



**GWINNETT COUNTY**  
**Department of Planning & Development**  
**Development Review Section**  
**One Justice Square**  
**446 West Crogan Street, 1<sup>st</sup> Floor, Suite 150**  
**Lawrenceville, Georgia 30046**  
**Phone: 678.518.6000 Fax: 678.518.6240**  
**www.gwinnettcountry.com**

**Property Owner's Association (POA) Bylaws Certification Affidavit Form**

Project Name: \_\_\_\_\_ Unit/Phase: \_\_\_\_\_

Developer Name: \_\_\_\_\_

The undersigned certifies that the bylaws of the Property Owner's Association to be recorded concurrently with this project contain all of the provisions required by the Development Regulations and the Zoning Resolution and that said provisions are found therein as follows:

1. Automatic (mandatory) membership of all purchasers of lots therein and their successors; and,
  - Refer to bylaws page \_\_\_\_\_
2. Conditions and timing of transferring control of the association from the developer to the lot owners; and,
  - Refer to bylaws page \_\_\_\_\_
3. Responsibility for maintenance, insurance and taxes; and,
  - Refer to bylaws page \_\_\_\_\_
4. Sharing of the costs of maintenance, insurance and taxes; and,
  - Refer to bylaws page \_\_\_\_\_
5. Authority to place liens on the real property of members who fail to pay their dues or assessments; and,
  - Refer to bylaws page \_\_\_\_\_
6. Prohibition against dissolving the association unless approved by the Gwinnett County Board of Commissioners.
  - Refer to bylaws page \_\_\_\_\_

Developer or Agent Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_