

**Department of Planning and Development**

446 West Crogan Street • Lawrenceville, GA 30046-2440  
(tel) 678.518.6000  
www.gwinnettcountry.com



**gwinnettcountry**

**Geotechnical Testing Firm Request for Authorization**

**Name of Firm:** \_\_\_\_\_

**Address of Firm:** \_\_\_\_\_

\_\_\_\_\_

**Name of Primary Contact:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_

The following documentation must be submitted **at least three (3) weeks prior to the scheduled meeting** of the Gwinnett County Board of Construction Adjustments and Appeals for formal decision of the firm’s request: (✓ each box to indicate requested information is included)

- Profile of firm including detailed description of technical capabilities and services offered
- Resumes of key active personnel employed by the firm including education and experience
- List of ten (10) representative projects for retaining and detention pond walls completed by the firm with a brief description of the project including scope of services provided
- Inventory list of field and laboratory soil testing equipment maintained by the firm at the office serving Gwinnett County

The Professional Engineer representing the firm will be required to present the credentials and qualifications of the firm to the Gwinnett County Board of Construction Adjustments and Appeals during a scheduled meeting to render a decision on this request.

**Complete this form and submit a total of fourteen (14) collated copies of the required documentation (including this form) to:**

Gwinnett County Department of Planning & Development  
ATTN: Building Plan Review Manager  
One Justice Square  
446 West Crogan Street  
Suite 150  
Lawrenceville, GA 30046

(For questions regarding this form, contact Building Plan Review at 678.518.6000.)