

GWINNETT COUNTY
BOARD OF COMMISSIONERS
LAWRENCEVILLE, GEORGIA

ORDINANCE ENTITLED: An Ordinance Requiring the Annual Registration of Oversized Signs

READING AND ADOPTION:

At the regular meeting of the Gwinnett County Board of Commissioners held in the Gwinnett Justice and Administration Center, Auditorium, 75 Langley Drive, Lawrenceville, Georgia.

Name	Present	Vote
Charlotte J. Nash, Chairman	YES	AYE
Shirley Lasseter, District 1	YES	AYE
Lynette Howard, District 2	YES	AYE
Mike Beaudreau, District 3	YES	AYE
John Heard, District 4	YES	AYE

On motion of Commissioner Beaudreau, which carried 5-0, the Code of Ordinances of Gwinnett County is hereby amended by deleting Section 86-125 entitled "Annual Registration of Oversized Signs" and replacing with a new section 86-125 as follows:

WHEREAS, the Board of Commissioners has determined that the public health, safety and welfare will be served by creating an inventory of all facilities associated with oversized signs located within unincorporated Gwinnett County; and

WHEREAS, Gwinnett County desires to develop a registration system to ensure that all oversized signs are properly maintained; and

WHEREAS, it is in the interest of Gwinnett County to ensure that the owners of oversized signs properly inspect and maintain their signs.

NOW, THEREFORE THE BOARD OF COMMISSIONERS DOES HEREBY AMEND
THE CODE OF ORDINANCES OF GWINNETT COUNTY BY DELETING THE
EXISTING SECTION 86-125 AND REPLACING IT WITH A NEW SECTION 86-125
ATTACHED HERETO AS ATTACHMENT I.

THIS ORDINANCE is adopted this 25th day of October, 2011.

BOARD OF COMMISSIONERS
GWINNETT COUNTY, GEORGIA

GWINNETT COUNTY BOARD OF COMMISSIONERS

BY: Charlotte J. Nash
CHARLOTTE J. NASH, CHAIRMAN

ATTEST:

BY: Diane Kemp
DIANE KEMP, COUNTY CLERK



APPROVED AS TO FORM:

BY: M. Van Stephens
M. VAN STEPHENS
ACTING COUNTY ATTORNEY

“ATTACHMENT I”

AN ORDINANCE TO REQUIRE THE ANNUAL
REGISTRATION OF OVERSIZED SIGNS

The Code of Ordinances of Gwinnett County is hereby amended by deleting the existing Section 86-125 in its entirety and replacing it as follows:

(1) On or before May 1st of each calendar year, the owner of any oversized sign shall register such sign with the Director of the Gwinnett County Department of Planning and Development on a form (or via electronic means) substantially similar to that attached hereto as Exhibit “A”. The initial annual registration shall identify such oversized sign by tax parcel number, physical street address, or GIS coordinates, and shall describe all structures and equipment on the site associated with such oversized signs. Annually thereafter, each subsequent registration shall identify any transfer of ownership of such sign, and/or any modifications to such sign which occurred during the preceding calendar year.

(2) For all oversized signs which were constructed more than ten (10) years prior to the submittal of the annual registration, at least once every three (3) years the owner of such sign shall submit certification to the Director that such sign was inspected by an employee or authorized agent of the owner whose responsibilities and job duties include the inspection and maintenance of signs for such sign owner that no signs of defect, disrepair, or other hazardous condition exist.

(3) Any sign owner which owns more than twenty (20) oversized signs subject to subsection (2) shall be deemed to be in compliance with its requirements so long as all of such sign owner’s oversized signs which are more than ten (10) years old

are inspected within three years of the first deadline for registration under this ordinance.

(4) The annual registration fee for each oversized sign shall be \$100.00 per sign per year for the first registration and \$50.00 per sign per year for each subsequent year.

Department of Planning and Development

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gwinnettcountry

OVERSIZED SIGN REGISTRATION FORM

STRUCTURE INFORMATION

Registration (check box): First-Year Annual Renewal Submittal Date: _____

Name (or ID#) of Oversized Sign: _____

Parcel #: _____ GIS Coordinates: _____

Site Address: _____

What type of Sign? Single Double Other: _____

Height: _____ Sign square footage: _____ Year of Original Construction _____

STRUCTURE OWNER INFORMATION

Name: _____ Contact Person: _____

Address: _____

Phone No.: (_____) _____ - _____ Email Address: _____

PROPERTY OWNER INFORMATION

Name: _____ Contact Person: _____

Address: _____

Phone No.: (_____) _____ - _____ Email Address: _____

PLEASE NOTE:

- Oversized Sign (or Billboard Sign) is a ground sign which exceeds 30 feet in sign height and/or 300 square feet of sign surface area (source: Sign Ordinance, amended 8/28/01).
- Oversized signs must be registered annually by May 1st of each calendar year. Annually thereafter, each subsequent registration shall identify any transfer of ownership and/or any modifications to such structure which occurred during the preceding calendar year. Upon change of ownership the new owner shall apply for a new registration. The first-time registration fee is \$100 and the annual renewal fee is \$50 for each structure, payable to Gwinnett County.
- The registration of such structure does not exempt it from compliance with any other codes and ordinances of Gwinnett County.
- Structure Inspection: Any structure that was constructed more than 10 years prior to the submittal of the annual registration must be inspected by an employee or authorized agent of the owner at least once every three (3) years. If an inspection is required, please complete page 2 of this form.

***** P&D STAFF ONLY *****

BLD _____

OSTRACKER _____

OVERSIZED SIGN INSPECTION FORM

I, _____, hereby certify that on _____, _____, 20_____,
I inspected the oversized sign located at _____
_____ and owned by _____.

Such inspection revealed that there were no signs of damage, disrepair, or other hazardous conditions related to such oversized sign, except as specifically noted below.

Signature: _____
Name: _____ Title: _____
Address: _____

Phone: _____

Please identify any signs of damage, disrepair or hazardous conditions related to the oversized sign inspected:

Attach not less than three (3) time/date stamped photographs depicting the base of the sign, sign structure, and sign face, and any other significant structural features of the sign.