



GWINNETT COUNTY
Department of Planning & Development
One Justice Square
446 West Crogan Street
Lawrenceville, Georgia 30046
Phone: 678.518.6000 Fax: 678.518.6240
www.gwinnettcountry.com

TEMPORARY OUTDOOR ACTIVITY PERMIT CHECKLIST REQUIREMENTS

- Chapter 18, Article II of the Code of Ordinances of Gwinnett County was amended and added to on 10-3-2005
- Gwinnett County no longer issues Peddler's Permits. Peddling is prohibited in Gwinnett County
- "Temporary Outdoor Activity Permit" replaces "Temporary Use Permit".

Requirements:

- Activities must be at minimum 50' from right of way (verify on site plan)
- Zone C-2 and C-3 only
- Parcel must be 2 Acres minimum
- Activities must not disrupt vehicle ingress and egress (verify on site plan)
- Activities must be on a paved surface and not on grass or landscaped areas.
- Written permission of the property owner
- State on plan the activity will not exceed 12 consecutive hours in a 24 hour period. (an allowed exception to this is holiday activities).
- Carnivals must be located no closer than 500 feet to any residential property.
- Pumpkin Sales are allowed September 15th thru October 31st.
- Christmas tree sales are allowed November 1st through December 31st.
- Tents are not allowed unless the Activities are planned as part of Federal holiday activities, or agricultural oriented recreational uses. If permitted, a separate Tent Permit is required for each tent.
- Charitable or nonprofit events for which sale proceeds benefit charitable organizations are not regulated by the above Article.
- All food service requires approval from Environmental Health Department.



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APPLICATION FOR TEMPORARY OUTDOOR ACTIVITY PERMIT AUTHORIZATION

Holiday Activities _____ Goods and Merchandise _____ Non-Profit _____ Farm Produce _____ Carnival _____
 Pumpkin Sales _____ (allowed September 15th – October 31st) Christmas Tree Sales (allowed Nov 1st-Dec 31st) _____

Is there food service involved with this event? Yes No

Name of Development _____ Business Type _____
 Location _____ Zoning _____
 Dist., LL., Parcel No. _____ Total Acreage _____
 Owner of Property _____ Business Owner _____
 Address _____ Address _____
 _____ Zip _____ Zip _____
 Phone _____ Phone _____
 Contact Person: _____

DEPARTMENT USE ONLY

Project No. PRJ _____ Permit No. TOA _____

SEE THE INDICATED DEPARTMENTS FOR APPROVAL:

PLANNING AND DEVELOPMENT

DEVELOPMENT REVIEW DIVISION Reviewed By _____ Date _____

FIRE SERVICES Authorized By _____
 Conditions: _____ Date _____

BUILDING PLAN REVIEW Authorized By _____
 Conditions: _____ Date _____

ENVIRONMENTAL HEALTH DEPARTMENT Authorized By _____
 Conditions: _____ Date _____

DEVELOPMENT PLAN AUTHORIZATION

Development Review: Authorized By _____
 Conditions: _____ Date _____

LICENSE

BUSINESS LICENSE DEPARTMENT: Authorized By _____
 Conditions: _____ Date _____

ONLY ORIGINAL APPLICATION FORM CAN BE USED FOR FINAL AUTHORIZATION