceville, Georgia

C

SUBURBAN OR COMMERCIAL ROADWAY Traffic Control Signs

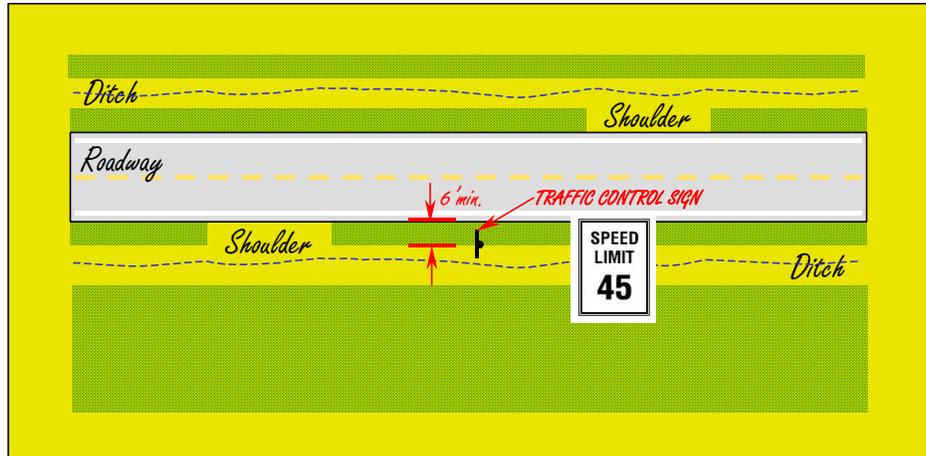


Illustration 1 – Setback Requirements

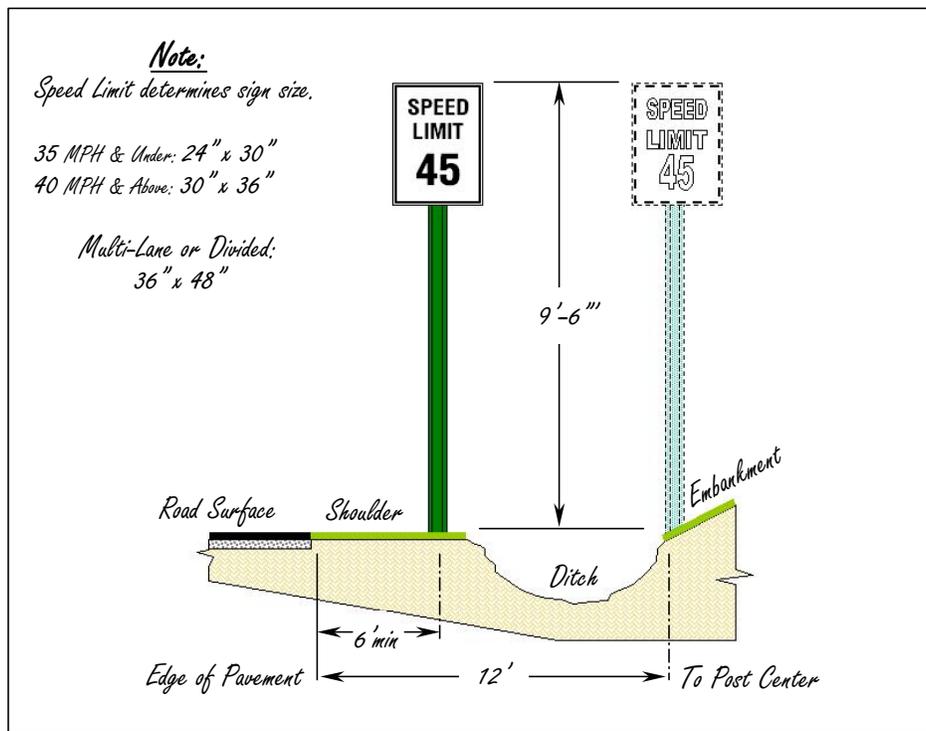


Illustration 2 – Height Requirements

Gwinnett County Department of Transportation, Lawrenceville, Georgia

SUBURBAN INTERSECTIONS
Stop Sign Placement
 (WIDE INTERSECTIONS)

D

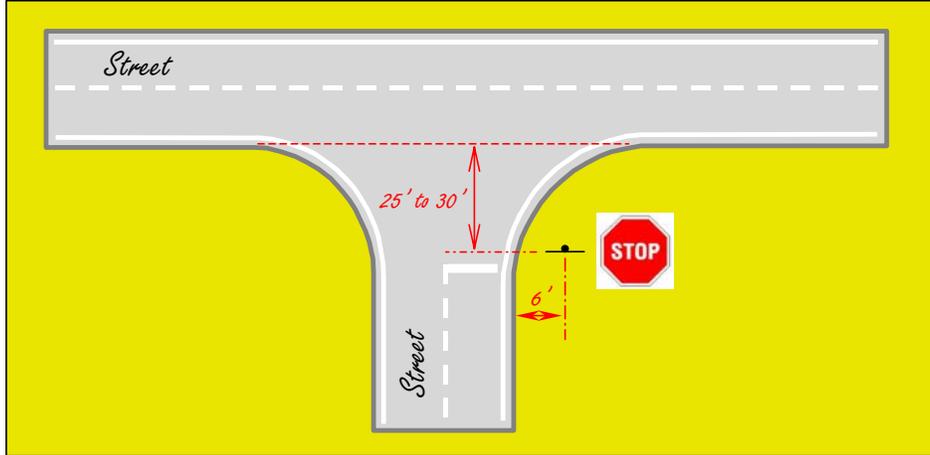


Illustration 1 – Setback Requirements

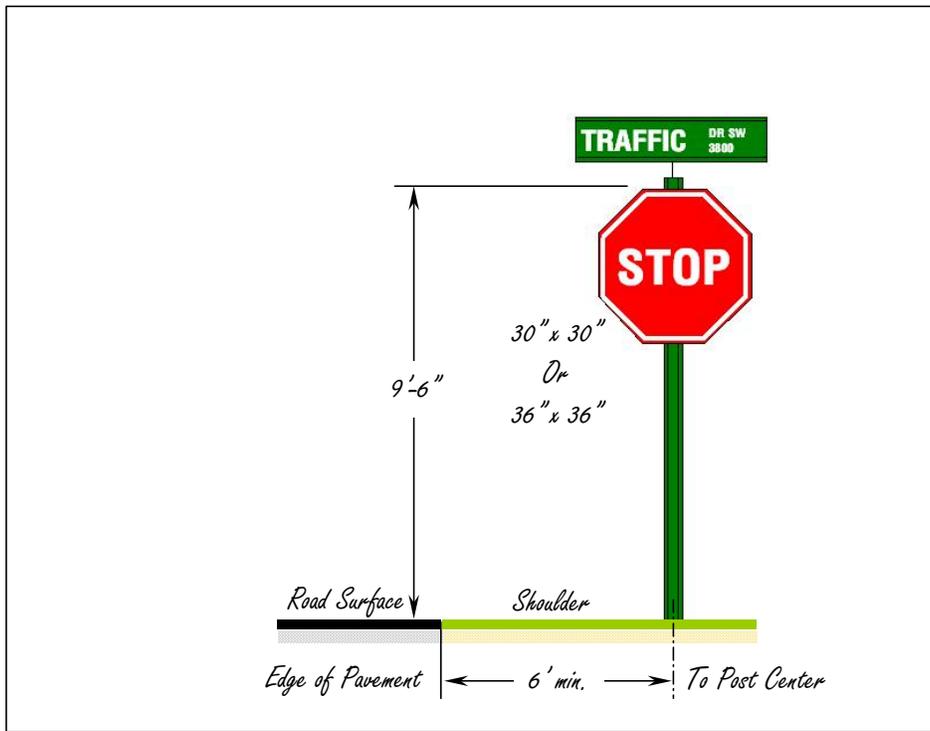


Illustration 2 – Height Requirements

Gwinnett County Department of Transportation, Lawrenceville, Georgia